Publication Draft Wyre Local Plan 2017

Statement of Consultation

Appendix 3 – Call for Sites 2012 Publicity and Consultation Material

Contents

- Public Notice
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- Letter to Wyre councillors
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- Draft site assessment methodology
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WYRE BOROUGH COUNCIL PUBLIC NOTICE

PLANNING AND COMPULSORY PURCHASE ACT 2004 THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATIONS 2012 – REGULATION 18: PREPARATION OF A LOCAL PLAN CORE STRATEGY LOCAL PLAN: CALL FOR SITES

Do you know of any land or premises that you think might be suitable for housing or employment, retail, leisure or other commercial uses? Wyre Council is carrying out a 'call for sites' as part of two studies that are being undertaken on housing land availability (called a Strategic Housing Land Availability Assessment) and employment land and commercial leisure. You have from Thursday 31 May to 5pm on Friday 6 July 2012 to suggest land or premises that would be suitable for housing, employment, retail, leisure or other commercial uses.

Wyre Council is carrying out these studies to inform the drafting of our new Local Plan for the area, presently called the Core Strategy. The publication of new government policy and regulations means that the Core Strategy will be renamed the Wyre Local Plan – Strategy and Core Policies in due course.

The housing land availability and employment land and commercial leisure studies will identify land and premises that may be suitable for either housing and/ or economic uses and assess how much development each site could deliver and when they might be likely to be developed.

We are also inviting comments on the methodology of how we are proposing to assess the employment, retail, leisure and other commercial uses. We will assess the sites nominated in the 'call for sites' along with ones that we already know about prior to the assessments being published. A previous 'call for sites' for housing was undertaken in 2009/10 and all sites submitted at that time will automatically be reconsidered unless we are advised otherwise.

Please note that putting a site forward for consideration does not constitute a planning application. It does not guarantee that the council will allocate the site or support its development in the future as all sites will need to be judged against relevant planning policies and other considerations.

If you wish to find out more and obtain copies of forms, which must be completed and returned for each submitted site, details are available on the council's website <u>www.wyre.gov.uk/callforsites</u> or during normal opening hours at Wyre Civic Centre, Breck Road, Poulton-le-Fylde FY6 7PU. Alternatively, for further information either telephone 01253 891000 to speak to a planning officer or email <u>planningpolicy@wyre.gov.uk</u>.

David Thow (Head of Planning Services)

taking pride...



Please ask for: Telephone No. Email: Our Ref: Date: Planning Policy Team 01253 891000 planningpolicy@wyre.gov.uk

30/05/2012

Dear Sir / Madam,

SHLAA Review and Call for Sites with Potential for Employment, Retail, Leisure or Other Commercial Uses

The Wyre Core Strategy Preferred Options was subject to public consultation during April – May 2012. In response to the publication of the Government's National Planning Policy Framework in March 2012, the Council now intends to produce its Local Plan in two parts – **the Wyre Local Plan** - **Strategy and Core Policies document** and the **Wyre Local Plan - Sites and Development Management document**. These two Local Plan Development Plan Documents will replace the Saved Policies of the current Wyre Borough Local Plan 1991-2006.

Wyre Council is preparing an evidence base to support the preparation of its new Local Plan. We have already sought potential housing sites through the preparation of a Strategic Housing Land Availability Assessment¹ (SHLAA). The most recent SHLAA was published in 2010 and is available to view at: www.wyre.gov.uk/callforsites. We are now undertaking a review of the SHLAA and we are also seeking sites with potential for employment, retail, leisure or other commercial uses.

SHLAA Review

The SHLAA review will be undertaken in accordance with the methodology used for the 2010 SHLAA. The 2010 methodology is available to view at: www.wyre.gov.uk/callforsites.

Draft Sites Assessment Methodology for Sites with Potential for Employment, Retail, Leisure and other Commercial uses

A Draft Sites Assessment Methodology which will be used to assess sites with potential for employment, retail or other commercial uses is available for comment as part of this consultation. The methodology is attached to this email and is available to download at: www.wyre.gov.uk/callforsites. If you would like to comment on the methodology you can do so using the Site Assessment Comments Form which is attached to this email and is available to download at: www.wyre.gov.uk/callforsites.

Civic Centre, Breck Road, Poulton - le - Fylde, Lancashire FY6 7PU

Tel: (01253) 891000

Textphone: (01253) 887636

¹. A SHLAA is an assessment of land which is available or could become available for housing development. The SHLAA considers the suitability, availability and viability of sites as well as assessing how many houses could be built on them and when they might be built. It also identifies constraints to development which may need to be overcome. All local authorities are required to produce SHLAAs and periodically update them.

Call for Sites

We are now inviting residents, agents, developers, landowners and others to inform us of any sites, land or buildings that could have potential for housing, employment, retail, leisure and/or other commercial uses. The aim is to identify as many sites as possible in the Borough for these types of land uses. Once we have compiled all sites that have been submitted for consideration, we will assess their potential and consider what sites could come forward for development.

Please note that we are looking only for updated or new housing sites for the SHLAA review. There is **no need to re-submit** housing sites that you may have already put forward, **unless** you wish to:

- make any changes to previously submitted sites;
- withdraw any site(s) from further consideration; or
- change a site previously put forward for housing use (in the SHLAA) to employment retail and/or other commercial uses.

If you wish to submit any sites for consideration for housing (new sites), employment, retail, leisure or other commercial uses please complete the Call for Sites Response Form and send it with a plan clearly showing the location of the site to:

Post: Planning Policy, Wyre Council, Civic Centre, Breck Road, Poulton-Le-Fylde, FY6 7PU

Email: planningpolicy@wyre.gov.uk

The Call for Sites Response Form, Guidance Note and Draft Site Assessment Methodology Comments Form are attached to this email or they can be downloaded from: **www.wyre.gov.uk/callforsites** or you can request a copy from the Planning Policy team.

The Council is obliged to make all submissions available to the public. In due course, submitted sites may be formally allocated in the new Local Plan. Until such time as any site is formally allocated, any submissions will have **no weight** as a material planning consideration in the determination of planning applications.

The deadline for both submission of sites and comments on the Draft Site Assessment Methodology is 5 p.m. on Friday 6th July 2012. Should you have any queries, please do not hesitate to contact one of the Planning Policy Team on 01253 891000.

Yours faithfully

Rand Avon

David Thow Head of Planning Services

taking pride...



Please ask for: Telephone No. Email: Our Ref: Date: Planning Policy Team 01253 891000 planningpolicy@wyre.gov.uk

30/05/2012

Dear Councillor,

SHLAA Review and Call for Sites with Potential for Employment, Retail, Leisure or Other Commercial Uses

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Civic Centre, Breck Road, Poulton - le - Fylde, Lancashire FY6 7PU

Tel: (01253) 891000

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Please note that we are looking only for updated or new housing sites for the SHLAA review. There is **no need to re-submit** housing sites that you may have already put forward, **unless** you wish to:

- make any changes to previously submitted sites;
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If you wish to submit any sites for consideration for housing (new sites), employment, retail, leisure or other commercial uses please complete the Call for Sites Response Form and send it with a plan clearly showing the location of the site to:

Post: Planning Policy, Wyre Council, Civic Centre, Breck Road, Poulton-Le-Fylde, FY6 7PU

Email: planningpolicy@wyre.gov.uk

The Call for Sites Response Form, Guidance Note and Draft Site Assessment Methodology Comments Form are attached to this email or they can be downloaded from: **www.wyre.gov.uk/callforsites** or you can request a copy from the Planning Policy team.

The Council is obliged to make all submissions available to the public. In due course, submitted sites may be formally allocated in the new Local Plan. Until such time as any site is formally allocated, any submissions will have **no weight** as a material planning consideration in the determination of planning applications.

The deadline for both submission of sites and comments on the Draft Site Assessment Methodology is 5 p.m. on Friday 6th July 2012. Should you have any queries, please do not hesitate to contact one of the Planning Policy Team on 01253 891000.

Yours faithfully

Rand Aron

David Thow Head of Planning Services



Wyre Local Plan – Call for Sites 2012 Response Form

Please fill in this form and return it to the address below with a plan clearly showing the location of the site by **5 p.m**. on **Friday 6th July 2012**. Please complete a **separate** form for each site.

Email: planningpolicy@wyre.gov.uk

Post: Planning Policy, Wyre Council, Civic Centre, Breck Road, Poulton-Le-Fylde, Lancashire, FY6 7PU

Your suggested site cannot be included if you do not send a **iocation plan** which clearly identifies the site boundary. Due to Ordnance Survey licensing restrictions the Council is unable to provide blank plans for this exercise. Ordnance Survey plans of sites may be obtained via external companies (there will be a charge for this service):

- CentreMaps: www.centremaps.co.uk (there will be a charge for this service)
- The National Map Centre: http://www.planningmaps.co.uk/referer.cfm
- Blackwells: www.blackwellmapping.co.uk
- Ordnance Survey: www.shop.ordnancesurveyleisure.co.uk

Data Protection and Freedom of Information

We need your permission to hold your details on our database.

I agree that Wyre Council can hold the contact details and related responses and I understand that they will only be used in relation to Community and Planning Policy matters.

Signed	Date	

Please note that forms that are not signed and dated will not be accepted.

This information is collected by as data controller in accordance with the data protection principles in the Data Protection Act 1998. The purposes for collecting this data are:

- 1 to assist in the preparation of the Employment Land Review and Commercial Leisure Study, Strategic Housing Land Availability Study and Local Plan; and
- 2 to contact you, if necessary, regarding the answers given on this form.

The above purposes may require public disclosure of any data received by Wyre Borough Council on the form, in accordance with the Freedom of Information Act 2000.

The form will also be used in discussion with consultees, but the contact details on the first sheet of questions will be detached and kept separate. If you have any concerns regarding the processing of your data, please contact email: planningpolicy@wyre.gov.uk. Tel: 01253 891000

Putting a site forward does not guarantee that the Council will allocate it or support its development in the future, as all sites will need to be judged against relevant planning policies and other considerations.

YOUR DETAILS				
Name				
Position				
Organisation (if applicable)				
Email				
Telephone				
Address				
Postcode				
Fax			· · · · · · · · · · · · · · · · · · ·	
	The Landowner		A Developer	
	A Registered Social Housing Provider		A Planning Consultant	
I/Our status	A Land agent		A Resident 🛛	
(please tick all that apply)	Other 🛛 (please specify):			
	If acting on behalf of landowne	r/de	eloper please provide Client name	-

SITE DETAILS	
Site Address	
Postcode (if known)	
Site size (hectares)	
Grid Reference (if known)	
Current land use(s)	
Historic land use(s)	
Adjacent land use(s)	
Please state whether the site is greenfield or previously developed (Please provide a % for each if appropriate)	
Planning History	
Has the site ever been subject to a planning application for the proposed use? Please provide details	

PROPOSED USE		
Matura	Housing*	Retail 🗆
Nature of proposed	Employment	Leisure 🗆
of proposed use: (tick all that apply)	Other (please specify):	

*Please fill in the table below if your proposed use is housing.

NUMBER OF DWELL	INGS / TIMESCA	LES?			
What is the estimated provided on the site, to development likely to requirements, height a buildings, density requ	aking into accoun be suitable, afford and character of s	t, the type of lable housing			
When is the site likely to be	Within 5 years	Within 5-10 years	10-15 years		Beyond 15 years
developed?					
What type / mix of dwellings would you seek?	4/4+ bed	3 bed	2 bed		1 bed
House/bungalow					
Flat/apartment					
Other please specify					

I (or my client) I (or my client) I (or my client) Do not own (or hold any legal i site whatsoever If you are not the owner, or own only part of the site, do you known remainder of it (please provide details)?	terest in) the
Do not own (or hold any legal i site whatsoever	terest in) the
If you are not the owner, or own only part of the site, do you kno	iterest in) the
	v who owns the site or the
Does the owner (or other owner(s)) support your proposals for t	e site?

MARKET INTEREST			
	Yes	No	Comments
Site is owned by a developer or operator			
Site is under option to a developer or operator			
Enquiries received			
Site is being marketed			
None	<u> </u>		

UTILITIES/ INFRASTRUCTURE			
Please tell us which of the following utilities are ava	lable to the site	-	
	Yes	No	Unsure
Mains water supply			
Mains sewerage			
Electrical supply			
Gas supply			
Public highway			
Landline telephone/broadband internet			
Other (please specify)			

SUITABILITY ISSUES					
Question	Yes	Part	No	Comments/ Details	Further
Does the site suffer from any physical constraint (e.g. topography, access, severe slope, tree cover etc.)?					
Is the site subject to flooding?					
Is the site affected by bad neighbour uses (e.g. power lines/ railway lines, major highways, heavy industry)?					
Is there a possibility that the site is contaminated?					
Can vehicular access to the site be achieved?					
If you answered yes to any of the abo any measures required to overcome o			additic	onal information, ir	ncluding

Question	Yes	Part	No	Comments / Further Details
Is the Land in other ownership which must be acquired to develop the site?			1	
Are there any legal/ownership constraints that might prohibit or delay development of the site (e.g. Ransom strip/covenants)?				
Are there any current uses which need to be relocated?				
Is the site owned by a developer or is the owner willing to sell?				

Please indicate the timescale for site availability:	Immediately	Up to 5 years □
	5 – 10 years 🛛	10 – 15 years 🛛
	Plus 15 years	·····
If the site is not available immediately please state why		
If you answered yes to any of the at any measures required to overcome		nal information, including
any measures required to overcome	oonoa anna	

Question	Yes	Part	No	Comments/ Further Details
Is the site located within a recognised market for the proposed use (e.g. housing area, employment area)?				
Are there any known significant abnormal development costs (e.g. contamination remediation, demolition, access etc.)?				
Are there any current uses which need to be relocated?				
Does the site require significant new infrastructure investment to be suitable for development?				
Are there any issues that may influence the economic viability or timing of the development?				
If you answered yes or partially to any including any measures required to ov				de additional information

ADDITIONAL COMMENTS

If necessary, please continue on a separate sheet.

If you have any questions please contact the planning policy team by:

Email: planningpolicy@wyre.gov.uk

Telephone: 01253 891000

Post:

Planning Policy Wyre Council Civic Centre Breck Road Poulton-Le-Fylde Lancashire FY6 7PU



Wyre Local Plan Call for Sites 2012- Guidance Note

What is a call for sites?

The call for sites is an important opportunity for landowners, residents and organisations to suggest land in Wyre for development.

The call for sites will feed into the Strategic Housing Land Availability Assessment (SHLAA) Review, the Employment Land Review and Commercial Leisure Study both of which will inform the preparation of the new Wyre Local Plan.

When will the call for sites take place?

The call for sites and consultation on the Site Assessment Methodology will take place between the 31st May and the 6th July 2012. All submissions should be received by the Council by 5 p.m. on the 6th July 2012.

How should I respond to the call for sites?

We would like to hear from you if you wish to submit a site or premises to be considered for development in the Borough. Sites do not necessarily need to be in your ownership and you can propose a mix of uses on one site.

There is no minimum or maximum site size. Each site being put forward should be accompanied by a complete call for site response form and a location plan illustrating a clear site boundary.

Please be aware that if you are submitting your form via email you will need to send an electronic copy of a location plan (a scanned copy will suffice). Due to Ordnance Survey licensing restrictions the Council is unable to provide blank plans for this exercise. Ordnance Survey plans of sites may be obtained via external companies (there will be a charge for this service):

- CentreMaps: www.centremaps.co.uk (there will be a charge for this service)
- The National Map Centre: http://www.planningmaps.co.uk/referer.cfm
- Blackwells: www.blackwellmapping.co.uk
- Ordnance Survey: www.shop.ordnancesurveyleisure.co.uk

What is the Local Plan?

The Wyre Local Plan 2013-2029 is currently being prepared and will eventually replace the Saved Policies of the current Wyre Borough Local Plan 1991-2006. The new Wyre Local Plan will consist of two Development Plan Documents- the Local Plan - Strategy and Core Policies document and the Local Plan - Sites and Development Management document.

The Local Plan will be the Borough's chief planning document and will set out the vision for the Borough up to 2029 and policies, proposals and site allocations to deliver the vision. The Local Plan will be the main reference document for determining planning applications in the Borough.

What is the Strategic Housing Land Availability Assessment (SHLAA)?

The Strategic Housing Land Availability Assessment is a systematic assessment of the land developable and deliverable for housing within an area. The assessment

includes a 'Call for Sites' where the public can promote sites as being suitable for housing development.

The most recent SHLAA for Wyre was published in June 2010 and a review of the assessment is now required to allow for the consideration of new housing sites and to consider the deliverability of previously submitted sites.

What is the Employment Land Review and Commercial Leisure Study?

The Employment Land Review and Commercial Leisure Assessment Study will provide an assessment of the local economic prospects for the Borough and the current and future provision of employment land to meet the needs of the Borough to 2029. The Study will also identify any need for new provision of commercial leisure in the Borough.

What happens next?

The call for sites and consultation on the Site Assessment Methodology will take place between the 31st May and the 6th July 2012.

The site assessment methodology will be updated as appropriate following the consultation period. All submitted sites and premises will then be subject to detailed assessment to evaluate whether they should be considered in the SHLAA, the Employment Land Review and Commercial Leisure Study and ultimately taken forward through the Wyre Local Plan which will be subject to further public consultation. Sites taken forward will be illustrated on a Local Plan Proposals Map.

Please note that the assessment of a site for housing in the SHLAA does not indicate that planning permission will be granted for new housing on that site or that sites will be allocated in the Local Plan.

Before sites are allocated in the Local Plan all individual site allocations will be subject to a test of sustainability called a Sustainability Appraisal. A Sustainability Appraisal is a requirement of European legislation and involves assessing the social, economic and environmental impacts generated by planning policy.

All individual site assessments will be made public in due course.

Who should I contact for further information?

If you require any further information please contact the Planning Policy team on:

Telephone: 01253 891000

Email: planningpolicy@wyre.gov.uk

Post: Planning Policy, Wyre Council, Civic Centre, Breck Road, Poulton-Le-Fylde, FY6 7PU



Wyre Council Local Plan

Call for Sites 2012

Sites and Premises for Employment, Retail, Leisure and Other Commercial Uses

Draft Site Assessment Methodology

May 2012

Introduction

- 1.1 The Wyre Core Strategy Preferred Options was subject to public consultation during April May 2012. In response to the publication of the National Planning Policy Framework in March 2012, the Council intends to now produce its Local Plan in two parts –Local Plan Strategy and Core Policies document and Local Plan Sites and Development Management document. These two Local Plan Development Plan Documents (DPDs) will replace the Saved Policies of the current Wyre Borough Local Plan 1991-2006.
- 1.2 The Local Plan Strategy and Core Polices DPD will provide a long term vision and strategy for the Borough and will contain key policies for the Borough which will identify broad locations for development.
- 1.3 The Local Plan Strategy and Core Polices Preferred Options DPD (formerly Core Strategy Preferred Options) provides for **3410 new homes** and **96** hectares of employment land in the Borough up to 2028.
- 1.4 The Local Plan Sites and Development Management DPD will allocate sites for new development and will set out detailed policies to consider development proposals against. Sites will be allocated for the development of housing, employment, leisure, retail, open space and community facilities. The allocation of sites will be based upon policies within the Local Plan Strategy and Core Policies DPD, site assessments, a Sustainability Appraisal and Habitats Regulations Assessment.
- 1.5 A **'call for sites'** will help ensure that the Council is aware of all potential sites in the Borough that could help deliver the vision and objectives of the Local Plan - Strategy and Core Policies DPD.

2. **Previous Site Submissions**

- 2.1 We are now undertaking a review of the 2010 Strategic Housing Land Availability Assessment (SHLAA) and preparing a new Employment Land Review and Commercial Leisure Study. We are also seeking potential sites for other land uses for allocation in the Local Plan - Sites and Development Management DPD.
- 2.2 The Council is already aware of potential development sites many of which have been subject to assessment in the Employment Land Review (2008). These previously submitted employment sites will be re-assessed using the methodology outlined in this document.

3. Assessment Process

3.1 The assessment process will involve three separate stages:

Stage 1- Call for sites and Consultation on Draft Methodology

3.2 A five week call for sites period (31st May 2012- 6th July 2012) whereby agents, developers, landowners, and any other interested parties are invited to submit

potential development sites via completion of the Call for Sites Response Form alongside a site plan. The Draft Site Assessment Methodology is also published at this stage for comment.

<u>Stage 2- Consider Consultation Responses and undertake Site</u> <u>Assessments</u>

3.3 Following the call for sites and the consultation period, the consultation responses will be considered and amendments to the Draft Site Assessment Methodology made if required. The site assessments will then be undertaken against the criteria set out in this document.

<u>Stage 3- Publication of Employment Land Review and Commercial</u> <u>Leisure Study and Site Assessments</u>

The Employment Land Review and Commercial Leisure Study and individual site assessments will be published in due course.

Local Plan Evidence Base

The Employment Land Review and Commercial Leisure Study and the results of the site assessments will form key pieces of evidence in the development of the new Wyre Local Plan.

4. Site Assessment Criteria

4.1 Site assessments will be undertaken using the criteria set out below. The assessments will be undertaken by Council planning officers and all existing site information will be drawn on.

Site Suitability

- 4.2 In order for a site to be considered for development it must be **suitable** for a particular use. Site suitability will be assessed using the following criteria:
 - General site information including location, size, current use, planning history, surrounding land use, adjoining character and other site characteristics.
 - Site condition and constraints including topography, stability, contamination or remediation issues, flood risk (current position and likely effects on), tree cover, proximity to Air Quality Management Areas, agricultural land classification, green infrastructure and public rights of way.
 - Accessibility including access to the site from the highway network, access to social and community infrastructure including services and facilities such as education, employment, retail, public transport, leisure, open space and healthcare.
 - Environmental impacts including the impacts the proposed use could have on the built and natural environment including international, national and local nature and built conservation designations, biodiversity, woodlands and landscape.
 - Other site specific considerations.

Site Availability

- 4.3 In order for a site to be considered for development it must be **available** for a particular use. Site availability will be assessed using the following criteria:
 - Land Ownership.
 - Restrictive covenants.
 - Relocation of existing uses.
 - Other site specific considerations.

Site Achievability

- 4.4 In order for a site to be considered for development it must be a realistic option and be **achievable** in the Local Plan period up to 2029. Site achievability will be assessed using the following criteria:
 - Infrastructure including the capacity of existing infrastructure and the need for new investment to ensure that new development is supported by appropriate utilities, services and transport infrastructure.
 - Viability including whether the proposed use can be delivered in terms of economic viability.
 - Other site specific considerations.

A summary of each site assessment will be provided which outlines the assessment findings including any positive and negative issues. If any of the constraints identified in an assessment can be effectively mitigated then relevant mitigation measures will be outlined.

Wyre Local Plan Call for Sites 2012



Sites and Premises for Employment, Retail, Leisure and Other Commercial Uses

Draft Site Assessment Methodology Comments Form

YOUR DETAILS	
Name	
Position	
Organisation (if applicable)	
Email	
Telephone	
Address	
Postcode	

Do you have any comments on how the Draft Site Assessment Methodology could be improved?

COMMENTS

If necessary, please continue on a separate sheet.

Please return to Wyre Council by 5 p.m. on Friday 6th July 2012 by:

Email: planningpolicy@wyre.gov.uk

Post: Planning Policy, Wyre Council, Civic Centre, Breck Road, Poulton-Le-Fylde, FY6 7PU

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