

WYRE BOROUGH COUNCIL
YOUTH MAYOR 2026/27
ROLE DESCRIPTION

1. Accountabilities

- Young people in Wyre
- Wyre District Youth Council
- Wyre Borough Council

2. Role Purpose

- To represent the interests of young people in Wyre
- To be an advocate for young people in Wyre
- To be a channel of communication between young people and the council
- To consult with Wyre Borough Lead Member for Children and Young People and officers to ensure that the needs of young people in the community are identified, understood, and supported.
- To promote tolerance and cohesion in local communities
- To act, on appropriate occasions, as a civic and ceremonial figurehead for young people in the Borough.
- To attend regular meetings of Wyre Youth Council

3. Activities

- Taking part in any relevant events organised for local Democracy Week (held in October each year)
- Attend a number of civic events with the Mayor of Wyre Borough Council
- Providing a youth input to projects or initiatives where relevant.
- When appropriate or when requested, discussing issues or initiatives relevant to young people with the Lead Member for Children and Young People or a council officer.
- Taking part in the national 'Make Your Mark' campaign.

4. Personal and Role Development

- To work with and take account of advice provided by officers providing support for the Young Peoples Mayor
- To keep a record of activities undertaken while in office.

5. Values

- To promote community engagement and active citizenship
- To adhere to highest standards of behaviour when acting as Young Peoples Mayor, including commitment to the following principles in that role:
 - selflessness
 - openness
 - respect for others
 - honesty and integrity

WYRE BOROUGH COUNCIL
YOUTH MAYOR
PERSON SPECIFICATION 2026/27

To fulfil his or her role, as laid out in the role description, an effective Young Peoples Mayor will require the following attributes:

- Aged between 13 and 17 and resident, attending full-time education or working in the area of Wyre Borough
- Knowledge of the local area
- An awareness of the roles and functions of Wyre Borough Council
- An interest in issues that affect young people in Wyre
- Good inter-personal and communication skills:
 - be a good listener.
 - enjoy discussions.
 - be respectful of the views and opinions of others.
 - be confident about speaking in front of other people and to a variety of audiences.
 - be able to represent other people's views.
- An open minded and responsible attitude, including.
 - respect for other people.
 - an understanding that everyone should have equal rights, regardless of their age, race, gender, or sexual orientation.
 - a willingness to ask for help and support if needed, from peers, Council officers or other adults.
- Ability to dedicate time to the role, including attendance at the following:
 - A limited number of Civic engagements with The Mayor of Wyre Borough Council.
 - Youth Council meetings
 - Relevant events in Local Democracy Week (held in October each year).
 - Relevant meetings of Wyre Borough Council.