

# Privacy notice - Wyre Council CCTV

## Lawful basis for processing your data

Wyre Council have installed closed circuit television (CCTV) in town centres across the borough and also in some of our council premises. The processing of the personal data collected by these systems is necessary for the council to perform a task in the public interest in accordance with Article 6(1)(e) of the General Data Protection Regulations (GDPR). In addition, any personal information containing special category data will be processed under Article 9(2) of the GDPR.

Wyre Council (the Data Controller) will only process and share the personal information collected through its CCTV systems for the purposes of public and staff safety and the prevention and detection of crime and victim welfare as permitted under Section 163 of the Criminal Justice and Public Order Act 1994 and the Crime and Disorder Act 1998, under which the council and Lancashire Police consider CCTV a necessary initiative.

Other examples of legislation under which the unit has responsibilities include, but is not limited to:

- Surveillance Camera Code of Practice 2013
- Information Commissioners Code of Practice for CCTV
- Anti-Social Behaviour Crime and Policing Act 2014
- Human Rights Act 1998
- Serious Organised Crime and Policing Act 2014
- The Protection of Freedoms Act 2012
- Regulation of Investigatory Powers Act (RIPA) 2000
- Freedom of Information Act 2000

The unit also processes criminal offence data under Article 10 of the GDPR. It does so in its official capacity assisting the wider council and Lancashire Police in their enforcement and regulatory duties.

## How we process your data

The type of personal data processed by the council depends on the specific function being undertaken. In the majority of situations it is restricted to the processing of video images and audio recordings obtained via its use of its fixed public space CCTV devices installed across the borough in our town centres and council premises, it's mobile (re-deployable) CCTV units and its body worn cameras. For more information on the location of the fixed CCTV systems, please visit [www.wyre.gov.uk](http://www.wyre.gov.uk)

The personal information collected by these CCTV systems may be used for the following purposes:

- For the prevention or detection of crime
- For the apprehension or prosecution of offenders
- For the assessment of collection of any tax due or duty or any imposition of a similar nature
- For immediate action relating to live incidents for example: an immediate pursuit
- For the purpose of, or in connection with, any legal proceedings (including prospective legal proceedings)
- Where it is otherwise necessary for the purpose of establishing, exercising or defending legal rights
- For major incidents which may occur

## **The information we collect from you**

The information collected from you will be securely stored and may include the following:

- Description of an individual
- Name and address
- Other national identifier of an individual
- Car details/registration number
- Details of conversations/correspondence regarding an individual's behaviour
- Photographic imagery/video imagery/audio recordings of an individual

It may at times include sensitive data, such as an individual's:

Physical and mental health details  
 Relevant vulnerabilities or risks to their health or wellbeing  
 Cultural, spiritual or religious beliefs  
 Political opinion/affiliation  
 Racial or ethnic origin  
 Relevant offences (including alleged offences)  
 Relevant criminal proceedings, outcomes and sentences

## **How we share your data**

The council may be required to share your personal information internally with other council departments as well as with other external organisations, official government bodies, the police or other law enforcement agencies and insurance companies.

Access to retained images and information is restricted and there are clearly defined rules on who can gain access and for what purpose such access is granted. The disclosure of images and information only takes place when it is necessary for such a purpose or for law enforcement purposes.

Recorded material will not be copied, sold, released or used for commercial purposes or for the provision of entertainment, or otherwise made available for any use incompatible with Wyre Council's CCTV code of practice.

## How long we keep your data

The personal information held by the council will be deleted from its CCTV systems and any copies shredded when it is no longer needed for the purpose outlined above, in accordance with the retention periods stated in the information asset registers belonging to the council departments responsible for the operation of these systems, a copy of which is available on request.

## Your rights

You have the right to request access to the information that we hold about you. To make a request for this information, please contact our Information Governance Manager, Joanne Porter.

In addition to the above, you may also have the right to:

- in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed
- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means and
- data portability

If you wish to execute any of these other rights, please contact the councils Data Protection Officer.

## How to contact us

If you have any questions about how we handle your personal data, please contact the council's Data Protection Officer Joanne Billington on 01253 887372 or visit [wyre.gov.uk](http://wyre.gov.uk) for further information.

You also have the right to contact the [Information Commissioner](#) if you are unhappy with how we are handling your personal data.