

Pool of Model Conditions

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Introduction

1. The conditions shall not be regarded as “standard conditions” which are to be automatically imposed on premises licences and certificates in all cases. The following are designed to provide a range of possible conditions which may need to be attached to premises licences or club premises certificates, depending upon differing situations.
2. All conditions attached to a premises licence and club premises certificate must be appropriate and proportionate to the application received.
3. The wording of the conditions may need to be modified to suit a particular premises and/or situation.
4. This is not an exhaustive or exclusive list of conditions.
5. Additional conditions may be drafted and attached to such licences and certificates to meet individual circumstances, both by the applicant in question, any responsible authority, or the Licensing Authority as deemed appropriate.
6. The majority of conditions refer to the ‘premises licence holder’ however, in some circumstances, it may be more appropriate for the designated premises supervisor to be responsible for complying with the condition. In these circumstances, the conditions can be amended to read ‘the designated premises supervisor or a competent person nominated by the designated premises supervisor’.

<i>Conditions relevant to The Prevention of Crime and Disorder</i>	
CD1	A personal licence holder shall be on the premises at any time alcohol is being supplied (whose identity will be known to all other staff engaged in the supply alcohol), except in the case of emergency.
CD2	A personal licence holder shall be on the premises at all times the premises is open after 21:00hours and one must be contactable at all other times the premises is open, (their identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency.
CD3	A personal licence holder shall be contactable at all times the premises is open, (their identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency.
CD4	Another member of staff shall be nominated to act for the DPS in their absence whose identity is known by all staff when such absence occurs.

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CD3	A personal licence holder shall be contactable at all times the premises is open, (their identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency.
CD4	Another member of staff shall be nominated to act for the DPS in their absence whose identity is known by all staff when such absence occurs.

CD5	Any person who is authorised by a personal licence holder to sell alcohol under the premises licence shall be authorised in writing. Such authorisation shall include, as a minimum, the name and signature of the person being authorised, the name and signature of the personal licence holder and the date of the authorisation. The log of persons authorised shall be kept up to date and on the premises and shall be produced to an officer of a responsible authority on request.
CD6	Risk assessments carried out by or on behalf of the licence holder which relate to a licensing objective will be available for inspection by an authorised officer.
CD7	The premises shall have a written policy which sets out the approach and steps taken by staff to address the possession and use of controlled drugs and psychoactive substances within the premises. Such policy shall set out the process for safe storage and disposal of any found, confiscated and surrendered drugs or psychoactive substances. The Policy shall be reviewed at least once in each 12 month period and made available to an officer of a responsible authority on request.
CD8	Where there is reasonable suspicion that drugs are being carried by a person, the licensee shall cause the outer clothing, pockets and bags of that person to be searched by a trained member of the same sex.
CD9	Clearly visible notices shall be displayed advising those attending that: a) it is a condition of entry that customers agree to be searched and b) Police will be informed if anyone is found in possession of controlled substances or weapons.
CD10	Records of incidents involving the use, and/or detection of drugs shall be maintained and those records shall be available for inspection.
CD11	Confiscated and found drugs shall be transferred to the police in accordance with procedures agreed with Lancashire Constabulary.
CD12	At all times the premises is open to the public, toilet checks will be conducted in all operational toilet areas and documented accordingly. These checks will be conducted at no less than 30 minute intervals.
CD13	No person shall be permitted to enter the premises where in possession of a drink in a sealed or unsealed container, except for the purposes of delivery.
CD14	Alcoholic drinks in unsealed containers shall not be permitted to be removed from the premises.
CD15	Bottles or glasses shall not be permitted to be removed from the curtilage and grounds of the licensed premises.
CD16	The premises licence holder shall cause glass collection rounds to be conducted frequently enough so as to prevent glasses and bottles from accumulating within the premises or within the immediate vicinity,

CD17	All drinking vessels used at the premises shall be toughened glass or polycarbonate.
CD18	Alcoholic drink shall only be served in polycarbonate or other non-glass vessels from [XXXX] hours until close every Friday and Saturday and on Sundays preceding Bank Holiday Mondays, Christmas Eve, Boxing Day and New Year's Eve.
CD19	The DPS shall conduct a written risk assessment to determine when glass shall be permitted to be used within the premises and when polycarbonate drinking vessels shall be used. Such risk assessment shall be made available for inspection by Police, Relevant Authority or Authorised person.
CD20	No drink shall be served in a glass container at any time.
CD21	An incident log shall be kept on the premises to record any notable incidents, such as instances of crime or disorder, evidence or suspicion of drug related activity and any requests made for persons to leave the premises. Each log shall record the date and time, the nature of the incident and the person recording it, the outcome or action taken and a police log number if appropriate. Entries shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The written record shall be available for inspection by a responsible authority upon request.
CD22	Prior to being authorised to sell alcohol at the premises, each staff member shall be trained in relation to licensing offences and how to prevent them, the conditions of the premises licence, drug awareness, serving alcohol to persons who are drunk and the Challenge 25 policy. Such training shall be repeated at intervals not greater than 12 months, shall be documented and such documentation shall be produced to an officer of a responsible authority on request.
CD23	No entertainment of an adult or sexual nature will take place on the premises.
CD24	The premises shall operate and maintain a CCTV system comprehensively covering the interior of the premises, the areas immediately outside of any public exits and any external areas within the licence holder's control, which shall be in use at all times licensable activities are being carried on. The system shall comply as follows: • The focus and quality of the images shall enable clear identification of persons on the premises. • All recordings shall be stamped with the correct date and time and retained for at least 28 days. • Appropriate signage shall be displayed advertising that CCTV is in operation. • CCTV recordings shall be provided to an officer of a responsible authority or police constable on reasonable request. • The DPS shall inspect the system every 2 months to ensure it complies with the above. • Any malfunctions to any part of the system shall be rectified within 7 working days.
CD25	At any time the premises is open to the public, there shall be a person on the premises who is competent in its operation. This person shall comply with any reasonable request by a responsible authority to view footage without delay. Footage shall be downloaded

	and provided to a responsible authority on request without undue delay and, in any case, within 48 hours of a request being made.
CD26	The licence holder shall notify the Police Licensing Unit on any occasion when the CCTV is to be inoperative for a period in excess of one working day and shall provide a certificate from a competent person stating the reason for the system being inoperative and the measures which have been taken to satisfy the conditions of this licence.
CD27	Bi-annually documented maintenance checks by a suitably qualified CCTV engineer shall be made of the CCTV system to ensure that the system is in good working order and is operating in compliance with the conditions of this licence.
CD28	A staff member who is conversant with the operation of the CCTV system will be available to attend the premises within 1 hour if requested by the Police. The staff member will be able to show Police recent data or footage with the absolute minimum of delay when requested.
CD29	The Premises Licence Holder shall ensure that staff monitor and adequately manage any queue that forms to gain entry to the premises.
CD30	The use of door supervisors will be subject to a written risk assessment by the DPS or Premises Licence Holder. The document must be available for inspection if required.
CD31	The use of door supervisors will be subject to a written risk assessment by the DPS or Premises Licence Holder. The document must be available for inspection if required. However, a minimum of [NUMBER] door supervisors will be on duty from [TIME] every Friday, Saturday, Sunday before bank holiday, Christmas Eve, Boxing day and New Year's Eve.
CD32	[NUMBER] door supervisors shall be on duty from [TIME] hours each Friday and Saturday night, Sunday before a bank holiday, Christmas Eve, Boxing Day and New Year's Eve together with an additional door staff for every further 100 or part thereof. At all other times the licence holder will determine an appropriate number of door staff having regard to a risk assessment maintained by the licence holder and which must be available for inspection if required.
CD33	A door supervisor log book shall be completed by any door supervisor on duty at the premises. Each entry shall include the times of their tour of duty, SIA badge number, and full name printed, signature and date of birth of each individual door supervisor.
CD34	Door supervisors shall remain outside the premises until at least 10 mins after the last customer has left the premises to prevent disorder and noise nuisance.
CD35	At times when customers are awaiting entry into the premises, a queuing system shall be implemented at the main point of entry to assist in the monitoring of customers.
CD36	The latest admission time shall be 1 hour prior to the terminal hour for the sale of alcohol. This condition does not apply to persons who, immediately prior to this time, were on the premises and who exited for a short period (eg. to smoke a cigarette).

Conditions relevant to Public Safety	
PS1	The licence holder shall ensure that appropriate first aid equipment and materials are available at all times on the premises.
PS2	The licence holder shall ensure that appropriate first aid equipment and materials are available at all times on the premises. At least one person trained in first aid shall be on duty during all times that the premises are open to the public.
PS3	Where disabled persons are present on the premises there shall be in place arrangements for their safe evacuation in the event of an emergency or other reason. Details of those arrangements shall be recorded and all staff employed on the premises shall be aware of those arrangements.
PS4	All exit routes and doors on such routes shall be checked on every occasion before the premises is used for purposes of a licensable activity and at regular occasions when the premises are open to the public to ensure that they are free from defects, obstruction, trip hazards and surfaces are not slippery. A record of such inspections, any defects discovered and the remedial action taken shall be made in writing and made available for inspection on demand to an Authorised Officer.
PS5	The furniture or seating in premises shall be arranged so that it does not obstruct any exit, route to any exit or to any facility within the premises.
PS6	A Registered Medical Practitioner shall be present at any sports entertainment involving boxing, wrestling, judo, karate or other sports entertainment of a similar nature
PS7	Where the entertainment requires the provision of a ring, it shall be installed by a competent person who shall ensure that it is properly constructed and supported and all materials used in its construction are non-combustible. The Premises Licence Holder or the Club Premises Certificate Holder shall obtain a certificate from that competent person that the ring is to that effect.
Conditions relevant to The Prevention of Public Nuisance	
PN1	Any outside area which is used for the consumption of alcohol shall cease to be so used at [TIME]hours. Signs shall be displayed in prominent positions warning customers that they will not be permitted to drink in the external areas after these times
PN2	Any outside area under the control of the premises licence holder shall be checked at regular intervals by a member of staff to ensure any noise being generated is at an appropriate level, taking into account the time of day and ambient noise levels. Remedial action shall be taken if that staff member considers it to be unacceptably noisy.
PN3	Any outside seating area is to be clearly defined and separated from the public footpath. A fixed or removable barrier shall enclose the outside seating area.

PN4	The supply of alcohol in the outside area shall be by waiter/waitress service only and only to persons seated at tables.
PN5	All tables and chairs in the outside area shall be stacked, secured and covered promptly and in any event no more than 30 minutes after the time at which patrons are no longer permitted to consume drinks in the area.
PN6	The external seating area at the front/back of the premises shall not be used for the consumption of food and drink beyond [TIME] hours.
PN7	No person shall be permitted to consume in the outside area unless they are seated on a seat provided by the premises.
PN8	Live entertainment, live music or recorded music is not permitted in the external licensed area.
PN9	The designated premises supervisor or the personal licence holder for the premises who is supervising the sale or supply of alcohol at that time, shall not permit customers to congregate and consume alcohol sold or supplied by that premises in a public place within the immediate vicinity of the premises and in an area not so licensed for consumption to the annoyance or obstruction of others and shall prevent the removal of alcohol if it is intended for such a purpose.
PN10	During the final hour of daily trading appropriate announcements shall be made and/or images projected to remind patrons of the need to leave the premises without causing annoyance, nuisance or disturbance to local residents and to advise patrons of any taxi free-phone or collection arrangements available upon the premises.
PN11	There shall be placed at all exits from the premises in a place where they can be seen and easily read by the public, (or member and their guests) notices requiring customers to leave the premises and the area quietly. (Note, this may also include a reference to vehicles).
PN12	Notices Shall be displayed at the entrance and exits advising customers to leave quietly.
PN13	The Licensee shall ensure that staff conduct themselves in a manner so as to avoid disturbance to nearby residents when exiting the premises.
PN14	All internal doors to any entrance / exit point, fire exit doors and external windows shall be closed during hours of any regulated entertainment except in the event of an emergency, save for the purposes of access and egress.
PN15	All external windows and doors should be closed after [TIME] hours, except in the case of an emergency and for access and egress.
PN16	When regulated entertainment is being provided, the noise generated from the premises shall not exceed [number] dB above the ambient noise level as measured at [location].
PN17	The volume of any amplified sound shall, at all times, be under the control of the Licence Holder or Management and the controlling mechanism shall be operated from a part of

	the premises inaccessible to the public.
PN18	Noise generated from any regulated entertainment in the form of live or recorded music, mechanical ventilation and refrigeration plant shall not be audible at [location].
PN19	When regulated entertainment is being provided, noise assessments shall be made periodically from [location]. During such an assessment, a determination shall be made as to whether noise is emanating from the premises in a manner which is likely to cause nuisance and, if so, to determine what action is required to mitigate that nuisance. That action shall then be taken. A written or electronic record shall be made which includes date and time of the assessment, the person making it, the findings and any remedial action taken.
PN20	No nuisance shall be caused by noise coming from the premises or vibration transmitted through the structure of the premises.
PN21	The premises shall maintain a written dispersal policy which shall be made available to the Police or an authorised officer of the Council upon request.
PN22	Refuse shall not be placed into outside waste bins between the hours of [TIME] hours and [TIME] hours.
PN23	There shall be no emission from the premises of any offensive smells, which are likely to cause a nuisance.
PN24	Where there are any offensive smells created on the premises, provision shall be made for such smells to be vented from the premises so that they do not cause a nuisance to nearby premises.
PN25	Exterior lighting shall be provided in focus, intensity and aim so as not to cause a nuisance in other properties.
PN26	The premises licence holder shall prevent empty or unattended glasses and bottles from accumulating in or around licensed premises.
PN27	The premises licence holder will arrange for litter and cigarette debris dropped in the vicinity of the premises to be collected and removed at the end of operating hours each night.
PN28	The premises licence holder will arrange for litter and cigarette debris dropped in the vicinity of the premises to be collected and removed at a frequency of not less than sixty minute intervals during opening hours.
Conditions relevant to The Protection of Children from Harm	
CP1	The age verification policy shall be that of "Challenge 25". All staff shall require an acceptable identification document to be produced by any customer who appears to under the age of 25 and wishes to be served alcohol. Acceptable identification documents

	shall be. • a PASS-approved, proof of age card, • UK passport, • citizen card supported by the Home Office, • official ID card issued by HM Forces, • a UK photographic driving licence, or • Any electronic or biometric age verification technology which has been approved by HM Government for such use.
CP2	All staff involved in the sale of alcohol shall receive suitable training in relation to proof of age scheme to be applied upon the premises. All staff receive regular refresher training at intervals of at least [number] months. Records to evidence this will be made available to officers upon request.
CP3	Signage shall be displayed to advertise the Challenge 25 policy is in place.
CP4	The premises shall not be hired or functions shall not be permitted to take place on the premises, where the occasion relates to the birthday of a person turning 18 years of age or younger.
CP5	No person under [AGE] years of age shall be permitted on the premises at any time between [TIME] hours and [TIME] hours when the premises is being used for the purposes of a licensable activity other than the supply of alcohol, unless they are accompanied by a responsible adult.
CP6	No person 18 years of age shall be permitted on the premises when they are being used for the purposes of the supply of alcohol and/or the provision of regulated entertainment.
CP7	No person under [AGE] years of age shall be permitted on the premises between [TIME] hours and [TIME] hours.
CP8	No person under 18 years of age shall be permitted on the premises after [TIME] hours unless they are partaking in a table meal (as defined in Section 159 of the Act) or attending a pre-arranged private function.
CP9	No person under 18 years of age shall be permitted on the premises, unless accompanied by a responsible adult.
CP10	No person under 18 years of age shall be permitted on the premises.
CP11	The film classification body for the purposes of this licence shall be the British Board of Film Classification.
CP12	Where a film is proposed to be exhibited for which a recommendation regarding the admission of children has not been made by the British Board of Film Classification, that film shall be submitted to the licensing authority for recommendation no later than 28 days before it is shown.

CP13	Immediately before each exhibition at the premises of a film passed by the British Board of Film Classification, there shall be exhibited on screen for at least five seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer advertising a film, of the statement approved by the Board indicating the classification of the film.
CP14	Where a programme includes a film recommended by the Licensing Authority as falling into the 12A, 15 or 18 category, no person appearing to be under the age of 12 and unaccompanied, or under 15 or 18 as appropriate, shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms: PERSONS UNDER THE AGE OF [INSERT APPROPRIATE AGE] CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME. Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction. This condition shall not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parent or legal guardian has first been obtained.
CP15	Where a play is to be performed at the premises which contains material of an adult nature, no person under the age of [AGE] years of age shall be admitted to that premises.
CP16	Where any premises are to be used for any performance which includes the participation of children, such children shall at all times when they are on the premises remain under the supervision of an adult.

Conditions relevant to Food Businesses

FB1	Between [TIME] hours and [TIME] hours, alcohol shall only be supplied for consumption in connection with a table meal (as defined in Section 159 of the Act).
FB2	Alcohol shall only be supplied for consumption in connection with a table meal (as defined in Section 159 of the Act).
FB3	Table seating shall be provided for a minimum of 70% of the maximum floor area on each floor of the premises, save for pre-arranged private functions.
FB4	Alcohol shall only be supplied to persons who are seated and waiter / waitress service will be available.
FB5	Whenever the supply of alcohol is being carried on at the premises, a waiter/waitress service shall be available.
FB6	Any supply of alcohol made for consumption off the premises shall only be made in a sealed container. This includes partially finished bottles of wine which shall be recorked prior to being taken off the premises.
FB7	Where the premises provide food to the public for consumption on or off the premises there shall be provided at or near the exits, sufficient waste bins to enable the disposal of waste food, food containers, wrappings etc.

Conditions relevant to businesses providing Late Night Refreshment	
LNR1	No person under 18 years of age shall be permitted on the premises at any time licensable activity is being carried on.
LNR2	No person under 18 years of age shall be supplied with late night refreshment (ie. hot food or drink after 11pm) unless accompanied by a responsible adult.
LNR3	The licence holder shall ensure that staff arriving before [TIME] or departing after [TIME] when the business has ceased trading, conduct themselves in a manner not to cause a public nuisance.
LNR4	The premises shall operate and maintain a CCTV system comprehensively covering the interior of the premises, the areas immediately outside of any public exits and any external areas within the licence holder's control, which shall be in use at all times licensable activities are being carried on. The system shall comply as follows: • The focus and quality of the images shall enable clear identification of persons on the premises. • All recordings shall be stamped with the correct date and time and retained for at least 28 days. • Appropriate signage shall be displayed advertising that CCTV is in operation. • CCTV recordings shall be provided to an officer of a responsible authority or police constable on reasonable request. • The licence holder shall inspect the system every 2 months to ensure it complies with the above. • Any malfunctions to any part of the system shall be rectified within 7 working days.
LNR5	A wall mounted screen, no smaller than 32", shall be installed and maintained in a position within the premises so that the screen is visible to patrons. Live CCTV images shall be displayed on the screen at all times the premises is open to the public.
LNR6	Appropriate signage alerting customers to CCTV recording shall be displayed in conspicuous positions on the premises.
LNR7	A clear, legible and conspicuous notice requesting patrons to avoid causing noise, nuisance or disturbance to local residents shall be displayed at every exit.
LNR8	The licence holder shall cause any waste or litter which has been generated by or from the premises to be cleared from the areas immediately surrounding it at intervals not exceeding 60 minutes at any time the premises is open to the public. This includes washing any spilled food to the gutter.
LNR9	The licence holder shall cause any waste, litter or cigarette debris to be cleared from the areas immediately surrounding the premises at the end of operating hours each night.
LNR10	All external light sources under the control of the licence holder shall be aimed and illuminated so as not to cause a nuisance.

LNR11	The licensee shall ensure that cooking, noxious or persistent smells generated at the premises do not cause nuisance to nearby properties, and that the premises shall be adequately ventilated.
LNR12	All external windows and doors should be closed after [TIME] hours, except in the case of an emergency and for access and egress.
LNR13	The premises licence holder shall risk assess the requirement for door supervisors at the premises and shall employ door supervisors in such numbers and at such times as is deemed necessary by the risk assessment. Any such risk assessment shall be in writing, held at the premises and produced to a responsible authority on request.
LNR14	A minimum of [NUMBER] door supervisor(s) shall be provided on the premises on [DAYS] between [TIME] hours and [TIME] hours.
LNR15	The licence holder shall operate a queuing system which prevents disorderly behaviour and provides adequate access/ egress to the premises. Persons queueing shall be supervised so as to prevent disorderly behaviour.
LNR16	Boxing machines shall not be installed within the premises, in any external area under the control of the licence holder, or by, or on behalf of, the licence holder in the vicinity of the premises.
	Risk assessments carried out by or on behalf of the licence holder which relate to a licensing objective shall be made available for inspection by an authorised officer.

Conditions relevant to Shops Selling Alcohol ("Off Licences")

OFF1	The age verification policy shall be that of "Challenge 25". All staff shall require an acceptable identification document to be produced by any customer who appears to under the age of 25 and wishes to be served alcohol. Acceptable identification documents shall be. • a PASS-approved, proof of age card, • UK passport, • citizen card supported by the Home Office, • official ID card issued by HM Forces, • a UK photographic driving licence, or • Any electronic or biometric age verification technology which has been approved by HM Government for such use.
OFF2	All staff involved in the sale of alcohol shall receive suitable training in relation to proof of age scheme to be applied upon the premises. All staff receive regular refresher training at intervals of at least [number] months. Records to evidence this will be made available to officers upon request.
OFF3	Signage shall be displayed to advertise the Challenge 25 policy is in place.
OFF4	The premises shall operate and maintain a CCTV system comprehensively covering the interior of the premises, the areas immediately outside of any public exits and any external areas within the licence holder's control, which shall be in use at all times licensable

	activities are being carried on. The system shall comply as follows: • The focus and quality of the images shall enable clear identification of persons on the premises. • All recordings shall be stamped with the correct date and time and retained for at least 28 days. • Appropriate signage shall be displayed advertising that CCTV is in operation. • CCTV recordings shall be provided to an officer of a responsible authority or police constable on reasonable request. • The DPS shall inspect the system every 2 months to ensure it complies with the above. • Any malfunctions to any part of the system shall be rectified within 7 working days.
OFF5	Signage shall be displayed in a conspicuous manner which alerts customers to the CCTV system.
OFF6	At any time the premises is open to the public, there shall be a person on the premises who is competent in its operation. This person shall comply with any reasonable request by a responsible authority to view footage without delay. Footage shall be downloaded and provided to a responsible authority on request without undue delay and, in any case, within 48 hours of a request being made.
OFF7	The licence holder shall notify the Police Licensing Unit on any occasion when the CCTV is to be inoperative for a period in excess of one working day and shall provide a certificate from a competent person stating the reason for the system being inoperative and the measures which have been taken to satisfy the conditions of this licence.
OFF8	Risk assessments carried out by or on behalf of the licence holder which relate to a licensing objective shall be made available for inspection by an authorised officer.
OFF9	Any person who is authorised by a personal licence holder to sell alcohol under the premises licence shall be authorised in writing. Such authorisation shall include, as a minimum, the name and signature of the person being authorised, the name and signature of the personal licence holder and the date of the authorisation. The log of persons authorised shall be kept up to date and on the premises and shall be produced to an officer of a responsible authority on request.
OFF10	No person under 18 years of age shall be authorised or permitted to supply alcohol.
OFF11	Except as prevented by an emergency, at any time the premises is open after [TIME], there shall be a minimum of two staff members on duty at the premises.
OFF12	The designated premises supervisor shall cause a written or electronic register to be kept of all instances where the sale of alcohol is refused. Each entry shall include the time and date, reason for refusal, the staff member making the refusal and a brief description of the individual who attempted to make the purchase. Logs will be completed as soon as possible after the refusal and, in any case, by the close of business hours that day. The written record shall be available for inspection by a responsible authority upon request.
OFF13	An incident log shall be kept on the premises to record any notable incidents, such as

	instances of crime or disorder, evidence or suspicion of drug related activity and any requests made for persons to leave the premises. Each log shall record the date and time, the nature of the incident and the person recording it, the outcome or action taken and a police log number if appropriate. Entries shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The written record shall be available for inspection by a responsible authority upon request.
OFF14	Any alcohol with an ABV above 15% shall only be exhibited for sale from behind a counter.
OFF15	Spirits shall be stored and exhibited for sale from a secure staff area. They shall only be supplied with assistance from a member of staff.
OFF16	White cider or beer with an ABV above 6.0% shall not be offered for sale or sold at the premises.
OFF17	Beer or cider with an ABV above 6.0% shall not be offered for sale or sold at the premises.
OFF18	Single cans of beer or cider with a unit size of 440ml or less shall not be offered for sale or sold at the premises.
OFF19	Single cans of beer or cider shall not be sold.
OFF20	A clear, legible notice will be displayed in a conspicuous position at every exit point from the premises asking customers to avoid causing noise nuisance or disturbance to local residents.
OFF21	At least one personal licence holder will be contactable and able to attend the premises within one hour while the supply or sale of alcohol is being undertaken (whose identity will be known to all other staff engaged in the supply or sale of alcohol) except in the case of emergency.
OFF22	A personal licence holder will be contactable at any time when alcohol is being sold. The personal licence holder shall be in a position to attend the premises within 1 hour of request from an authorised officer or Police Constable.
OFF23	Deliveries to the premises shall not take place between the hours of [TIME] and [TIME].
OFF24	An electronic point of sale (ePOS) system shall be installed at the premises which shall be used to record all transactions. Each cashier shall have a login which is unique to them. This system shall: • Record the accurate time and date of any transaction, • Record the cashier dealing with the transaction, • Display a prompt when any age-restricted product is scanned which requires the cashier to confirm whether the purchaser clearly appears over 25 years of age or not, • Where the staff member selects that the purchaser does not appear over 25, it shall record what identification document has been used to verify the person's age, in accordance with the Check 25 policy, • Where the sale of an age restricted product is refused, this and the reasons for such a refusal shall be recorded.

Conditions relevant to Deliveries of Alcohol	
DEV1	Alcohol shall only be delivered at a place which is remote from the premises where an order for that alcohol has been made in advance. Alcohol shall not be stored in a delivery vehicle except to fulfil orders that day.
DEV2	Alcohol shall only be delivered to the individual who is named on the order. It shall not be left in a "safe place", left unsigned for or delivered to any other person.
DEV3	A record of all transactions will be maintained. Each record shall contain the name, address, details of the order along with the requested time of the order. This shall be documented and available for inspection to Police Officers or other authorised persons.
DEV4	Any person supplying alcohol by delivery under this premises licence shall wear a body-cam and shall cause the body-cam to be recording when delivering alcohol. Recordings shall be kept for not less than 31 days and shall be provided to a responsible authority on lawful request.
DEV5	Any person delivering alcohol shall require the person receiving the delivery to sign and provide their name to accept the delivery. Where the delivery person reasonably believes the person receiving the alcohol is under the age of 25 years, they shall require them to produce an age verification document. Where an age verification document is not produced, the alcohol shall not be delivered.
DEV6	After [TIME] hours, delivery drivers collecting orders shall not be permitted to use the front door; deliveries shall be collected from the rear door of the property.
Conditions relevant to Festivals / Large Music Events	
EV1	The Police Licensing Department and Licensing Authority shall be notified of the dates of each event at least three months before the event is scheduled to take place.
EV2	The premises licence shall only have effect for [NUMBER] consecutive days within a calendar year.
EV3	Licensable activities will only be carried out under the authority of this premises licence on [NUMBER] days in any calendar year.
EV4	Prior to being authorised to sell alcohol at the premises, each staff member shall be trained in relation to licensing offences and how to prevent them, the conditions of the premises licence, drug awareness, serving alcohol to persons who are drunk and the Challenge 25 policy. Such training shall be repeated at intervals not greater than 12 months, shall be documented and such documentation shall be produced to an officer of a responsible authority on request.
EV5	Prior to an event that involves licensable activities being carried on under the authority of this premises licence, the Event Safety Advisory Group or their equivalent will be consulted,

	where such a group are in existence in the area.
EV6	The Designated Premises Supervisor shall be present at any time licensable activities are being carried on at the premises, except in the event of an emergency.
EV7	Prior to an event that involves licensable activities being carried on under the authority of this premises licence, a risk assessment will be carried out to determine how many door supervisors are required. An appropriate number of door supervisors will be utilised in accordance with said risk assessment.
EV8	Event stewards shall conduct patrols through the event footprint at any time the sale of alcohol is being carried on. Such patrols shall proactively monitor levels of intoxication of attendees, suspicious behaviour and potentials for incident. Where such a patrol identifies a concern, this shall be raised with event management without delay.
EV9	The premises shall have a written policy which sets out the approach and steps taken by staff to address the possession and use of controlled drugs and psychoactive substances within the premises. Such policy shall set out the process for safe storage and disposal of any found, confiscated and surrendered drugs or psychoactive substances. The Policy shall be reviewed at least once in each 12 month period and made available to an officer of a responsible authority on request.
EV10	During any event that involves licensable activities being carried on under the authority of this premises licence, the premises shall operate in accordance with a search policy to deter the carrying of drugs or weapons. Said policy shall be written, kept on the premises and produced to a responsible authority on request. Notices shall be displayed at all entrances to the event to publicise this policy.
EV11	Clearly visible notices shall be displayed advising those attending that: • Alcohol may not be brought on site • It is a condition of entry that customers agree to be searched • The Police will be informed if anyone is found in possession of controlled substances or weapons. • Any unauthorised alcohol, controlled substances, or weapons found in the possession of any person will be confiscated and handed over to Lancashire Constabulary.
EV12	The premises shall operate and maintain a CCTV system comprehensively covering the interior of the premises, the areas immediately outside of any public exits and any external areas within the licence holder's control, which shall be in use at all times licensable activities are being carried on. The system shall comply as follows: • The focus and quality of the images shall enable clear identification of persons on the premises. • All recordings shall be stamped with the correct date and time and retained for at least 28 days. • Appropriate signage shall be displayed advertising that CCTV is in operation. • CCTV recordings shall be provided to an officer of a responsible authority or police

	constable on reasonable request. • The DPS shall inspect the system every 2 months to ensure it complies with the above. • Any malfunctions to any part of the system shall be rectified within 7 working days. • As a minimum, a visual recording facility will capture any areas in which searches are carried out.
EV13	Appropriate signage alerting customers to the use of CCTV shall be displayed in a conspicuous position at the premises.
EV14	A competent person trained in the use and operation of the CCTV will be in attendance at the premises and monitoring the CCTV at all times that licensable activities are taking place. Said person will be able to fully operate the CCTV system and be able to download data in a recognised format when requested.
EV15	Prior to any event that involves licensable activities being carried on under the authority of this premises licence, a traffic management plan will be devised and utilised. Where necessary, said plan will include the use of marshals to assist with directing traffic on access to the site, parking and the dispersal of customers.
EV16	During any event that involves licensable activities being carried on under the authority of this premises licence, there will be an appropriate number of First Aid trained persons on duty.
EV17	No drink shall be served in glass. Any drink in a glass bottle shall be decanted before being given to a customer. Canned drinks shall be unsealed before being given to the customer.
EV18	Alcohol shall only be sold or supplied to persons attending the event. Except for the purpose of delivery, no alcohol shall be allowed to be taken into the site. Only alcohol bought inside the site shall be allowed to be consumed within the site.
EV19	Where regulated entertainment is being provided after 23:00, music shall not exceed [NUMBER] dB above the ambient noise level, measured at a location agreed in advance of the event with the Event Safety Advisory Group or, where no such group is in existence, the Environmental Health team.
EV20	The Premises Licence Holder shall provide electronic sound limiters on the output amplifiers which can be pre-set to a given level, which level shall be reasonably determined from time to time by an authorised officer of the Licensing Authority;
EV21	At least four weeks prior to any event that involves licensable activities being carried on under the authority of this premises licence, the licensee shall appoint a suitably qualified and experienced noise control consultant, to the reasonable approval of the Licensing Authority. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the licensing authority etc. on all matters relating to noise control prior to and during the event.
EV22	If not already carried out, the noise control consultant shall carry out a survey to determine

	the background noise levels (as defined by the Code of Practice on Environmental Noise Control at Concerts) at locations around the venue representative of the noise sensitive premises likely to experience the largest increase in noise/highest noise level as a result of the concert. The information obtained from this survey shall be made available to the licensing authority at least two weeks prior to the event.
EV23	Construction and deconstruction of staging is only permitted between the hours of 08:00 and 20:00.
EV24	Waste management will be the responsibility of the event manager and will include adequate provision for regular and safe disposal of rubbish.
EV25	The age verification policy shall be that of "Challenge 25". All staff shall require an acceptable identification document to be produced by any customer who appears to under the age of 25 and wishes to be served alcohol. Acceptable identification documents shall be. • a PASS-approved, proof of age card, • UK passport, • citizen card supported by the Home Office, • official ID card issued by HM Forces, • a UK photographic driving licence, or • Any electronic or biometric age verification technology which has been approved by HM Government for such use.
EV26	There will be clearly advertised collection points for lost children, supervised at all times with fully briefed staff.
EV27	There will be a clear, effective means of communication with the audience at all times and pre-determined announcements in case of an emergency.
EV28	In the event of strobe lighting or similar the audience will be notified before the start of the event.

Conditions relevant to Martyn's Law	
ML1	At all times that the premises are open to the public for licensable activities, all staff on-duty at the premises, including all door supervisors, and all on-duty managers must have completed Action Counters Terrorism (ACT) Awareness e-learning training. In addition, a minimum of 1 on-duty manager and any on-duty security supervisor/manager must also have attended a Counter Terrorism (CT) Awareness session delivered by Counter Terrorism Policing North West (CTPNW) trained personnel as soon as reasonably practicable. If not completed, they must have registered to attend a course and be able to provide evidence of this if requested by a police officer or authorised officer of the licensing authority.
ML2	The Designated Premises Supervisor must have attended a CT Awareness training session delivered by CTPNW-trained personnel as soon as is reasonably practicable. In all cases, within 28 days of a new Designated Premises Supervisor being named on the licence, they must have registered to attend a course and be able to provide evidence of this if requested by a police officer or authorised officer of The Council.
ML3	There must be a documented security assessment, which must incorporate counter terrorism measures for the premises. The assessment shall be routinely reviewed and must be reviewed following the elevation of the change of the national threat level. All reviews shall be documented.
ML4	Within 28 days of the grant or variation of the licence, the premises licence holder shall evaluate any risks identified through the security assessment and take prompt steps to eliminate them or to reduce the risk as far as is reasonably practicable. A documented record must be maintained of any remedial action implemented and made available upon request to any police officer or an authorised officer of The Council.
ML5	The premises must have a documented security plan, which sets out counter measures to be implemented in response to a terrorist attack that incorporates the principles of 'Guide', 'Shelter' and 'Communicate' as appropriate in conjunction with relevant National Counter Terrorism Security Office (NACTSO) / Centre for the Protection of National Infrastructure (CPNI) guidance, and the purposes of those procedures and the necessity of following them must be understood by those carrying them out: • Guide – Direct people towards the most appropriate location (in vacuaction, evacuation, hide) • Shelter – Understand how your place or space might be able to lock-down and shelter people within it for several hours • Communicate – Have a means of communicating effectively and promptly with users of your place and have staff capable of giving clear instructions. Also have the capability of integrating with any response or rescue operation by providing things like building plans.