

FEES AND CHARGES 2025/26

KEY - NC/I/W/N/R = No change (*No change due to roundings), Increased, Withdrawn, New, Reduced. # changes implemented with immediate effect following approval or from 01/01/2025)

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
<u>LEISURE, HEALTH AND COMMUNITY ENGAGEMENT PORTFOLIO</u>				
PEST CONTROL				
<u>Rodent Control</u> (Not Weekend Service)				
Includes 3 revisits (further visits over and above charged at standard rate)				
All Callouts will be charged for and no refunds given				
<u>Domestic Premises</u>	87.60	TBC Lancs City Council	Y	TBC
<u>(50% discount to households in receipt of Local Council Tax Support or Housing Benefit)</u>	43.80	TBC Lancs City Council	Y	TBC
Near Neighbour Discount will be offered in line with Wyre Councils Block Treatment Procedures.				
Near Neighbour Discount will be offered in line with Wyre Councils Block Treatment Procedures.				
Treatment must be prepaid and undertaken on same day no refunds for failure to provide access on agreed days.				
10% discount to households in receipt of Local Council Tax Support or Housing Benefit (not applicable to Block Treatment)				
<u>Business Premises</u>				
- including materials up to one hour	132.50	TBC Lancs City Council	Y	TBC
- for every additional half hour or part thereof	65.50	TBC Lancs City Council	Y	TBC
<u>Pest/Insect Control</u> (Not Weekend Service)				
All Callouts will be charged for and no refunds given for all insects except where bees are mistaken for wasps when a 50% refund will be issued				
<u>Domestic Premises</u> - per call out and treatment as required (including materials)				
<u>Fleas, Cockroaches</u>	76.50	78.00	Y	I
<u>Wasps, Ants, Beetles – pre-payment</u>	76.50	78.00	Y	I
<u>Wasps, Ants, Beetles – no pre-payment</u>	87.50	89.00	Y	I
<u>Business Premises</u>				
- per call-out up to one hour (incl. materials)	132.50	135.00	Y	I
- for every additional half hour or part thereof	65.50	66.50	Y	I
- minimum charge for call-out (including materials)	132.50	135.00	Y	I
Disinfection after Infectious Disease – per treatment	132.50	135.00	Y	I
<u>Commercial Contract Charges</u>				
REVIEW PENDING				
Small Businesses - Contract 1	440.50	TBC Lancs City Council / Review Pending	Y	TBC
Medium Businesses - Contract 2	593.50	TBC Lancs City Council / Review Pending	Y	TBC
Large Businesses - Contract 3	748.50	TBC Lancs City Council / Review Pending	Y	TBC
All contracts based on 6 visits per annum				
Include the treatment of rodents and insects (wasps, ants, bees, fleas and cockroaches)				
Exclude the treatment of Pharaohs Ants				
Include a free advice service				
Any additional insect/rodent callouts charges on a time accumulated basis. Treatments included within the annual contract charge apply to normal working hours only.				
Additional charges apply to requests for treatment outside 09:00-17:00hrs Mon-Fri				
All out of hours work includes travel time from and return to the Council Depot. All prices include materials				
Charges for additional contract callouts / out of hours treatments:				
Mon-Fri 09:00-17:00hrs per man hour on time accumulated basis	132.50	TBC Lancs City Council / Review Pending	Y	TBC
Mon-Fri 17:00-22:00hrs per man hour on time accumulated basis	198.50	TBC Lancs City Council / Review Pending	Y	TBC
Saturday 09:00-17:00hrs per man hour on time accumulated basis	198.50	TBC Lancs City Council / Review Pending	Y	TBC
Sundays and Public Holidays 09:00-17:00hrs per man hour on time accumulated basis	285.00	TBC Lancs City Council / Review Pending	Y	TBC
<u>Pest Control Products*</u>				
Insect Powder	4.75	4.75	Y	I
Fly spray	8.25	8.50	Y	I
Pigeon/Seagull spikes	3.75	3.75	Y	I
Gutter clips (2)	1.50	1.50	Y	I
Adhesive	8.75	9.00	Y	I
Chimney spikes	33.50	34.00	Y	I
* These prices are subject to supplier's fluctuation which officers will apply as appropriate.				

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<u>Commercial Fly Catching equipment (available on order)*</u>				
Upon Request and at to be recharged at cost recovery	POA	Withdraw	Y	W
ENVIRONMENTAL PERMITTING CHARGES				
<u>Application fee</u>				
Standard Process (includes solvent emission activities) *	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Additional fee for operating without a permit	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I / Dry Cleaner	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I & II combined	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Vehicle refinishers & other reduced fee activities *	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Reduced fee activities: additional fee for operating without a permit	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Mobile Crushing & Screening Plant (not using a simplified permits): For first and second applications	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
For the third to seventh applications	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
For the eighth and subsequent applications	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
* Where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction), add £279	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)		NC
<u>Annual Subsistence fee</u>				
Standard Process Low	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Process Medium	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Process High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I/Dry Cleaner - Low / Medium / High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Service Station PVRI & II Combined Low/Med/High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Vehicle refinishers & other reduced fee activities - Low / Medium / High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Mobile Crushing and Screening Plant (not using simplified permits) : For the first and second permit - Low / Medium / High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
For the third to seventh permits - Low / Medium / High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
For the eighth and subsequent permits - Low / Medium / High	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Late payment fee	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
*To be added where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction. Where a Part B site is subject to E-PRTR Regulations reporting, add £104/£156/£207 to above.	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
<u>Transfer and Surrender fee</u>				
Standard Process Transfer	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Process Partial Transfer	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
New operator at low risk reduced fee activity (extra one-off subsistence charge to cover additional risk assessment)	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Surrender	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Reduced Fee Process Transfer	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Reduced Fee Process Partial Transfer	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Temporary transfer of mobile plant permit: For the first transfer / For repeat transfers following enforcement or warning	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
<u>Substantial Change</u>				
Standard Process	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Standard Process where substantial change results in a new PPC activity	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
Reduced fee activity	TBC (set by DEFRA / EA)	TBC (set by DEFRA / EA)	O	NC
FOOD SAFETY				
<u>Food Premises Hygiene re-rating inspection within 1-3 months of application</u>				
(No guarantee of increased rating)				
Application	203.00	206.50	O	I
<u>Booklets</u>				
<u>Food Hygiene Books</u>				
Food Hygiene Handbook	at costs	at costs	Z	NC
Safer Food Better Business Pack (food safety management system ring bound & in colour)	14.75	Withdrawn	Z	W
Safer Food Better Business Diary Pack.	4.20	Withdrawn	Y	W
<u>Certificates</u>				
Attestation	115.00	117.00	O	I

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	£	£		
Export Health Certificate - via APHA	130.00	132.00	O	I
Export Health Certificate	64.00	65.00	O	I
<u>Ship Sanitation Certificate</u>				
Gross Tonnage:				
Up to 1,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
1,001 - 3,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
3,001 - 10,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
10,001 - 20,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
20,001 - 30,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
Over 30,000	TBC (set by APHA)	TBC (set by APHA)	O	NC
Vessels with the capacity to carry between 50 and 1,000 persons	TBC (set by APHA)	TBC (set by APHA)	O	NC
Vessels with the capacity to carry more than 1,000 persons	TBC (set by APHA)	TBC (set by APHA)	O	NC
Ship Water Sample Cost, including lab costs and officer time	100.00	101.50	O	I
Ship Legionella Sample Cost - including lab costs and officer time	130.00	132.00	O	I
<u>Full copy of Public Food Register (commercially valuable information)</u>	1,547.00	1,573.50	O	I
<u>Health and Safety Statement of Fact (for Civil Cases)</u>				
Charge for the first hour	142.20	144.50	Y	I
Additional hourly rate	54.00	55.00	Y	I
Travel expenses	at cost	at cost	Y	NC
FISHERY HYGIENE				
<u>Fishery Landings</u>				
Gross charge for each whole tonne of fish landed	1 Euro per tonne	1 Euro per tonne	O	NC
<u>Fishery Preparation/Processing Establishments</u>				
Gross charge for each whole tonne of fish processed in the establishment	0.5 Euro per tonne	0.5 Euro per tonne	O	NC
*to use latest exchange rate as per European Union Central Bank website Euro foreign exchange reference rates (europa.eu)				
PRIVATE WATER SUPPLIES				
<u>Private Water Supplies regulations 2008</u>				
Private water supply risk assessments and monitoring in accordance with the above Regulations (per hour)	37.50	38.00	O	I
Private water supply sampling (per hour)	37.50	38.00	O	I
Investigation costs (per hour)	37.50	38.00	O	I
Travel expenses	at cost	at cost	O	NC
Laboratory Expenses	at cost	at cost	O	NC
CONTAMINATED LAND ENQUIRIES				
Per first hour	58.50	59.50	Y	I
Per hour thereafter	117.50	119.50	Y	I
Travel expenses	at cost	at cost	Y	NC
MARINE HALL				
<u>Advertising Banners</u>				
# Banner space on Thornton Little Theatre building (2 weeks)	60 / Withdrawn	Withdrawn	Y	W
# Promotion - Banner Boards at Marine Hall (price per 2 weeks)	60 / Withdrawn	Withdrawn	Y	W
# Larger Banner Sites subject to availability				
# Online Media Package for events at Marine Hall	180 / Withdrawn	Withdrawn	Y	W
# Press Package for events at Marine Hall	150 / Withdrawn	Withdrawn	Y	W
# Print Package for events at Marine Hall	250 / Withdrawn	Withdrawn	Y	W
Marketing Packages for Marine Hall (2024/25 with effect after full approval)				
# Light	0.00	0.00	Y	N
# Plus	180.00	183.00	Y	N
# Premium (additional add ons upon request - POA)	360.00	366.00	Y	N
<u>Non Commercial Charges / Community Rates (Stage Shows, Concerts etc.)</u>				
Monday to Sunday				
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00)	1,300.00	1,322.00	Y	I
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00)	400.00	407.00	Y	I
Afternoons (13:00 to 17:00)	400.00	407.00	Y	I
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00)	700.00	712.00	Y	I
Evening (17:00 to 23:00)	800.00	814.00	Y	I
Additional Hourly Rate (per hour)	100.00	102.00	Y	I

		2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
		£	£		
Additional Staff (per person per hour)		30.00	31.00	Y	I
<u>Commercial Charges (Stage Shows, Concerts etc.)</u>					
Monday to Sunday					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00)		2,000.00	2,034.00	Y	I
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00)		600.00	610.00	Y	I
Afternoons (13:00 to 17:00)		600.00	610.00	Y	I
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00)		1,000.00	1,017.00	Y	I
Evening (17:00 to 23:00)		1,200.00	1,220.00	Y	I
Additional Hourly Rate (per hour)		100.00	102.00	Y	I
Additional Staff (per person per hour)		50.00	51.00	Y	I
Security Staff Additional. Quotes available					
<u>Marine café/The Waterfront Room/Wyre Bar</u>					
Non Commercial Charges / Community Rates					
Monday to Sunday					
08:00 to 23:00 (per hour, minimum 2 hrs)		50.00	51.00	Y	I
Waterfront & Wyre Bar for use as dressing rooms (per hour - minimum 2hrs)		25.00	25.00	Y	NC*
Waterfront or Wyre Bar Funeral (2 hours minimum hire)		from £200.00 POA	***from £203 POA	Y	I
Commercial Charges					
Monday to Sunday					
08:00 to 23:00 (per hour, minimum 2 hour use)		60.00	61.00	Y	I
<u>Outdoor Performance Area</u>					
Monday to Sunday					
Non Commercial Charges/Community Rates					
08:00 to 23:00		POA	POA	Y	NC
Commercial Charges					
08:00 to 23:00		POA	POA	Y	NC
<u>Miscellaneous</u>					
Equipment, Stage Equipment and associated Electricity Charges and Sundries		POA	POA	+	NC
Additional equipment may be hired in and charged for as requested/required. Please ask if you require any specialist or additional equipment.		POA	POA	+	NC
Sale of Show Tickets for Private Hire		10% of gross plus vat	10% of gross plus vat	+	NC
Postage Fee for Credit Cards/Handling Charge		n/a	n/a	Y	NC
Postage for tickets posted out to customer		1.00	1.00	Y	NC
Booking Fee (Website and Phone bookings)		1.50	1.50	Y	NC
*The hirer must use the technical staff provided by the theatre and in such numbers as required by the Council for stage performances (minimum crew hire 2)					
<u>Trade Exhibitions, Period Lettings, etc.</u>					
Monday to Sunday					
Subject to negotiations with Commercial Manager					
Performing Rights Tariffs will be applied to those events that attract this charge.					
Note: A charge for the provision of Café facilities may be applicable for events (subject to negotiations).					
<u>Festival Stalls</u>					
#	5ft stall	45.00 to 50.00	50.00	Y	I/ NC
#	10ft stall	85.00 to 90.00	90.00	Y	I/ NC
#	3x3m stall	110.00 to 115.00	115.00	Y	I/ NC
	4.5x3m stall	POA	POA	Y	NC
<u>Car boot</u>					
	5ft	25.00	25.00	Y	NC
	10ft	30.00	30.00	Y	NC
<u>Clothes Rail</u>					
	5ft	20.00	20.00	Y	NC
	10ft	20.00	20.00	Y	NC

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		£	£		
Wedding and Event Hire Charges					
New packages are also being developed for Parties & other Social Events					
Please contact the venue for further information, conditions and charges.					
Main Hall					
#	Ceremony Only (Mon -Fri)	500 Withdrawn	-	Y	W
#	Ceremony Only (Saturday)	700 Withdrawn	-	Y	W
#	Ceremony Tuesday / Wednesday / Thursday at Marine Hall	600.00	610.00	Y	N / I
#	Ceremony Friday/ Saturday/ Sunday at Marine Hall	770.00	783.00	Y	N / I
#	Afternoon Ceremony and Reception up to 7pm Tuesday - Sunday	1,200.00	1,220.00	Y	N / I
#	Afternoon Ceremony and Reception up to 7pm Saturday	1,200 Withdrawn	-	Y	W
#	Afternoon and Evening ReceptionsTuesday - Sunday from 12 noon up to midnight	1,900.00	1,932.00	Y	N / I
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (Mon-Fri)	2,000 Withdrawn	-	Y	W
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (Tuesday / Wednesday)	2,100.00	2,136.00	Y	N / I
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (Thursday - Saturday)	2,400.00	2,441.00	Y	N / I
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (Saturday)	2,400 Withdrawn	-	Y	W
#	Evening Reception Only Mon-Sat	1,400 Withdrawn	-	Y	W
#	Evening Reception Only (Tuesday - Saturday)	1,500.00	1,525.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by evening reception (Mon -Fri)	1,700 Withdrawn	-	Y	W
#	Late Ceremony (4pm onwards) followed by evening reception (Saturday)	1,900 Withdrawn	-	Y	W
#	Late Ceremony (4pm onwards) followed by Evening Reception in Ballroom (Tuesday - Thursday)	1,770.00	1,800.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by Evening Reception in Ballroom (Friday / Saturday)	2,100.00	2,136.00	Y	N / I
	Assistance with Dressing the room per person per hour	40.00	40.50	Y	I
MOUNT PAVILION					
Please contact the venue for further information, conditions and charges.					
#	Wedding and Event Hire Charges				
#	Wedding Ceremony (Monday to Friday)	500 Withdrawn	-	Y	W
#	Wedding Ceremony (Saturday)	700 Withdrawn	-	Y	W
#	Ceremony Tuesday / Wednesday / Thursday at the Mount Pavilion.	600.00	610.00	Y	N / I
#	Ceremony Friday/ Saturday/ Sunday at the Mount Pavilion.	770.00	783.00	Y	N / I
#	Afternoon Ceremony and Reception (at Marine Hall) up to 7pm Tuesday - Sunday	1,200.00	1,220.00	Y	N / I
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (at Marine Hall) Tues. - Wed.	2,100.00	2,136.00	Y	N / I
#	Afternoon Ceremony followed by Afternoon and Evening Receptions (at Marine Hall) Thurs. - Sat.	2,400.00	2,441.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by Evening Reception in Marine Hall Ballroom (Tues - Thurs.)	1,770.00	1,800.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by Evening Reception in Marine Hall Ballroom (Fri. / Sat.)	2,100.00	2,136.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by Evening Reception in Wyre Beach Bar (Tues - Thurs.)	900.00	915.00	Y	N / I
#	Late Ceremony (4pm onwards) followed by Evening Reception in Wyre Beach Bar (Fri. - Sun.)	1,200.00	1,220.00	Y	N / I
#	Provision of Flowers - Standard Package (additional extra arrangements on request)	100.00	101.50	Y	N / I
#	Provision of Drinks - Standard Package (additional requirements upon on request)	100.00	101.50	Y	N / I
	- includes 5 Bottles of Sparkling Wine (discretion for religious or teetotal reasons)				
Other Charges					
#	Community Hire am/pm/eve session (up to 4 hours)	120.00	122.00	Y	W (Hr rate only)/ I
#	Commercial Hire am/pm/eve session (up to 4 hours)	200.00	203.00	Y	W (Hr rate only)/ I
#	Funeral gathering / Anniversary Celebration or Children's Party (2 hours typical hire)	from £200 / #£400.00 POA	***from £407 POA	Y	I
	Lodge Meeting Rooms	POA	Withdrawn	Y	W
# 2024/25 fees and charges to be increased with immediate effect following full approval.					
CEMETERIES					
Interment Fees					
<u>Burial in a grave in respect of which an exclusive right of burial has been granted</u>					
	Child stillborn (post 24 weeks pregnant) or not exceeding three years or not taking an adult space (inclusive of grant and registration fee) No charge to family that meet criteria of CFF	190.00	193.00	O	I
	Person whose age at death exceeds three years for interments new and reopen fees. 7'6" 6'0" 4'6"	821.50	835.00	O	I
	Reopen graves, move and reinstall headstone fee	160.00	163.00	O	I
	Interment of cremated remains	222.00	226.00	O	I
	Scattering of cremated remains	136.50	139.00	O	I
<u>Public Burial</u>					
	Person whose age at death exceeds three years	835.50	850.00	O	I
Saturday Interments (between 9.00am to 12.30pm)					
	Minimum Charge for Burial interment includes standard interment fee	1,769.00	1,799.00	O	I
	Minimum Charge for Cremated Remains interment includes standard interment fee	444.00	452.00	O	I
Grave Spaces					
<u>All cemeteries.</u>					
New grave space for one or two – subject to ground conditions					

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Purchase of exclusive right of burial for 50 years -earthen grave (Includes Grant)* Interment Fee (see above dependant on depth) <u>New Baby Garden of Remembrance at Fleetwood and Poulton New Cemetery</u>	952.00	968.00	O/E	I
Purchase of exclusive right of burial for 50 years* (available for under three years of age) Interment fee (see above) <u>Woodland Burials (POULTON NEW CEMETERY)</u>	No charge to family when meeting the criteria of the Children's Funeral Fund 263.50	No charge to family when meeting the criteria of the Children's Funeral Fund 268.00	O/E	I
Purchase of exclusive right of burial for 50 years (Including tree and planting and Grant)* Interment Fees see above <i>*VAT exempt if bought in advance</i>	1,219.50	1,240.00	O/E	I
<u>Reservation of Cremated Remains Section</u>				
<u>Fleetwood Cemetery</u>				
Purchase of exclusive right for 50 years (Incl Grant Reg)	462.00	470.00	O/E	I
<u>Fleetwood Cemetery - Cremated Remains Section</u>				
Purchase of exclusive rights of burial for 50 years Interment Fee (see above)	432.00	439.00	O/E	I
<u>Fleetwood Cemetery - Garden of Remembrance Section</u>				
Exclusive rights for scattering for 50 years Scattering fee (see above)	302.00	307.00	O	I
<u>Preesall and Poulton New Cemetery - Cremated Remains Section</u>				
Purchase of exclusive right for burial for 50 years (for the right to inter up to 4 caskets)* Interment fee (see above)	329.50	335.00	O/E	I
<u>Reservation of Cremated Remains Section</u>				
<u>Preesall and Poulton New Cemeteries</u>				
Purchase of exclusive right of burial for 50 years (for the right to inter up to 4 caskets Incl Grant Reg)	359.50	366.00	O/E	I
<u>Fleetwood Cemetery Columbarium</u>				
For the right to deposit the cremated remains in a niche for a period of 50 years (up to four caskets) Exempt for VAT if supplied with Memorial Plaque and inscription.	667.00	678.00	O/E	I
First inscription charge, removing and refixing tablet 80 letters. Exempt for VAT if supplied with above otherwise Standard Rated.	189.00	192.00	E/+	I
<u>Columbarium, Moorland Road Cemetery, Poulton-le-Fylde</u>				
For the right to deposit the cremated remains in a niche for a period of 50 years (up to one casket)	549.50	559.00	O	I
Second and Subsequent interments <u>Vaults or walled Graves</u>	222.00	226.00	O	I
For the additional right to construct a vault or walled grave to include exclusive Right of Burial	as per contractor cost	as per contractor cost	O	NC
<u>Use of Cemetery Chapel</u>				
Only available at Poulton New Cemetery	224.00	231.00	O	I
<u>Public Burial</u>				
Person whose age at death exceeds seven years (Include Certificate of Burial)	835.50	850.00	O	I
All the above fees are subject to double fees (100%) for non-residents applicable to all persons who reside outside the Borough of Wyre with the exception of Staining Parish Council				
<u>Miscellaneous Charges</u>				
Notice of Interment / Registration	30.00	30.50	O	I
Transfer/Grant Form	30.00	30.50	O	I
Late Funerals beyond 20 minutes of booked time	216.50	220.00	O	I
Change of Coffin size after first notification	216.50	220.00	O	I
Single Grave Search	24.50	25.00	O	I
Exhumation of Body (Administrative Fees)	1,021.00	1,038.00	O	I
Exhumation of Body Fees – as Grounds Maintenance				
<u>Memorial Benches/Plaques - Cemetery and Non-Cemetery</u>				
Memorial Bench Scheme (see note)	Ad hoc	Ad hoc	Y	NC
Purchase of memorial name plaque for bench (see note)	Ad hoc	Ad hoc	Y	NC
Note: New benches will be charged on a cost recovery basis and be subject to an admin fee. Memorial plaques added to existing benches will be charged on a cost recovery basis plus a charge linked to the remaining life of the bench and may also attract an admin fee.				
Granite Bench Plaques 7"x5"	343.00	349.00	Y	I
Memorial Mushroom Plaques (15 year lease)	248.00	252.00	E	I
Sundial and Baby Garden Plaques 10" x 4"	252.00	256.00	Y	I
8" x 4"	219.00	223.00	Y	I

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
7" x 4"	198.00	201.00	Y	I
Pictures or designs may be added at an additional cost, currently at cost				
Renewal Fee 15yr lease plaques	100.00	102.00	E	I
CEMETERIES - MEMORIAL				
<u>Miscellaneous Charges</u>				
Day permit for monumental masons from outside the district to operate in Cemeteries managed by the Council and agreed by the supervisor officer per day	136.50	139.00	O	I
Erection of monument or memorial works without the submission of an application and fee to the Registrar and approval received	522.00	531.00	O	I
Reopen Graves, move and reinstall headstone fee	160.00	163.00	O	I
<u>Headstone and Inscription - all lawned sections</u>				
For the right to erect and place a new headstone memorial including inscription (no ornamentation) not exceeding 3'6" in height by 3'0" wide and 4" in thickness.	202.50	206.00	O	I
Additional charges to be added to the above fee:				
Recumbent headstones - all cemeteries, cremated remains section and Baby Garden of Remembrance (Dimension - 18" by 12")	149.50	154.00	O	I
Deposit of stone flower vase	112.00	115.00	O	I
Gardens of Remembrance Tablet Fee	74.50	77.00	O	I
Permission for additional inscriptions on existing memorials (all sections)	138.50	143.00	O	I
<u>Columbarium - Moorland Road Cemetery</u>				
First Inscription charge and removing and refixing tablet	164.50	169.00	O	I
For the right to remove the tablet, cut additional inscription and re-fixing tablet	111.00	114.00	O	I
<u>Columbarium - Fleetwood Cemetery</u>				
Standard Casket/Urn including nameplate - minimum price	77.00	79.00	Y	I
Bronze Vase and Holder *inc VAT	50.00	52.00	Y	I
First inscription up to 80 letters £2 per additional letters	189.00	195.00	Y	I
Additional inscription	203.00	209.00	Y	I
Photo Plaques	at cost plus admin	at cost plus admin	Y	NC
COUNTRYSIDE				
<u>Walks</u>				
Full day (over 4 hours)	5.00	6.00	O	I
Half day (2 - 4 hours)	4.00	4.00	O	NC
Special events or activities charged as advertised				
<u>Group Visits - Ranger led activities with Environmental Educational Theme at Wyre Sites</u>				
Groups Charge Fixed price - Full day	64.00	65.00	E	I
Groups Charge Fixed price - Half day	42.50	43.00	E	I
WYRE ESTUARY COUNTRY PARK				
<u>Group Visits - Ranger led activities with Environmental Educational Theme</u>				
Groups Charge Fixed price include the outdoor classroom if needed - Full day	64.00	65.00	E	I
Groups Charge Fixed price include the outdoor classroom if needed - Half day	42.50	43.00	E	I
Education woodlands charged at discretion as per activity requested	POA	POA	E	
Special events are charged in accordance with Countryside Activities Programme	POA	POA	E/+	
ROSSALL POINT				
<u>Hire of Rossall Point - Ranger led activities with Environmental Educational Theme</u>				
(only available when not open to the public)				
Groups Charge Fixed price include use of the Tower - Full day	64.00	65.00	E	I
Groups Charge Fixed price include use of the Tower - Half day	42.50	43.00	E	I
OUTDOOR AMENITY SITES				
<u>Bowls - per hour</u>				
Ordinary	3.80	3.80	O	NC
Junior (up to 16years)/Senior Citizen/ Over 60	2.80	2.80	O	NC
Annual Contract (VAT exempt only if block booking criteria met)	37.00	37.00	O	NC
Winter Contract (VAT exempt only if block booking criteria met)	23.00	23.00	O	NC
Summer Contract (VAT exempt only if block booking criteria met)	23.00	23.00	O	NC
Seven Day Contract	13.50	13.50	O	NC
<u>Hire of Green (minimum 2 hours)</u>				
Matches per hour (League Fixtures)	12.50	12.50	O	NC

		2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
		£	£		
	Group Hire per hour (for sporting activity)	12.50	12.50	O	NC
	Group Hire per hour (for non-sporting activity VAT liability dependant on use)	12.50	12.50	E / +	NC
	<u>Crazy Golf</u>				
	Adult	3.00	3.00	Y	NC
	Junior (up to 16 years)/Senior Citizen/Over 60	2.00	2.00	Y	NC
	Lost Golf Balls	1.00	1.00	Y	NC
	<u>Pitch and Putt</u>				
	Fleetwood - 9 hole Adult	4.00	4.00	Y	NC
	Junior (up to 16 years)/Senior Citizen/Over 60	3.00	3.00	Y	NC
	Lost Golf Balls	1.00	1.00	Y	NC
HEALTH AND WELLBEING					
	<u>Wyre Wheels disability cycling</u>				
	Per session	4.00	4.00	E	NC*
	<u>Community exercise classes</u>				
	Per session	2.00	2.00	O	NC*
NEIGHBOURHOOD SERVICES AND COMMUNITY SAFETY PORTFOLIO					
CAR PARKING - OFF STREET (increases with effect from 01 January 2025)					
	<u>Rough Lea Road, Cleveleys -</u>				
	Daily 08:00 – 18:00 (Motor car)				
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
#	Up to 2hrs (Max stay 2hrs)	from 2.00 to 2.20	2.20	Y	I / NC
	<i>Wyre Residents Disabled Permit Scheme Up to 3hrs</i>	<i>FREE</i>	<i>FREE</i>		NC
	<u>Promenade North, Cleveleys -</u>				
	Daily 08:00 – 18:00 (Motor car)				
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
#	Up to 2hrs	from 2.00 to 2.20	2.20	Y	I / NC
	<i>Wyre Residents Disabled Permit Scheme Up to 3hrs</i>	<i>FREE</i>	<i>FREE</i>		NC
	<u>Derby Road West, Cleveleys -</u>				
	Daily 08:00 – 18:00 (Motor car)				
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	2hrs-4hrs	n/a	n/a		NC
	Over 4hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	<i>Wyre Residents Permit Scheme Up to 3hrs</i>	<i>FREE</i>	<i>FREE</i>		NC
	Monthly Season Ticket	See below	See below		NC
	<u>Derby Road East/Slinger Road, Cleveleys -</u>				
	Daily 08:00 – 18:00 (Motor car)				
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs – 6hrs	n/a	n/a		NC
	Over 6hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	<i>Wyre Residents Permit Scheme Up to 3hrs</i>	<i>FREE</i>	<i>FREE</i>		NC
	Monthly Season Ticket	See below	See below		NC
	<u>Jubilee Gardens, Cleveleys -</u>				
	Daily 08:00 – 18:00 (Motor car)				
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs – 6hrs	n/a	n/a		NC
	Over 6hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC

		2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	Wyre Residents Permit Scheme Monthly Season Ticket	Up to 3hrs £ FREE See below	£ FREE See below		NC NC
<u>Custom House Lane, Fleetwood -</u>					
Daily 08:00 – 18:00 (Motor car)					
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	Wyre Residents Permit Scheme Monthly Season Ticket	Up to 3hrs FREE See below	FREE See below		NC NC
<u>Albert Street/Church Street, Fleetwood -</u>					
Daily 08:00 – 18:00 (Motor car)					
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs-6hrs	n/a	n/a		NC
	Over 6hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	Wyre Residents Permit Scheme Monthly Season Ticket	Up to 3hrs FREE See below	FREE See below		NC NC
<u>Hardhorn Road (Wheatsheaf Way). Poulton-le-Fylde -</u>					
Daily 08:00 – 18:00 (Motor car)					
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs-6hrs	n/a	n/a		NC
	Over 6hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	Wyre Residents Permit Scheme Monthly Season Ticket	Up to 3hrs FREE See below	FREE See below		NC NC
<u>High Street, Garstang -</u>					
Daily 08:00 – 18:00 (Motor car)					
#	Up to 1 hour	from 1.00 to 1.20	1.20	Y	I / NC
	Up to 2hrs	n/a	n/a		NC
#	Up to 3hrs	from 2.00 to 2.20	2.20	Y	I / NC
	Over 2hrs-4hrs	n/a	n/a		NC
	Over 4hrs-6hrs	n/a	n/a		NC
	Over 6hrs	n/a	n/a		NC
#	All Day (Transferable between Long stay car parks)	from 3.50 to 3.80	3.80	Y	I / NC
	Wyre Residents Permit Scheme Monthly Season Ticket	Up to 3hrs FREE See below	FREE See below		NC NC
<u>Overnight Parking</u>					
#	All car parks Daily 6pm -8am (18.00- 08.00) Motor Car	from 2.00 to 2.20	2.20	Y	I / NC
<u>Season tickets (Long Stay Car Parks):</u>					
Albert Street, Derby Road East, Derby Road West, Hardhorn Road, High Street, Jubilee Gardens					
	1 month	45.00	45.00	Y	NC
	3 months	120.00	120.00	Y	NC
	6 months	200.00	200.00	Y	NC
	12 months	300.00	300.00	Y	NC
Administration fee for change of vehicle					
Refund due to change in personal circumstances pro rata based on full months not used.					
<u>Residents Parking Permits</u>					
	Biennial Application Fee	30.00	30.00	Y	NC
	Replacement Permit	12.00	12.00	Y	NC
<u>Penalty Charge Notice</u>					

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
Higher level penalty charge contravention*	70.00	70.00	O	NC
lower level contravention*	50.00	50.00	O	NC
*50% discount if payment is made within 14 days.				
<u>Parking Dispensations</u>				
Per vehicle per period of up to 7 whole days	25.00	25.00	Y if off street	NC
<u>Motorhome Overnight Parking at Fleetwood Central Car Park</u>				
Charge per night (maximum of 3 nights)	5.00	7.50	Y	I
HOUSING				
<u>Private Sector Housing Grant Assistance - Charging for professional and technical services</u>				
Applications for *:				
Disabled Facilities Grants	A charge of 15% per approval (based on the amount of grant approved).	A charge of 15% per approval (based on the amount of grant approved).	+	NC
*Charge rate applicable as per date of grant approval				
<u>Housing Act 2004</u>				
<u>Charges for Enforcement Notices</u> - per notice	542.50	551.50	O	I
<u>Licensing Of Houses In Multiple Occupation</u>				
<u>Initial Licence determination</u>	1,200.50	1,221.00	O	I
(NB. Discounts may be awarded in recognition of specified conditions)				
Renewal Fee (Every 5 years)	320.00	325.50	O	I
<u>Additional Service Charges: (charged on a specific case basis)</u>				
<u>All fees subject to an Administration charge</u>				
Administration Charge	26.50	27.00	O	I
Return incomplete/defective application to applicant with letter	26.50	27.00	O	I
(additional admin charges will only be applied where the application is returned incomplete a second or further time).	(+admin charge)	(+admin charge)	O	NC
Reprocessing form after amendments received.	26.50	27.00	O	I
	(+admin charge)	(+admin charge)	O	NC
Additional cost where landlords fail to respond within 28 days to justified requests for an application, renewal OR information required in respect of incomplete applications.	26.50	27.00	O	I
	(+admin charge)	(+admin charge)	O	NC
Revisit where no access gained previously.	42.00	42.50	O	I
	(+admin charge)	(+admin charge)	O	NC
Assisted application – Full assistance provided in making the application, measuring rooms, drawing sketch plans, etc.	300.00	305.00	O	I
	(+admin charge)	(+admin charge)	O	NC
Variation of licence.	300.00	305.00	O	I
	(+admin charge)	(+admin charge)	O	NC
Such sums as may be necessary to fund the identification, confirmation, inspection and enforcement of licensing requirements. These are to be assessed on a case by case basis, using the hourly rates for the officers appropriate for the tasks undertaken				
Cost of raising an invoice		N/A	O	W
<u>UK Entry Visa Housing Inspections</u>				
Charge for inspection and production of report	114.50	116.50	+	I
<u>Care and Repair Handyperson Service Charge</u>				
Charge per job	10.00	10.00	Y	NC
PLANNING POLICY AND ECONOMIC DEVELOPMENT PORTFOLIO				
DEVELOPMENT MANAGEMENT				
<u>Location Plans</u>				
Ordnance Survey fee - initial charge	See appendix	See appendix	Y	I
<u>Pre Application Discussions</u>				
<u>Major applications</u>				
-initial meeting	Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
-follow up meeting	Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
<u>Significant Major applications</u>				
-initial meeting	Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
-follow up meeting	Refer to Pre-App Schedule of Fees	Refer to Pre-App Schedule of Fees	Y	I
BUILDING CONTROL				
<u>Administration</u>				
Supply of non-standard data and information (including responding to Solicitor's enquiries)	75.00	80.00	Y	I
Building Regulations Confirmation Letter	75.00	80.00	Y	I
Administration fee for withdrawing an application and charges	Refer to Building Control Schedule of Fees	Refer to Building Control Schedule of Fees	Y	NC
Reopen Archived Applications	Refer to Building Control Schedule of Fees	Refer to Building Control Schedule of Fees	Y	NC
Copy of Completion Certificates	30.00	35.00	Y	I
Copy of Decision Notice	30.00	35.00	Y	I
<u>High Hedge Applications</u>				
	500.00	500.00	O	NC
<u>Tree Preservation Order</u>				
	At cost	At cost	Y	NC
MARKETS				
<u>Fleetwood Market</u>				
<u>Administration</u>				
Administration fee re new lease for indoor stall	72.00	72.00	Y	NC
Change of Use Fee	36.00	36.00	Y	NC
Assignment Fee	120.00	120.00	Y	NC
<u>Outside market rentals</u>				
Summer - June to October (per day)				
Tuesday	30.00	25.00	Y	R
Thursday	30.00	25.00	Y	R
Friday	30.00	25.00	Y	R
Saturday	30.00	25.00	Y	R
Any trader opening a FOOD stall all 4 days June to Oct will be charged	72.00	72.00	Y	NC
Any trader opening any other non-food stall all 4 days June to Oct will be charged	90.00	90.00	Y	NC
Winter - November to May (per day)				
Tuesday	15.00	12.50	Y	R
Thursday	15.00	12.50	Y	R
Friday	15.00	12.50	Y	R
Saturday	15.00	12.50	Y	R
Reduction's negotiable to local producer groups in first year.				
<u>Outdoor Fresh Produce Kiosks</u>				
If none food £80 per week	96.00	96.00	Y	NC
<u>Poulton Market</u>				
Summer - April to September (for 3 meters linear frontage)	26.00	26.00	O	NC
Winter - October to March (for 3 meters linear frontage)	16.00	16.00	O	NC
Additional frontage charged per metre	6.00	6.00	O	NC
<u>Cleveleys Market</u>				
Summer - April to September (for 3 meters linear frontage)	15.00	15.00	O	NC
Additional frontage charged per metre	5.00	5.00	O	NC
<u>Market House Studios</u>				
Monthly bookings by community artist (operated under licence)*:				
Studio 1	288.00	293.00	Y	I
Studio 2a	96.00	97.50	Y	I
Studio 2b	96.00	97.50	Y	I
Studio 3	138.00	140.50	Y	I
Studio 5	186.00	189.00	Y	I
Studio 6	126.00	128.00	Y	I
Studio 7	192.00	195.50	Y	I
Studio 8 (long term lease available for accessible reasons only)	180.00	183.00	Y	I
* higher prices are chargeable for commercial use of the studios				
Short term bookings:				
Studio 4 - Hourly Rate	18.00	18.50	Y	I
Studio 4 - 4 hour session (morning/afternoon/evening)	36.00	36.50	Y	I
Studio 4 - 4 hour session (morning/ afternoon split including lunch time)	48.00	49.00	Y	I
Studio 4 - per day	66.00	67.00	Y	I
Studio 4 - per week	200.00	203.50	Y	I
Gallery - per day	36.00	36.50	Y	I
Gallery - per week	96.00	97.50	Y	I
Gallery - per month	240.00	244.00	Y	I

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
Studio 8 - per day	36.00	36.50	Y	I
Studio 8 - per week	96.00	97.50	Y	I
Studio 8 - per month	240.00	244.00	Y	I
Equipment (including technical support)	POA	POA	Y	NC
ESTATES				
<u>Administration (managed by the Events Team. Fees for use of land)</u>				
Use of land for funfair - per operational day up to 14 rides/stalls	350.00	356.00	E / +	I
Additional ride/stall per day	50.00	51.00	E / +	I
Use of land for funfair to support galas (per day)	250.00	254.00	E / +	I
Use of land for circus - per operational day	400.00	407.00	E / +	I
Use of land licence agreement	60.00	61.00	E / +	I
<u>Administration (managed by the Estates Team)</u>				
Call out fee	60.00	61.00	Y	I
Other commercial events to be charged as appropriate with an event minimum of £50 per day	to be reviewed upon request	to be reviewed upon request	E / +	NC
Use of land for funfair - non operations per day	75.00	76.50	E / +	I
Extra cleaning/damage to property/land	Subject to quotation	Subject to quotation	O	NC
Cancellation within 7 working days before the event	30% of the total fee of the event	30% of the total fee of the event	O	NC
Cancellations made within 3 working days before the event	100% of the total fee for the event	100% of the total fee for the event	O	NC
<u>Filming</u>				
Permit to film - Students/Registered Charities	Free	Free	-	NC
Permit to film - Commercial/film companies	102.00	150.00	Y	I
Licence to film - Students/Registered Charities	51.00	75.00	Y	I
Licence to film - Commercial/film companies	POA	POA	Y	NC
Late notice fee (less than 48 hours)	153.00	200.00	Y	I
Licence to film using a drone	100.00	150.00	Y	I
Use of council land/buildings to be charged as appropriate with a minimum of £100 per day	to be reviewed upon request	to be reviewed upon request	Y	NC
<u>Butts Close Industrial Units</u>				
Administration fee for new Lease	153.00	155.50	E	I
Administration fee for early termination of the Lease	204.00	N/A	E	W
<u>Skippool Creek</u>				
Administration fee for new Licence	60.00	61.00	+	I
Administration fee for assignment of Licence	60.00	61.00	+	I
<u>MOT Test Centre</u>				
Standard vehicle compliance test (includes MOT)	45.00	50.00	O	I
First re-test after failure of above	Free	Free	O	NC
Further re-tests following failure of free re-test	45.00	50.00	O	I
Inspection and testing of horse drawn carriage	45.00	50.00	O	I
Standalone testing of taxi meters	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (during standard operating hours)	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (at weekends or over bank holidays)	50.00	55.00	O	I
Vehicle compliance test carried out on a Saturday morning	85.00	90.00	O	I
Local taxi licensing checks for temporary replacement vehicles	30.00	35.00	O	I
<u>Allotments</u>				
Administration fee for drawing up agreement	60.00	61.00	O	I

RESOURCES PORTFOLIO

N.B. Building Control/Estates/Filming/Butts Close/Skippool Creek/MOT Test Centre and Allotments fees have been included within the above Planning Policy and Economic Portfolio to avoid splitting between that and Resources Portfolio.

LEGAL FEES

Land and Property

Sales

Sale of Land (minimum charge or 1% - 3% of sale price, depending on complexity)	1,067.00	1,085.00	E / +*	I
Sale of Land with Overage (minimum charge or 1% - 3% of sale price, depending on complexity)	1,920.50	1,953.00	E / +*	I
Sale of POS Land (minimum charge or 1% - 3% of sale price, depending on complexity)	1,067.00	1,085.00	E / +*	I
Sale of land/property at auction (minimum charge or 1% - 3% of sale price plus advertisements and disbursements)	1,600.50	1,627.50	E / +*	I
Transfer of POS to the Council (minimum charge rising on complexity)	795.00	808.50	E / +*	I
Sale of a Garden Plot (minimum charge rising on complexity)	311.50	317.00	E / +*	I
Sale of a Garden Plot with Overage (minimum charge rising on complexity)	795.00	808.50	E / +*	I

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
<i>*Any sale of land where the council has Opted to Tax will be liable to VAT at Standard Rate</i>				
<u>Leases</u>				
<i>Unless otherwise stated all minimum charges and will rise on complexity</i>				
Short Lease of Whole	708.50	720.50	E / +*	I
Short Lease of Part	848.50	863.00	E / +*	I
Long Lease of Whole	988.00	1,005.00	E / +*	I
Long Lease of Part	1,128.00	1,147.00	E / +*	I
Underlease of Whole	988.00	1,005.00	E / +*	I
Underlease of Part	1,128.00	1,147.00	E / +*	I
Surrender of Lease	851.50	866.00	E / +*	I
Renewal of Lease	851.50	866.00	E / +*	I
Croft Court Lease (set fee)	301.00	306.00	E / +*	I
Croft Court Lease - Renewal (set fee)	229.50	233.50	E / +*	I
Assignment of Lease	533.50	542.50	E / +*	I
Assignment of Beach Bungalow Lease	288.00	293.00	+	I
Assignment of Beach Bungalow Lease - Notice of Assignment Fee	29.00	29.50	+	I
Deed of Variation to Lease	429.00	436.50	E	I
Deed of Covenant release	565.50	575.00	E	I
Bowling Green Management Agreements	144.00	146.50	O	I
<i>*Any leases where the council has Opted to Tax or are not a licence to occupy will be liable to VAT at Standard Rate</i>				
<u>Licences</u>				
<i>Unless otherwise stated all minimum charges and will rise on complexity</i>				
Licence to Assign	533.50	542.50	E / +*	I
Licence to Assign with AGA	747.00	759.50	E / +*	I
Licence to carry out alterations (Residential) (set fee)	199.50	203.00	E / +*	I
Licence to carry out works	794.00	807.50	E / +*	I
Licence to assign combined with alterations/change of use	881.50	896.50	E / +*	I
Licence to assign combined with alterations/change of use plus AGA	977.50	994.00	E / +*	I
Licence to underlet	794.00	807.50	E / +*	I
Licence to underlet with alterations/change of use	917.50	933.00	E / +*	I
Grazing Licences (set fee)	172.50	175.50	Z	I
Building Licence	0.00	0.00		
<i>*Any licences where the council has Opted to Tax or are not a licence to occupy will be liable to VAT at Standard Rate</i>				
<u>Miscellaneous</u>				
Deed of easement/ rights (minimum charge rising on complexity)	533.50	542.50	E	I
Change of User	199.50	203.00	E	I
Letter of consent to assign	82.00	83.50	E	I
Covenant consents (Residential)	288.00	293.00	E	I
Copying documents (per sheet)	0.50	0.50	Y	NC*
<u>Footpaths</u>				
Diversion (plus hourly rate (see court fees) if protracted), plus advertisement costs and costs of Inquiry (if applicable))	1,600.50	1,627.50	O	I
<u>Planning</u>				
S106 Agreements	1,600.50	1,627.50	O	I
Variation of Section 106 Agreement (minimum charge, rising upon complexity)	1,067.00	1,085.00	O	I
Unilateral Undertaking (minimum charge, rising upon complexity)	1,494.00	1,519.50	O	I
<u>Court</u>				
Attending Court (per hour)	73.00	74.00	O	I
LOCAL LAND CHARGES				
Local land charge searches (LLC1)	20.00	20.00	O	NC
Local land charge searches (Con 29R)	*77.00	*77.00	+	NC
* Full charge dependent on whether LLC1 or Con 29				
N.B. For further breakdown of the fees for individual questions within CON29 refer to our website www.wyre.gov.uk under the heading Land Charges.				
ROOM HIRE CIVIC CENTRE				
Notes:				
1. Rates can vary dependant on use and block bookings, please enquire.				
2. Commercial use is defined as being "in pursuance of a commercial, profit making venture"				
3. Refreshments are not included in the below prices				
4. Food and drink is not permitted in the Council Chamber				
<u>Council Chamber</u>				
Monday to Friday				
Morning/Afternoon Session (up to 4 hrs)	115.00	115.00	E	NC
All day	231.00	231.00	E	NC

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
Evening (to 10pm)	173.00	173.00	E	NC
Evening (to 11.30pm)	231.00	231.00	E	NC
Commercial Rate	441.00	441.00	E	NC
<u>Members' Lounge</u>				
<u>Monday to Friday</u>				
Morning/Afternoon Session (up to 4 hrs)	105.00	105.00	E	NC
All day	205.00	205.00	E	NC
Evening (to 10pm)	147.00	147.00	E	NC
Evening (to 11.30pm)	205.00	205.00	E	NC
Commercial Rate	441.00	441.00	E	NC
<u>Supplement for use with another room</u>				
Monday - Friday	68.00	68.00	E	NC
<u>Committee Rooms / Training Room / Meeting Room</u>				
<u>Monday to Friday</u>				
Morning/Afternoon Session (up to 4 hrs)	53.00	53.00	E	NC
All day	105.00	105.00	E	NC
Evening (to 10pm)	79.00	79.00	E	NC
Evening (to 11.30pm)	105.00	105.00	E	NC
Commercial Rate	441.00	441.00	E	NC
<u>Premium Rate for Weekends (Any Rooms except for Civil Ceremonies)</u>				
Saturday	767.00	767.00	E	NC
Sunday/Bank Holiday	997.00	997.00	E	NC
<u>Members Lounge Supplement for use with another room</u>				
Saturday	89.00	89.00	E	NC
Sunday/Bank Holiday	126.00	126.00	E	NC
set up unique charge more than blackpool (just reg. office)				
<u>Civil Ceremonies</u>				
Monday to Friday	500.00	500.00	Y	NC
Saturday	700.00	700.00	Y	NC
STREET NAMING AND NUMBERING				
<u>Application Type</u>				
House name added/renamed	31.00	32.00	O	I
House renumbered	31.00	32.00	O	I
Naming of New Street	124.00	126.00	O	I
Development of 1-5 plots (charge per plot))	31.00	32.00	O	I
Development of 6-10 plots (charge per plot)	25.00	25.00	O	I
Development of 11-50 plots (charge per plot)	19.00	19.00	O	NC*
Development of 50+ plots (charge per plot)	13.00	13.00	O	NC*
Changes in development after initial notification				
	Charges individually assessed but minimum charge of £153 plus signage costs	Charges individually assessed but minimum charge of £156 plus signage costs	O	I
	605.00	615.00	O	I
Renaming of Street at resident's request				
<i>Signage costs are in addition to the fees quoted above and will be assessed on an individual basis depending on the requirements. All fees and charges are generally Outside Scope for VAT purposes with the exception of name plate installation costs on new developments and on any number/name plates supplied to individual properties which would be subject to VAT.</i>				
COMMUNICATIONS AND VISITOR ECONOMY				
<u>Graphic design work to external organisations</u>				
Full day (8hrs)	400.00	407.00	Y	I
Half day (4hrs)	200.00	203.50	Y	I
MISCELLANEOUS				
<u>By-laws (non-discretionary)</u>				
Purchase of the document (fee as per Act)	as per Act	as per Act	O	NC
<u>Statement of Accounts</u>				
Purchase of the document:				
- individuals and charities	10.00	Withdraw	O	W
- commercial organisations	20.00	Withdraw	O	W

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
<u>Photocopy per side of any document that can be inspected</u>				
Black & white - A4	0.30	0.30	Y	NC*
Black & white - A3	0.70	0.70	Y	NC*
Black & white - A2	1.40	1.40	Y	NC*
Black & white - A1	2.80	2.80	Y	I
Black & white - A0	5.70	5.80	Y	I
Colour - A4	0.40	0.40	Y	NC*
Colour - A3	1.00	1.00	Y	NC*
Colour - A2	2.10	2.10	Y	NC*
Colour - A1	4.30	4.40	Y	I
Colour - A0	8.40	8.50	Y	I
<u>Data Protection</u>				
Charging for Subject Access Requests are not permitted in most cases under the newly introduced General Data Protection Regulations. However, where the request is manifestly unfounded or excessive a “reasonable fee” for the administrative costs of complying with the request may be levied.				NC
Further copies of data following a request will be charged for to cover administrative costs.				
STREET SCENE AND PARKS AND OPEN SPACES PORTFOLIO				
PUBLIC CONVENIENCES				
Use of new & refurbished toilets	0.40	0.40	O	NC*
(excludes urinals/disabled toilets with radar access)				
Radar Key - upon evidence of requirement (i.e. blue badge)	6.00	6.00	Y	NC*
(Open cubicle access for non profit community event - free of charge, but case by case approval)				
DOG WELFARE				
<u>Stray Dogs</u>				
Stray dog handling fee incl statutory government levy	99.00	109.00	O	I
Kennel fee additional charge per day	9.35	10.00	O	I
WASTE MANAGEMENT				
<u>Bulky Items</u>				
Up to 3 items*	22.00	22.00	O	NC*
Additional items – per item*	7.70	8.00	O	I
* A 10% discount applies dependant on eligibility to customers in receipt of Local Council Tax Support.				
<u>Green Waste</u>				
Single year subscription - 1 x wheeled green domestic size waste bin collection	40.00	45.00	O	I
Single year subscription - Early Bird offer	35.00	40.00	O	I
Additional wheeled green waste bin collection - per annum	35.00	40.00	O	I
Additional wheeled green waste bin collection - per annum - Early Bird offer	30.00	35.00	O	I
Administration fee for production and delivery of replacement sticker	6.00	6.00	O	NC*
Please note the subscription fees and additional bin fees were increased mid-year and the fees in the 2024/25 column are those approved during the 2024/25 financial year.				
<u>Delivery/Admin Fee for provision of standard suite of waste and recycling containers per new property</u>				
Fee to developer per property inclusive of green bin when subscribe to green waste collection	95.00	97.00	+	I
Fee to new home inclusive of green bin when subscribe to green waste collection	95.00	97.00	O	I
Fee for standard suite excluding green bin for new homeowner	71.00	72.00	O	I
Fee for standard suite excluding green bin for property developer	71.00	72.00	+	I
Fee to replace stolen/missing/damaged bin (where applicable)	24.00	24.00	O	NC*
(Council reserves the right to charge if damaged owing to misuse or if replacements requested more frequently than every 7 years as per September 2020 Portfolio Holder Report)				
Non standard container new and replacement (stolen/missing/damaged bin inc. Fair wear and tear)	At cost plus 20% administration	At cost plus 20% administration	+	NC
<u>Street Cleansing</u>				
Recovery of collection and disposal costs from fly tipping incidents	At cost plus 20% administration	At cost plus 20% administration	O	NC
Small Fly tipping Offences(See Fixed Penalty section)				
Ad Hoc Private Work	quote basis	quote basis	+	NC

	2024/25 Fees and Charges (from 1 April 2024)	2025/26 Fees and Charges (from 1 April 2025) #	VAT	NC/I/W/N/R
	£	£		
PARKS AND OPEN SPACES				
<u>Grounds Maintenance</u>				
Ad Hoc Private Work	quote basis	quote basis	+	NC
<u>Fleetwood Memorial Park</u>				
<u>Hire of Pavilion</u>				
-Half Day	42.50	43.00	E	I
-Full Day	64.00	65.00	E	I
-Commercial Hire - by negotiation	quote basis	quote basis	E	NC
Parks Development Officer Activities	24.00 per hour	n/a	Y	W
LEISURE DEVELOPMENT				
Services provided by Fylde Coast YMCA on behalf of Wyre Borough Council				
VAT, if appropriate is included in the charges, but will not be charged if all the following conditions apply:-				
1.Facilities are let exclusively to a school, constituted club or association or an organisation representing an affiliated club				
2.Bookings are for 10 or more sessions				
3.Each session is for the same sport/activity at the same location				
4.The interval between each session is at least 1 day but no more than 14 days				
<u>Playing Fields</u>				
<u>Sport e.g. Football, Rugby etc.</u> – per pitch including changing rooms where available				
Senior				
- Casual	39.50	40.00	Y	I
- Season (per Team)	399.00	406.00	E**	I
Junior				
- Casual	18.50	19.00	Y	I
- Season (per Team)	200.50	204.00	E**	I
<u>Hire of Fields, per day - other use including galas, tournaments, etc. (excluding funfair/circus, listed separately)</u>				
King George V, Fleetwood	167.50	170.50	Y*	I
King George's, Thornton	167.50	170.50	Y*	I
Cottam Hall, Poulton	167.50	170.50	Y*	I
Memorial Park Fleetwood	167.50	170.50	Y*	I
Preesall Playing Field, Preesall	167.50	170.50	Y*	I
Jubilee Gardens, Cleveleys	167.50	170.50	Y*	I
Bourne Way, Thornton	167.50	170.50	Y*	I
<u>Changing Rooms (where available) - Training only</u>	18.50	19.00	Y	I
<u>Cricket</u> - Cottam Hall, Poulton				
Day	40.00	Withdrawn	Y	W
Evening	32.00	Withdrawn	Y	W
Season (alternate Saturday)	368.00	Withdrawn	E**	W
All charges for football and cricket are double for non-residents				
* VAT exempt if hired for non-sports use. ** VAT exempt if block booking criteria met				
Note: the above Leisure Services fees and charges are booked via YMCA and the VAT liability shown is that of YMCA and not Wyre Council				

- Key to VAT Codings:**
- + VAT to be added at Standard Rate
 - Y Y Includes VAT
 - E E Exempt from VAT
 - O O Outside Scope
 - Z Z Zero Rated