

Privacy notice - Elected councillors

As a representative of residents of my ward in the borough of Wyre, I am a Data Controller in my own right. A search of 'find my local councillor' on Wyre Council's internet pages will provide you with my contact details.

Personal information can be any information that relates to or identifies a living person.

Typically it could include a name, date of birth, postal address, email address, unique id, telephone number and debit or credit card details. The law regards some personal information as being in a special category and is given more protection by the law and includes information about an individual's: race; ethnic origin; politics; religion; trade union membership; genetics; biometrics (where used for ID purposes); health; sex life; and sexual orientation.

Under the Data Protection Act, because I am your councillor I am able to use information that you provide for the purpose of dealing with casework and responding to queries on behalf of my constituents. However, it is best practice that I ask for your consent to me using your personal and special sensitive information for that purpose.

I may pass your personal data on to a third party in the course of dealing with you, such as other councillors and Members of Parliament, officers of Wyre Council, educational establishments, health organisations, housing associations and or landlords, other local authorities, police and voluntary sector organisations. Unless specifically requested by you, I will only hold your personal data until your casework or policy query has been dealt with.

At any point while I am in possession of or processing your personal data, you, have the following rights:

- The right to access personal information that I hold about you
- The right to rectification of your personal information
- The right to erasure of your personal information (sometimes called the 'right to be forgotten')
- The right to restrict processing of your personal information
- The right to object to the processing of your personal information
- The right to data portability allowing you to obtain and reuse your personal data for your own purposes

You have the right to withdraw consent to me processing your personal data at any time. However, in withdrawing consent it may not be possible to deal with your casework or policy query.

For independent advice about data protection, privacy and data sharing issues, you can contact the [Information Commissioner's Office \(ICO\)](#)