

**FEES AND CHARGES 2023/24**

KEY - NC/WW/N = No change, Increased, Withdrawn, New

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/WW/ NR
	£	£	£		
<b>LEISURE, HEALTH AND COMMUNITY ENGAGEMENT PORTFOLIO</b>					
<b>PEST CONTROL</b>					
<b>Rodent Control</b> (Not Weekend Service)					
Includes 3 revisits (further visits over and above charged at standard rate)					
All Callouts will be charged for and no refunds given					
Domestic Premises	43.50	43.50	48.00	Y	I
<i>(10% discount to households in receipt of Local Council Tax Support or Housing Benefit)</i>					
Near Neighbour Discount will be offered in line with Wyre Councils Block Treatment Procedures.					
Treatment must be prepaid and undertaken on same day no refunds for failure to provide access on agreed days.					
10% discount to households in receipt of Local Council Tax Support or Housing Benefit (not applicable to Block Treatment)					
<b>Business Premises</b>					
- including materials up to one hour	112.50	112.50	124.00	Y	I
- for every additional half hour or part thereof	56.00	56.00	61.50	Y	I
<b>Pest/Insect Control</b> (Not Weekend Service)					
All Callouts will be charged for and no refunds given for all insects except where bees are mistaken for wasps when a 50% refund will be issued					
<b>Domestic Premises</b> - per call out and treatment as required (including materials)					
Fleas, Cockroaches	65.00	65.00	71.50	Y	I
Wasps, Ants, Beetles – pre-payment	65.00	65.00	71.50	Y	I
Wasps, Ants, Beetles – no pre-payment	74.50	74.50	82.00	Y	I
<b>Business Premises</b>					
- per call-out up to one hour (incl. materials)	112.50	112.50	124.00	Y	I
- for every additional half hour or part thereof	56.00	56.00	61.50	Y	I
- minimum charge for call-out (including materials)	112.50	112.50	124.00	Y	I
Disinfection after Infectious Disease – per treatment	112.50	112.50	124.00	Y	I
<b>Commercial Contract Charges</b>					
Small Businesses - Contract 1	375.00	375.00	413.00	Y	I
Medium Businesses - Contract 2	505.00	505.00	556.00	Y	I
Large Businesses - Contract 3	637.00	637.00	701.50	Y	I
All contracts based on 6 visits per annum					
Include the treatment of rodents and insects (wasps, ants, bees, fleas and cockroaches)					
Exclude the treatment of Pharaohs Ants					
Include a free advice service					
Any additional insect/rodent callouts charges on a time accumulated basis. Treatments included within the annual contract charge apply to normal working hours only. Additional charges apply to requests for treatment outside 09:00-17:00hrs Mon-Fri					
All out of hours work includes travel time from and return to the Council Depot. All prices include materials					
Charges for additional contract callouts / out of hours treatments:					
Mon-Fri 09:00-17:00hrs per man hour on time accumulated basis	112.50	112.50	124.00	Y	I
Mon-Fri 17:00-22:00hrs per man hour on time accumulated basis	169.00	169.00	186.00	Y	I
Saturday 09:00-17:00hrs per man hour on time accumulated basis	169.00	169.00	186.00	Y	I
Sundays and Public Holidays 09:00-17:00hrs per man hour on time accumulated basis	242.50	242.50	267.00	Y	I
<b>Pest Control Products*</b>					
Insect Powder	4.00	4.00	4.50	Y	I
Fly spray	7.00	7.00	7.75	Y	I
Dethlac	5.00	5.00	5.50	Y	I
Pigeon/Seagull spikes	3.20	3.20	3.50	Y	I
Gutter clips (2)	1.25	1.25	1.50	Y	I
Adhesive	7.50	7.50	8.25	Y	I
Chimney spikes	28.50	28.50	31.50	Y	I
Delivery	1.25	1.25	1.50	Y	I
* These prices are subject to supplier's fluctuation which officers will apply as appropriate.					
<b>Commercial Fly Catching equipment (available on order)*</b>					
Test to check your current UV Fly Killer	11.00	11.00	12.00	Y	I
Chameleon 1*2 (Sticky Board) Free standing bracket Available - White or Stainless steel Fly Catcher	179.00	179.00	197.00	Y	I
Titan Alpha - Electronic Fly Killer (white)	115.00	115.00	126.50	Y	I
Sunburst (Decorative Sticky Traps)	75.50	75.50	83.00	Y	I
Titan 300 - Electronic Fly killer (available in Stainless steel or white)	222.00	222.00	244.50	Y	I
Delivery	1.25	1.25	1.50	Y	I
<b>ENVIRONMENTAL PERMITTING CHARGES</b>					
<b>Application fee</b>					
Standard Process (includes solvent emission activities) *	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	NC
Additional fee for operating without a permit	1,188.00	1,188.00	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I / Dry Cleaner	155.00	155.00	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I & II combined	257.00	257.00	TBC (set by DEFRA / EA)	O	NC
Vehicle refinishers & other reduced fee activities *	362.00	362.00	TBC (set by DEFRA / EA)	O	NC
Reduced fee activities: additional fee for operating without a permit	71.00	71.00	TBC (set by DEFRA / EA)	O	NC
Standard Mobile Crushing & Screening Plant (not using a simplified permits): For first and second applications	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	NC
For the third to seventh applications	985.00	985.00	TBC (set by DEFRA / EA)	O	NC
For the eighth and subsequent applications	498.00	498.00	TBC (set by DEFRA / EA)	O	NC
* Where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction), add £279					
<b>Annual Subsistence fee</b>					
Standard Process Low	772 (*+104)	772 (*+104)	TBC (set by DEFRA / EA)	O	NC
Standard Process Medium	1161 (*+156)	1161 (*+156)	TBC (set by DEFRA / EA)	O	NC
Standard Process High	1747 (*+207)	1747 (*+207)	TBC (set by DEFRA / EA)	O	NC
Service Station PVR I/Dry Cleaner - Low / Medium / High	79 / 158 / 237	79 / 158 / 237	TBC (set by DEFRA / EA)	O	NC
Service Station PVRI & II Combined Low/Med/High	113 / 226 / 341	113 / 226 / 341	TBC (set by DEFRA / EA)	O	NC
Vehicle refinishers & other reduced fee activities - Low / Medium / High	228 / 365 / 548	228 / 365 / 548	TBC (set by DEFRA / EA)	O	NC
Standard Mobile Crushing and Screening Plant (not using simplified permits) : For the first and second permit - Low / Medium / High	626 / 1034 / 1551	626 / 1034 / 1551	TBC (set by DEFRA / EA)	O	NC
For the third to seventh permits - Low / Medium / High	385 / 617 / 924	385 / 617 / 924	TBC (set by DEFRA / EA)	O	NC
For the eighth and subsequent permits - Low / Medium / High	198 / 314 / 473	198 / 314 / 473	TBC (set by DEFRA / EA)	O	NC
Late payment fee	52.00	52.00	TBC (set by DEFRA / EA)	O	NC
* To be added where the above is for a combined Part B and waste site, combined solvent and waste site or combined Part B, solvent and waste site (under Regulation 33 Direction). Where a Part B site is subject to E-PRTR Regulations reporting, add £104/£156/£207 to above.					
<b>Transfer and Surrender fee</b>					
Standard Process Transfer	169.00	169.00	TBC (set by DEFRA / EA)	O	NC
Standard Process Partial Transfer	497.00	497.00	TBC (set by DEFRA / EA)	O	NC
New operator at low risk reduced fee activity (extra one-off subsistence charge to cover additional risk assessment)	78.00	78.00	TBC (set by DEFRA / EA)	O	NC
Surrender	No fee	No fee	TBC (set by DEFRA / EA)		NC
Reduced Fee Process Transfer	No fee	No fee	TBC (set by DEFRA / EA)		NC
Reduced Fee Process Partial Transfer	47.00	47.00	TBC (set by DEFRA / EA)	O	NC
Temporary transfer of mobile plant permit: For the first transfer / For repeat transfers following enforcement or warning	53.00 / 53.00	53.00 / 53.00	TBC (set by DEFRA / EA)	O	NC
<b>Substantial Change</b>					
Standard Process	1,050.00	1,050.00	TBC (set by DEFRA / EA)	O	NC
Standard Process where substantial change results in a new PPC activity	1,650.00	1,650.00	TBC (set by DEFRA / EA)	O	NC

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	£	£	£		
Reduced fee activity	102.00	102.00	TBC (set by DEFRA / EA)	O	NC
<b>FOOD SAFETY</b>					
<b>Food Premises Hygiene re-rating inspection within 1-3 months of application</b> (No guarantee of increased rating)					
Online Application	184.50	184.50	203.00	O	I
<b>Certificates and Booklets</b>					
Food Hygiene Books				Z	I
Food Hygiene Handbook	at cost	at cost	at costs	Z	I
Safer Food Better Business Pack (food safety management system ring bound & in colour)	12.50	12.50	13.75	Z	I
Safer Food Better Business Diary Pack.	3.00	3.00	3.25	Z	I
Food Export Certificate	58.00	58.00	64.00	O	I
Additional copy of Food Export Certificate	5.30	5.30	5.75	O	I
<b>Ship Sanitation Certificate</b>					
Gross Tonnage:					
Up to 1000	95.00	110.00	TBC (set by APHA)	O	NC
1001-3000	130.00	150.00	TBC (set by APHA)	O	NC
3001 - 10000	200.00	220.00	TBC (set by APHA)	O	NC
10001 - 20000	255.00	285.00	TBC (set by APHA)	O	NC
20001 - 30000	330.00	365.00	TBC (set by APHA)	O	NC
Over 30000	390.00	425.00	TBC (set by APHA)	O	NC
Water Sample Cost as part of Ship Sanitation certificate process / Follow up sample costs	35.00	35.00	38.50	O	I
Ship water Sample Cost, undertaken at any other time.	75.00	75.00	82.50	O	I
Legionella sample costs as part Ship Sanitation Certificate process / Follow up sample costs	72.00	72.00	79.50	O	I
Ship Legionella sample cost undertaken at any other time	100.00	100.00	110.00	O	I
<b>Full copy of Public Food Register (commercially valuable information)</b>	1,317.00	1,317.00	1,450.00	O	I
<b>Health and Safety Statement of Fact (for Civil Cases)</b>					
Charge for the first hour	101.00	101.00	111.00	O	I
Additional hourly rate	38.00	38.00	42.00	O	I
Travel expenses	at cost	at cost	at costs	O	I
<b>FISHERY HYGIENE</b>					
<b>Fishery Landings</b>					
Gross charge for each whole tonne of fish landed	1 Euro per tonne	1 Euro per tonne	1 Euro per tonne	O	NC
<b>Fishery Preparation/Processing Establishments</b>					
Gross charge for each whole tonne of fish processed in the establishment	0.5 Euro per tonne	0.5 Euro per tonne	0.5 Euro per tonne	O	NC
*Exchange rate fixed at 1 Euro = £0.89103 as at 1st January 2018 in C Series of official journal of the European Communities					
<b>PRIVATE WATER SUPPLIES</b>					
<b>Private Water Supplies regulations 2008</b>					
Private water supply risk assessments and monitoring in accordance with the above Regulations			35.00		I
	Risk assessments charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the risk assessment process.	Risk assessments charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the risk assessment process.		O	
Private water supply sampling			35.00		I
	Sample visits charged at £32 per hour (time will be calculated to include admin, travel and time on site), plus mileage of 52p/mile will be applied, plus Laboratory analysis costs. * No fee will be applied for repeat sampling solely to verify results of the previous sample. - Laboratory costs available on enquiry.	Sample visits charged at £32 per hour (time will be calculated to include admin, travel and time on site), plus mileage of 52p/mile will be applied, plus Laboratory analysis costs. * No fee will be applied for repeat sampling solely to verify results of the previous sample. - Laboratory costs available on enquiry.		O	
Investigation costs			35.00		I
	Investigation charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the investigation process. Laboratory costs available on requests	Investigation charged at £32 per hour (time will include admin, travel and time on site) + mileage of 52p/mile will be applied. *Laboratory analysis costs will be added to cover the cost of any sample taken during the investigation process. Laboratory costs available on requests		O	
<b>CONTAMINATED LAND ENQUIRIES</b>					
Per first hour	50.00	50.00	55.00	Y	I
Per hour thereafter	100.00	100.00	110.00	Y	I
Travel expenses	at cost	at cost	at cost	Y	I
<b>THORNTON LITTLE THEATRE</b>					
<b>Advertising Banners</b>					
Banner space on Thornton Little Theatre building (2 weeks)	60.00	60.00	60.00	Y	NC
Promotion - Banner Boards at Thornton Little Theatre (price per 2 weeks)	60.00	60.00	60.00	Y	NC
Online Media Package for events at Thornton Little Theatre	180.00	180.00	180.00	Y	NC
Press Package for events at Thornton Little Theatre	144.00	144.00	150.00	Y	I
Print Package for events at Thornton Little Theatre	240.00	240.00	250.00	Y	I
<b>Non Commercial Charges/ Community Rates (Stage Shows, Concerts etc.)</b>					
<b>Monday to Sunday</b>					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 22:00))	500.00	500.00	500.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	200.00	200.00	200.00	Y	NC
Afternoons (13:00 to 17:00)	200.00	200.00	200.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	300.00	300.00	300.00	Y	NC
Evening (17:00 to 23:00) (from 1 April (17:00 to 22:00))	350.00	350.00	350.00	Y	NC
Additional Hourly Rate (per hour)	50.00	50.00	50.00	Y	NC
<b>Additional Performance/Matinee Charge</b>					
Monday to Saturday	250.00	250.00	250.00	Y	NC
Sundays/Bank Holidays	500.00	500.00	500.00	Y	NC
Additional Staff (per person per hour)	30.00	30.00	30.00	Y	NC
Additional Hourly Charge (between 23:00 and 08:00) (from 1 April (22:00 and 09:00))	50.00	50.00	50.00	Y	NC
<b>Commercial Charges (Stage Shows, Concerts etc.)</b>					
<b>Monday to Sunday</b>					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	1,300.00	1,300.00	1,300.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	400.00	400.00	400.00	Y	NC
Afternoons (13:00 to 17:00)	400.00	400.00	400.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	650.00	650.00	650.00	Y	NC
Evening (17:00 to 23:00)	900.00	900.00	900.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	50.00	50.00	50.00	Y	NC
Additional Hourly Charge (between 23:00 and 08:00) (from 1 April (23:00 and 09:00))	75.00	75.00	100.00	Y	I
<b>Studio Room</b>					
Session rates am/pm/evening (per session)Non Commercial/ Community Rate	100.00	100.00	100.00	Y	NC

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Half studio room for uses as dressing room (per hour -min 2hrs)	£ 12.00	£ 12.00	£ 12.50	Y	I

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	£	£	£		
<b>Commercial Charges (Other than Stage Shows)</b>					
Session rates am/pm (per session)	120.00	120.00	120.00	Y	NC
Session rates evening (per session)	200.00	200.00	200.00	Y	NC
<b>Miscellaneous (per hour unless otherwise stated)</b>					
Sales of Show Tickets for Private Hire (commission)	10%of gross plus vat	10%of gross plus vat	10%of gross plus vat	+	NC
* The hirer must use the technical staff provided by the theatre and in such numbers as required by the Council for stage performances					
<b>Wedding Prices</b>					
Ceremony Monday to Friday	400.00	-	-	Y	W
Saturday Ceremony	700.00	-	-	Y	W
Afternoon Ceremony and Reception up to 7pm Monday to Friday	840.00	-	-	Y	W
Afternoon Ceremony and Reception up to 7pm on Saturday	1,080.00	-	-	Y	W
Afternoon and Evening Receptions Mon-Sat	1,140.00	1,140.00	1,140.00	Y	NC
Afternoon Ceremony followed by Afternoon and Evening Receptions (Mon-Fri)	1,440.00	-	-	Y	W
Afternoon Ceremony followed by Afternoon and Evening Receptions ( Sat)	1,800.00	-	-	Y	W
Evening Reception Only	960.00	960.00	960.00	Y	NC
Late Ceremony (after 4pm) followed by Evening Reception (Mon to Sat)	1,200.00	-	-	Y	W
Parties/ Dinners and Other Social Celebrations 7-11pm	from 500.00 POA	from 500.00 POA	from 500.00 POA	+	NC
Funeral Gatherings. 2 hours typical hire.	from 150.00 POA	from 150.00 POA	from 200.00 POA	+	I
Children's Birthday Parties	from 150.00 POA	from 150.00 POA	from 200.00 POA	+	I
<b>MARINE HALL</b>					
<b>Advertising Banners</b>					
Banner space on Thornton Little Theatre building (2 weeks)	60.00	60.00	60.00	Y	NC
Promotion - Banner Boards at Thornton Little Theatre and Marine Hall (price per 2 weeks)	60.00	60.00	60.00	Y	NC
Larger Banner Sites subject to availability					
Online Media Package for events at Marine Hall and Thornton Little Theatre	180.00	180.00	180.00	Y	NC
Press Package for events at Marine Hall and Thornton Little Theatre	144.00	144.00	150.00	Y	I
Print Package for events at Marine Hall and Thornton Little Theatre	240.00	240.00	250.00	Y	I
<b>Non Commercial Charges / Community Rates (Stage Shows, Concerts etc.)</b>					
<b>Monday to Sunday</b>					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	1,300.00	1,300.00	1,300.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	400.00	400.00	400.00	Y	NC
Afternoons (13:00 to 17:00)	400.00	400.00	400.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	700.00	700.00	700.00	Y	NC
Evening (17:00 to 23:00)	800.00	800.00	800.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	30.00	30.00	30.00	Y	NC
<b>Commercial Charges (Stage Shows, Concerts etc.)</b>					
<b>Monday to Sunday</b>					
Full Day and Evening (08:00 to 23:00) (from 1 April (09:00 to 23:00))	2,000.00	2,000.00	2,000.00	Y	NC
Mornings (08:00 to 13:00) (from 1 April (09:00 to 13:00))	600.00	600.00	600.00	Y	NC
Afternoons (13:00 to 17:00)	600.00	600.00	600.00	Y	NC
All Day (08:00 to 17:00) (from 1 April (09:00 to 17:00))	1,000.00	1,000.00	1,000.00	Y	NC
Evening (17:00 to 23:00)	1,200.00	1,200.00	1,200.00	Y	NC
Additional Hourly Rate (per hour)	100.00	100.00	100.00	Y	NC
Additional Staff (per person per hour)	50.00	50.00	50.00	Y	NC
Security Staff Additional. Quotes available					
<b>Marine café/The Waterfront Room/Wyre Bar</b>					
<b>Non Commercial Charges / Community Rates</b>					
<b>Monday to Sunday</b>					
08:00 to 23:00	50.00	50.00	50.00	Y	NC
(per hour, minimum 2 hrs)					
Waterfront & Wyre Bar for use as dressing rooms (per hour - minimum 2hrs)	25.00	25.00	25.00	Y	NC
Waterfront or Wyre Bar Funeral (2 hours minimum hire)	from 150.00 POA	from 150.00 POA	from 200.00 POA	Y	I
<b>Commercial Charges</b>					
<b>Monday to Sunday</b>					
08:00 to 23:00	60.00	60.00	60.00	Y	NC
(per hour, minimum 2 hour use)					
<b>Outdoor Performance Area</b>					
<b>Monday to Sunday</b>					
<b>Non Commercial Charges/Community Rates</b>					
08:00 to 23:00	POA	POA	POA	Y	NC
<b>Commercial Charges</b>					
08:00 to 23:00	POA	POA	POA	Y	NC
<b>Miscellaneous</b>					
Hire of Radio Microphones (per day per microphone)	POA	POA	POA	+	NC
Extra Whiteboard (per event)	POA	POA	POA	+	NC
Flip Chart (per event)	POA	POA	POA	+	NC
Screen Only (per event)	POA	POA	POA	+	NC
PA Set Up (internal)	POA	POA	POA	+	NC
PA Set Up (external)	POA	POA	POA	+	NC
XGA Data Projector with Screen (per event)	POA	POA	POA	+	NC
Stage extension	POA	POA	POA	+	NC
Catwalk	POA	POA	POA	+	NC
Batteries	1.00	1.00	POA	+	NC
Gaffer tape	10.00	10.00	10.00	+	NC
Electricity up to 1Kw	10.00	10.00	20.00	+	I
Electricity above 1Kw	POA	POA	20.00	+	NC
Haze machine (incl liquid)	40.00	40.00	POA	+	I
Table slip/overlay	2.00	2.00	2.00	Y	NC
Additional equipment may be hired in and charged for as requested/required. Please ask if you require any specialist or additional equipment.					
Sale of Show Tickets for Private Hire	10% of gross plus vat	10% of gross plus vat	10% of gross plus vat	+	NC
Postage Fee for Credit Cards/Handling Charge	n/a	n/a	n/a	Y	NC
Postage for tickets posted out to customer	1.00	1.00	1.00	Y	NC
Booking Fee (Website and Phone bookings)	1.50	1.50	1.50	Y	NC
*The hirer must use the technical staff provided by the theatre and in such numbers as required by the Council for stage performances (minimum crew hire 2)					
<b>Trade Exhibitions, Period Lettings, Promotional packages etc.</b>					
<b>Monday to Sunday</b>					
Subject to negotiations with Commercial Manager					
Performing Rights Tariffs will be applied to those events that attract this charge.					
Note: A charge for the provision of Café facilities may be applicable for events (subject to negotiations).					
<b>Food Festival &amp; Christmas Market</b>					
5ft stall	42.00	42.00	45.00	Y	I
10ft stall	83.00	83.00	85.00	Y	I
3x3m stall	105.00	105.00	110.00	Y	I
4.5x3m stall	115.00	115.00	POA	Y	I
Car boot					
5ft	20.00	20.00	25.00	Y	I
10ft	25.00	25.00	30.00	Y	I
Clothes Rail					
5ft	12.00	12.00	20.00	Y	I
10ft	18.00	18.00	20.00	Y	I

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	£	£	£		
<b>Wedding Prices</b>					
New packages are also being developed for Parties & other Social Events Please contact the venue for further information and charges.					
<b>Main Hall</b>					
Ceremony Only (Mon -Fri)	500.00	500.00	500.00	Y	NC
Ceremony Only Saturday	700.00	700.00	700.00	Y	NC
Afternoon Ceremony and Reception up to 7pm Mon-Friday	1,200.00	1,200.00	1,200.00	Y	NC
Afternoon Ceremony and Reception up to 7pm Saturday	1,200.00	1,200.00	1,200.00	Y	NC
Afternoon and Evening Receptions Mon-Sat	1,920.00	1,920.00	1,900.00	Y	D
Afternoon Ceremony followed by Afternoon and Evening Receptions (Mon-Fri)	2,160.00	2,160.00	2,000.00	Y	D
Afternoon Ceremony followed by Afternoon and Evening Receptions (Saturday)	2,400.00	2,400.00	2,400.00	Y	NC
Evening Reception Only Mon-Sat	1,440.00	1,440.00	1,400.00	Y	D
Late Ceremony (4pm onwards) followed by evening reception (Mon -Fri)	1,680.00	1,680.00	1,700.00	Y	I
Late Ceremony (4pm onwards) followed by evening reception (Saturday)	1,920.00	1,920.00	1,900.00	Y	D
Assistance with Dressing the room per person per hour	36.00	36.00	40.00	Y	I
<b>MOUNT PAVILION</b>					
Wedding Ceremony (Mon to Fri)	500.00	500.00	500.00	Y	NC
Wedding Ceremony (Saturday)	700.00	700.00	700.00	Y	NC
Community Hire am/pm/eve session (up to 4 hours) or Minimum of 2 hours hire at hourly rate.	100.00 or 25.00 per hour	100.00 or 25.00 per hour	120.00 or 30.00 per hour	Y	I
Commercial Hire am/pm/eve session (up to 4 hours) or Minimum of 2 hours hire at hourly rate	150.00 or 40.00 per hour	150.00 or 40.00 per hour	200.00 or 50.00 per hour	Y	I
Funeral gathering / Anniversary Celebration or Children's Party (2 hours typical hire)	POA	from 150.00 POA	from 200.00 POA	Y	I
Lodge Meeting Rooms	POA	POA	POA	Y	NC
<b>CEMETERIES</b>					
<b>Interment Fees</b>					
Burial in a grave in respect of which an exclusive right of burial has been granted					
Child stillborn (post 24 weeks pregnant) or not exceeding three years or not taking an adult space (inclusive of grant and registration fee)	No charge to family that meet criteria of Children's Funeral Fund	No charge to family that meet criteria of CFF	No charge to family that meet criteria of CFF	O	NC
Person whose age at death exceeds three years for interments new and reopen fees. 7'6" 6'0" 4'6"	770.00	770.00	770.00	O	NC
Reopen graves, move and reinstall headstone fee	150.00	150.00	150.00	O	NC
Interment of cremated remains	208.00	208.00	208.00	O	NC
Scattering of cremated remains	128.00	128.00	128.00	O	NC
Public Burial					
Person whose age at death exceeds three years	783.00	783.00	783.00	O	NC
<b>Saturday Interments (between 9.00am to 12.30pm)</b>					
Minimum Charge for Burial interment includes standard interment fee	1,658.00	1,658.00	1,658.00	O	NC
Minimum Charge for Cremated Remains interment includes standard interment fee	416.00	416.00	416.00	O	NC
<b>Grave Spaces</b>					
All cemeteries.					
New grave space for one or two – subject to ground conditions					
Purchase of exclusive right of burial for 50 years -earthen grave (Includes Grant)*	892.00	892.00	892.00	O/E	NC
Interment Fee (see above dependant on depth)					
<b>New Baby Garden of Remembrance at Fleetwood and Poulton New Cemetery</b>					
Purchase of exclusive right of burial for 50 years* (available for under three years of age)					
Interment fee (see above)					
Woodland Burials (POULTON NEW CEMETERY)					
Purchase of exclusive right of burial for 50 years (Including tree and planting and Grant)*	1,143.00	1,143.00	1,143.00	O/E	NC
Interment Fees see above					
*VAT exempt if bought in advance					
<b>Reservation of Cremated Remains Section</b>					
<b>Fleetwood Cemetery</b>					
Purchase of exclusive right for 50 years (Incl Grant Reg) (for the right to inter up to 6 caskets)*	433.00	433.00	433.00	O/E	NC
Fleetwood Cemetery - Cremated Remains Section					
Purchase of exclusive rights of burial for 50 years (for the right to inter up to 6 caskets) *	405.00	405.00	405.00	O/E	NC
Interment Fee (see above)					
Fleetwood Cemetery - Garden of Remembrance Section					
Exclusive rights for scattering for 50 years	283.00	283.00	283.00	O	NC
Scattering fee (see above)					
Preesall and Poulton New Cemetery - Cremated Remains Section					
Purchase of exclusive right for burial for 50 years (for the right to inter up to 4 caskets)*	309.00	309.00	309.00	O/E	NC
Interment fee (see above)					
<b>Reservation of Cremated Remains Section</b>					
<b>Preesall and Poulton New Cemeteries</b>					
Purchase of exclusive right of burial for 50 years (for the right to inter up to 4 caskets Incl Gran	337.00	337.00	337.00	O/E	NC
Fleetwood Cemetery Columbarium					
For the right to deposit the cremated remains in a niche for a period of 50 years (up to four caskets)	521.00	625.00	625.00	O/E	I
Exempt for VAT if supplied with Memorial Plaque and inscription.					
First inscription charge, removing and refixing tablet 80 letters. Exempt for VAT if supplied with above otherwise Standard Rated.	173.00	173.00	173.00	E/+	NC
Columbarium, Moorland Road Cemetery, Poulton-le-Fylde					
For the right to deposit the cremated remains in a niche for a period of 50 years (up to one casket)	515.00	515.00	515.00	O	NC
Second and Subsequent interments	206.00	206.00	206.00	O	NC
<b>Vaults or walled Graves</b>					
For the additional right to construct a vault or walled grave to include exclusive Right of Burial	as per contractor cost	as per contractor cost	as per contractor cost	O	NC
Use of Cemetery Chapel					
Only available at Poulton New Cemetery	210.00	210.00	210.00	O	NC
<b>Public Burial</b>					
Person whose age at death exceeds seven years (Include Certificate of Burial)	783.00	783.00	783.00	O	NC
All the above fees are subject to double fees (100%) for non-residents applicable to all persons who reside outside the Borough of Wyre with the exception of Staining Parish Council					
<b>Miscellaneous Charges</b>					
Saturday Interment within 9.30-12.30 only (Incl standard Interment fee)	1,658.00	1,658.00	1,658.00	O	NC
Saturday Interment Ashes within 9.30-12.30 only (Incl standard Interment fee)	416.00	416.00	416.00	O	NC
Notice of Interment / Registration	28.00	28.00	28.00	O	NC
Transfer/Grant Form	28.00	28.00	28.00	O	NC
Late Funerals beyond 20 minutes of booked time	203.00	203.00	203.00	O	NC
Change of Coffin size after first notification	203.00	203.00	203.00	O	NC
Single Grave Search	23.00	23.00	23.00	O	NC
Exhumation of Body (Administrative Fees)	957.00	957.00	957.00	O	NC
Exhumation of Body Fees – as Grounds Maintenance					
<b>Memorial Benches/Plaques - Cemetery and Non-Cemetery</b>					
Memorial Bench Scheme (see note)	Ad hoc	Ad hoc	Ad hoc	Y	NC
Purchase of memorial name plaque for bench (see note)	Ad hoc	Ad hoc	Ad hoc	Y	NC
Note: New benches will be charged on a cost recovery basis and be subject to an admin fee.					
Memorial plaques added to existing benches will be charged on a cost recovery basis plus a charge linked to the remaining life of the bench and may also attract an admin fee.					
Granite Bench Plaques 7"x5"	314.50	314.50	314.50	Y	NC
Memorial Mushroom Plaques	175.50	228.00	228.00	E	I
Sundial and Baby Garden Plaques 10" x 4"	231.00	231.00	231.00	Y	NC
8" x 4"	200.50	200.50	200.50	Y	NC
7" x 4"	181.50	181.50	181.50	Y	NC
Pictures or designs may be added at an additional cost, currently at cost					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges	2023/24 Fees and Charges	VAT	NC/I/W/NR
	£	(from 1 January 2023) £	(from 1 April 2023) £		
<b>CEMETERIES - MEMORIAL</b>					
<b>Miscellaneous Charges</b>					
Day permit for monumental masons from outside the district to operate in Cemeteries managed by the Council and agreed by the supervisor officer per day	128.00	128.00	128.00	O	NC
Erection of monument or memorial works without the submission of an application and fee to the Registrar and approval received	489.00	489.00	489.00	O	NC
<b>Headstone and Inscription - all lawned sections</b>					
For the right to erect and place a new headstone memorial including inscription (no ornamentation) not exceeding 3'6" in height by 3'0" wide and 4" in thickness.	190.00	190.00	190.00	O	NC
Additional charges to be added to the above fee:					
Recumbent headstones - all cemeteries, cremated remains section and Baby Garden of Remembrance (Dimension - 18" by 12")	140.00	140.00	140.00	O	NC
Deposit of stone flower vase	105.00	105.00	105.00	O	NC
Gardens of Remembrance Tablet Fee	70.00	70.00	70.00	O	NC
Permission for additional inscriptions on existing memorials (all sections)	130.00	130.00	130.00	O	NC
<b>Columbarium - Moorland Road Cemetery</b>					
First Inscription charge and removing and refixing tablet *inc. VAT	154.00	154.00	154.00	O	NC
For the right to remove the tablet, cut additional inscription and re-fixing tablet *inc. VAT	104.00	104.00	104.00	O	NC
<b>Columbarium - Fleetwood Cemetery</b>					
Standard Casket/Urn including nameplate - minimum price	72.00	72.00	72.00	Y	NC
Bronze Vase and Holder *inc VAT	46.00	46.00	46.00	Y	NC
First inscription up to 80 letters £2 per additional letters	173.00	173.00	173.00	Y	NC
Additional inscription	146.00	186.00	186.00	Y	I
<b>MARSH MILL</b>					
<b>Entry/Tour</b>					
Adult	2.00	2.00	-	Y	W
Concessionary (age 5 to 16 years (no under 5's able to do a tour))/Senior Citizen	1.00	1.00	-	Y	W
Family (Any party of 3 visitors that includes at least 1 adult & 1 concessionary)	3.50	3.50	-	Y	W
Group Booking/Tour – 15 or more	2.50	2.50	-	Y	W
School Groups – 15 or more (inc. other children groups e.g. Scouts)	1.50*	1.50*	-	Y	W
Evening and Weekday Group Bookings	per head	per head	-		
*If the visit includes imparting educational instruction the fee will be exempt for VAT					
<b>Hire Charges</b>					
First Floor/Side Room/Ground Floor (1/2 day)	15.00	15.00	-	E	W
First Floor/Side Room/Ground Floor (full day)	27.00	27.00	-	E	W
Kiln House Hire (week)	11.00	11.00	-	E	W
Kiln House Hire (month)	30.00	30.00	-	E	W
Talks, demonstration and workshops entrance to first floor:					
<b>COUNTRYSIDE</b>					
<b>Slide Talks</b>					
Per Group	40.00	40.00	40.00	Y	NC
<b>Walks</b>					
Full day	5.00	5.00	5.00	Y	NC
Half day	4.00	4.00	4.00	Y	NC
Concessions £1 off				Y	NC
Special events or activities charged as advertised					
<b>Group Visits - Ranger led activities with Educational Theme</b>					
Groups Charge Fixed price - Full day					
Groups Charge Fixed price - Half day					
<b>WYRE ESTUARY COUNTRY PARK</b>					
<b>Group Visits - Ranger led activities with Educational Theme</b>					
Groups Charge Fixed price include the outdoor classroom if needed - Full day	60.00	60.00	60.00	E	NC
Groups Charge Fixed price include the outdoor classroom if needed - Half day	40.00	40.00	40.00	E	NC
Education woodlands charged at discretion as per activity requested				Y	
Special events are charged in accordance with Countryside Activities Programme					
<b>ROSSALL POINT</b>					
<b>Hire of Rossall Point - Ranger led activities with Educational Theme</b>					
(only available when not open to the public)					
Groups Charge Fixed price include use of the Tower - Full day	60.00	60.00	60.00	E	NC
Groups Charge Fixed price include use of the Tower - Half day	40.00	40.00	40.00	E	NC
<b>OUTDOOR AMENITY SITES</b>					
<b>Bowls - per hour</b>					
Ordinary	3.80	3.80	3.80	Y	NC
Junior (up to 16 years)/Senior Citizen/ Over 60	2.80	2.80	2.80	Y	NC
Annual Contract (VAT exempt only if block booking criteria met)	37.00	37.00	37.00	E	NC
Winter Contract (VAT exempt only if block booking criteria met)	23.00	23.00	23.00	E	NC
Summer Contract (VAT exempt only if block booking criteria met)	23.00	23.00	23.00	E	NC
Seven Day Contract	13.50	13.50	13.50	Y	NC
<b>Hire of Green (minimum 2 hours)</b>					
Matches per hour (League Fixtures)	12.50	12.50	12.50	Y	NC
Group Hire per hour	12.50	12.50	12.50	Y	NC
<i>NB. Fees for hire of bowling Green are only exempt for VAT if they are to a Bona Fide* club if the following criteria is not met VAT will be charged.</i>					
<i>* All the following criteria must be met</i>					
<i>1. Facilities are let exclusively to a school, constituted club or association or an organisation representing an affiliated club</i>					
<i>2. Bookings are for 10 or more sessions</i>					
<i>3. Each session is for the same sport/activity at the same location</i>					
<i>4. The interval between each session is at least 1 day but no more than 14 days</i>					
<b>Crazy Golf</b>					
Adult	3.00	3.00	3.00	Y	NC
Junior (up to 16 years)/Senior Citizen/Over 60	2.00	2.00	2.00	Y	NC
Lost Golf Balls	1.00	1.00	1.00	Y	NC
<b>Pitch and Putt</b>					
Fleetwood - 9 hole Adult	4.00	4.00	4.00	Y	NC
Junior (up to 16 years)/Senior Citizen/Over 60	3.00	3.00	3.00	Y	NC
Lost Golf Balls	1.00	1.00	1.00	Y	NC
<b>HEALTH AND WELLBEING</b>					
<b>Wyre Wheels disability cycling</b>					
Per session	4.00	4.00	4.00	E	NC
<b>Community exercise classes</b>					
Per session	-	2.00	2.00	E	N
<b>NEIGHBOURHOOD SERVICES AND COMMUNITY SAFETY PORTFOLIO</b>					
<b>CAR PARKING - OFF STREET</b>					
<b>Rough Lea Road, Cleveleys -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs (Max stay 2hrs)	2.00	2.00	2.00	Y	NC
Wyre Residents Disabled Permit Scheme Up to 3hrs	FREE	FREE	FREE	-	NC
<b>Promenade North, Cleveleys -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	2.00	2.00	2.00	Y	NC
Wyre Residents Disabled Permit Scheme Up to 3hrs	FREE	FREE	FREE	-	NC

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/IW/ N/R
	£	£	£		
<b>Derby Road West, Cleveleys -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs	n/a	n/a	n/a	Y	NC
All Day (Transferable between Long stay car parks)	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Derby Road East/Slinger Road, Cleveleys -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs – 6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day (Transferable between Long stay car parks)	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Jubilee Gardens, Cleveleys -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs – 6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Custom House Lane, Fleetwood -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Albert Street/Church Street, Fleetwood -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Hardhorn Road (Wheatsheaf Way), Poulton-le-Fyde -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>High Street, Garstang -</b>					
<b>Daily 08:00 – 18:00 (Motor car)</b>					
Up to 1 hour	1.00	1.00	1.00	Y	NC
Up to 2hrs	n/a	n/a	n/a	Y	NC
Up to 3hrs	2.00	2.00	2.00	Y	NC
Over 2hrs-4hrs	n/a	n/a	n/a	Y	NC
Over 4hrs-6hrs	n/a	n/a	n/a	Y	NC
Over 6hrs	n/a	n/a	n/a	Y	NC
All Day	3.50	3.50	3.50	Y	NC
Wyre Residents Permit Scheme Up to 2hrs	FREE	FREE	FREE	-	NC
Monthly Season Ticket	See below	See below	See below	Y	NC
<b>Overnight Parking</b>					
All car parks Daily 6pm -8am (18.00- 08.00) Motor Car	2.00	2.00	2.00	Y	NC
<b>Season tickets (Long Stay Car Parks):</b>					
Albert Street, Derby Road East, Derby Road West, Hardhorn Road, High Street, Jubilee Gardens					
1 month	45.00	45.00	45.00	Y	NC
3 months	120.00	120.00	120.00	Y	NC
6 months	200.00	200.00	200.00	Y	NC
12 months	300.00	300.00	300.00	Y	NC
Administration fee for change of vehicle					
Refund due to change in personal circumstances pro rata based on full months not used.					
<b>Residents Parking Permits</b>					
Biennial Application Fee	30.00	30.00	30.00	Y	NC
Replacement Permit	12.00	12.00	12.00	Y	NC
<b>Penalty Charge Notice</b>					
The higher level penalty charge contravention is £70, with a 50% discount if payment is made within 14 days, the lower level contravention is £50, with a 50% discount if payment is made within 14 days.					
<b>Parking Dispensations</b>					
Per vehicle per period of up to 7 whole days	25.00	25.00	25.00	Y	NC
<b>Motorhome Overnight Parking at Fleetwood Central Car Park</b>					
Charge per night (maximum of 3 nights)	5.00	5.00	5.00	Y	NC
<b>HOUSING</b>					
<b>Private Sector Housing Grant Assistance - Charging for professional and technical services</b>					
<b>Applications for :</b>					
Disabled Facilities Grants		A charge of 15% per approval (based on the amount of grant approved).	A charge of 15% per approval (based on the amount of grant approved).	A charge of 15% per approval (based on the amount of grant approved).	+ NC
*Charge rate applicable as per date of grant approval					NC
<b>Housing Act 2004</b>					
Charges for Enforcement Notices - per notice	462.00	462.00	508.50	O	I
<b>Licensing Of Houses In Multiple Occupation</b>					
Initial Licence determination (NB. Discounts may be awarded in recognition of specified conditions)	1,022.00	1,022.00	1,125.00	O	I

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W/ N/R
	£	£	£		
<b>Additional Service Charges: (charged on a specific case basis)</b>					
Return incomplete/defective application to applicant with letter (additional admin charges will only be applied where the application is returned incomplete a second or further time).	22.50	22.50	25.00	O	I
Reprocessing form after amendments received.	22.50	22.50	25.00	O	I
Additional cost where landlords fail to respond within 28 days to justified requests for an application, renewal OR information required in respect of incomplete applications.	22.50	22.50	25.00	O	I
Revisit where no access gained previously.	36.00	36.00	39.50	O	I
Assisted application – Full assistance provided in making the application, measuring rooms, drawing sketch plans. etc.	255.00	255.00	281.00	O	I
Variation of licence.	255.00	255.00	281.00	O	I
Such sums as may be necessary to fund the identification, confirmation, inspection and enforcement of licensing requirements. These are to be assessed on a case by case basis, using the hourly rates for the officers appropriate for the tasks undertaken	255.00	255.00	281.00	O	I
Cost of raising an invoice				O	
<b>UK Entry Visa Housing Inspections</b>					
Charge for inspection and production of report	97.50	97.50	107.50	+	I
<b>Care and Repair Handyperson Service Charge</b>					
Charge per job	31.00	31.00	34.00	Y	I
<b>PLANNING POLICY AND ECONOMIC DEVELOPMENT PORTFOLIO</b>					
<b>DEVELOPMENT MANAGEMENT</b>					
<b>Location Plans</b>					
Ordnance Survey fee - initial charge	10.00	See appendix	See appendix	Y	
<b>Pre Application Discussions</b>					
Major applications				Y	I
-initial meeting				Y	I
-follow up meeting				Y	I
Significant Major applications				Y	I
-initial meeting				Y	I
-follow up meeting				Y	I
<b>BUILDING CONTROL</b>					
<b>Administration</b>					
Supply of non-standard data and information (including responding to Solicitor's enquiries)	70.00	70.00	75.00	Y	I
Building Regulations Confirmation Letter	70.00	70.00	75.00	Y	I
Administration fee for withdrawing an application and charges	70.00	70.00	75.00	Y	I
Reopen Archived Applications	70.00	70.00	75.00	Y	I
Copy of Completion Certificates	25.00	25.00	30.00	Y	I
Copy of Decision Notice	25.00	25.00	30.00	Y	I
<b>High Hedge Applications</b>	497.00	497.00	497.00	E	NC
<b>Tree Preservation Order</b>	At cost	At cost	At cost	Y	NC
<b>MARKETS</b>					
<b>Fleetwood Market</b>					
<b>Administration</b>					
Administration fee re new lease for indoor stall	50.00	50.00	60.00	+	I
Change of Use Fee	30.00	30.00	30.00	+	NC
Assignment Fee	100.00	100.00	100.00	+	NC
Outside market rentals					
Summer - June to October (per day)					
Tuesday	20.00	20.00	25.00	+	I
Thursday	20.00	20.00	25.00	+	I
Friday	20.00	20.00	25.00	+	I
Saturday	20.00	20.00	25.00	+	I
Any trader opening a FOOD stall all 4 days June to Oct will be charged	50.00	50.00	60.00	+	I
Any trader opening any other non food stall all 4 days June to Oct will be charged	60.00	60.00	75.00	+	I
Winter - November to May (per day)					
Winter- November to May (per day)					
Tuesday	10.00	10.00	10.00	+	NC
Thursday	10.00	10.00	10.00	+	NC
Friday	10.00	10.00	10.00	+	NC
Saturday	10.00	10.00	10.00	+	NC
Any trader opening his stall all 4 days Nov-May will be charged	30.00	30.00	30.00	+	NC
Any trader opening his stall 3 days Nov - May will be charged	25.00	25.00	25.00	+	NC
Reduction's negotiable to local producer groups in first year.					
Outdoor Fresh Produce Kiosks					
Single Units	70 per week intro offer	70 per week intro offer	70 per week intro offer	+	NC
Double Unit	100 per week intro offer	100 per week intro offer	100 per week intro offer	+	NC
If none food £80 per week		80.00	80.00	+	N
Hire of gazebo per day	5.00	5.00	5.00	+	NC
<b>Poulton Market</b>					
Summer - April to September	26.00 for 3 metres linear frontage	26.00 for 3 metres linear frontage	26.00 for 3 metres linear frontage	O	NC
Winter - October to March	16.00 for 3 metre linear frontage	16.00 for 3 metre linear frontage	16.00 for 3 metre linear frontage	O	NC
Additional frontage charged per metre	5.00 per metre	5.00	6.00	O	I
<b>Cleveleys Market</b>					
Summer - April to September	15.00 for 3 metres linear frontage	15.00 for 3 metres linear frontage	15.00 for 3 metres linear frontage	O	NC
Introductory Food Offer	10.00	10.00	10.00	O	NC
Additional frontage charged per metre	5.00 per metre	5.00 per metre	5.00 per metre	Y	NC
<b>Market House Studios</b>					
Members fees (per month)	5.00	5.00	5.00	+	NC
Monthly bookings by community artist (operated under licence)*:					
Studio 1	235.00	235.00	240.00	+	I
Studio 2a	70.00	70.00	80.00	+	I
Studio 2b	70.00	70.00	80.00	+	I
Studio 3	95.00	95.00	105.00	+	I
Studio 5	145.00	145.00	155.00	+	I
Studio 6	95.00	95.00	105.00	+	I
Studio 7	150.00	150.00	160.00	+	I
Studio 8 (long term lease available for accessible reasons only)	115.00	115.00	125.00	+	I
* higher prices are chargeable for commercial use of the studios					
Short term bookings:					
Studio 4 - 4 hour session	25.00	25.00	25.00	+	NC
Studio 4 - per day	50.00	50.00	50.00	+	NC
Studio 4 - per week	150.00	150.00	150.00	+	NC
Gallery and Studio 8 - per day	25.00	25.00	25.00	+	NC
Gallery and Studio 8 - per week	50.00	50.00	50.00	+	NC
Gallery and Studio 8 - per month	150.00	150.00	150.00	+	NC



	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W N/R
	£	£	£		
<b>ESTATES</b>					
<b>Administration</b>					
Use of land for funfair - per operational day up to 14 rides/stalls	350.00	350.00	350.00	E	NC
Additional ride/stall per day	50.00	50.00	50.00	E	NC
Use of land for funfair to support galas	250.00	250.00	250.00	E	NC
Use of land for circus - per operational day	400.00	400.00	400.00	E	NC
Use of land licence agreement	50.00	50.00	50.00	E	I
Call out fee	50.00	50.00	60.00	Y	I
Other commercial events to be charged as appropriate with an event minimum of £50 per day	to be reviewed upon request	to be reviewed upon request	to be reviewed upon request	E	NC
Use of land for funfair - non operations per day	75.00	75.00	75.00	E	NC
Extra cleaning/damage to property/land	Subject to quotation	Subject to quotation	Subject to quotation	O	NC
Cancellation within 7 working days before the event	30% of the total fee of the event	30% of the total fee of the event	30% of the total fee of the event	O	NC
Cancellations made within 3 working days before the event	30% of the total fee for the event	100% of the total fee for the event	100% of the total fee for the event	O	NC
<b>Filming</b>					
Permit to film - Students/Registered Charities	Free	Free	Free	-	NC
Permit to film - Commercial/film companies	102.00	102.00	102.00	Y	NC
Licence to film - Students/Registered Charities	51.00	51.00	51.00	Y	NC
Licence to film - Commercial/film companies	POA	POA	POA	Y	NC
Late notice fee (less than 48 hours)	153.00	153.00	153.00	Y	NC
Licence to film using a drone	100.00	100.00	100.00	Y	NC
Use of council land/buildings to be charged as appropriate with a minimum of £100 per day	to be reviewed upon request	to be reviewed upon request	to be reviewed upon request	Y	NC
<b>Butts Close</b>					
Administration fee for new Lease	153.00	153.00	153.00	E	NC
Administration fee for early termination of the Lease	204.00	204.00	204.00	E	NC
<b>Skippool Creek</b>					
Administration fee for new Licence	61.00	61.00	60.00	E	D
Administration fee for assignment of Licence	61.00	61.00	60.00	E	D
<b>MOT Test Centre</b>					
Standard vehicle compliance test (includes MOT)	40.00	40.00	40.00	O	NC
First re-test after failure of above	Free	Free	Free	O	NC
Further re-tests following failure of free re-test	40.00	40.00	40.00	O	NC
Inspection and testing of horse drawn carriage	40.00	40.00	40.00	O	NC
Standalone testing of taxi meters	5.00	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (during standard operating hours)	5.00	5.00	5.00	O	NC
Release following a Council or Police issued stop notice (at weekends or over bank holidays)	45.00	45.00	45.00	O	NC
Vehicle compliance test carried out on a Saturday morning	80.00	80.00	80.00	O	NC
Local taxi licensing checks for temporary replacement vehicles	25.00	25.00	25.00	O	NC
<b>Allotments</b>					
Administration fee for drawing up agreement	51.00	51.00	60.00	E	I
<b>ECONOMIC DEVELOPMENT</b>					
<b>Wyre Business Awards</b>					
Tickets	60.00	60.00	75.00	Y	I
<b>RESOURCES PORTFOLIO</b>					
N.B. Building Control/Estates/Filming/Butts Close/Skippool Creek/MOT Test Centre and Allotments fees have been included within the above Planning Policy and Economic Portfolio to avoid splitting between that and Resources Portfolio.					
<b>LEGAL FEES</b>					
<b>Land and Property</b>					
<b>Sales</b>					
Sale of Land	Minimum £583 or 1% - 3% of sale price, depending on complexity	Minimum £1,000 or 1% - 3% of sale price, depending on complexity	Minimum £1,000 or 1% - 3% of sale price, depending on complexity	E	I
Sale of Land with Overage	Minimum £998 or 1% -3% of sale price depending on complexity	Minimum £1,800 or 1% -3% of sale price depending on complexity	Minimum £1,800 or 1% -3% of sale price depending on complexity	E	I
Sale of POS Land	Minimum £556 or 1%-3% of sale price depending on complexity	Minimum £1,000 or 1%-3% of sale price depending on complexity	Minimum £1,000 or 1%-3% of sale price depending on complexity	E	I
Sale of land/property at auction	Min £778 or 1%-3% of sale price plus advertisements and disbursements	Min £1,500 or 1%-3% of sale price plus advertisements and disbursements	Min £1,500 or 1%-3% of sale price plus advertisements and disbursements	E	I
Transfer of POS to the Council	Minimum £670 rising on complexity	Minimum £745 rising on complexity	Minimum £745 rising on complexity	E	I
Sale of a Garden Plot	Minimum £263 rising on complexity	Minimum £292 rising on complexity	Minimum £292 rising on complexity	E	I
Sale of a Garden Plot with Overage	Minimum £670 rising on complexity	Minimum £745 rising on complexity	Minimum £745 rising on complexity	E	I
<b>Leases</b>					
Short Lease of Whole	Minimum £421 rising on complexity	Minimum £664 rising on complexity	Minimum £664 rising on complexity	E	I
Short Lease of Part	Minimum £503 rising on complexity	Minimum £795 rising on complexity	Minimum £795 rising on complexity	E	I
Long Lease of Whole	Minimum £536 rising on complexity	Minimum £926 rising on complexity	Minimum £926 rising on complexity	E	I
Long Lease of Part	Minimum £610.50 rising on complexity	Minimum £1057 rising on complexity	Minimum £1057 rising on complexity	E	I
Underlease of Whole	Minimum £536 rising on complexity	Minimum £926 rising on complexity	Minimum £926 rising on complexity	E	I
Underlease of Part	Minimum £611 rising on complexity	Minimum £1057 rising on complexity	Minimum £1057 rising on complexity	E	I
Surrender of Lease	Minimum £362 rising on complexity	Minimum £798 rising on complexity	Minimum £798 rising on complexity	E	I
Renewal of Lease	Minimum £362 rising on complexity	Minimum £798 rising on complexity	Minimum £798 rising on complexity	E	I
Croft Court Lease	£249 (£194 renewal)	£282 (£215 renewal)	£282 (£215 renewal)	E	I
Assignment of Lease	Minimum £275 rising on complexity	Minimum £500 rising on complexity	Minimum £500 rising on complexity	E	I
Assignment of Beach Bungalow Lease	£146 (plus £27 Notice of Assignment fee)	£270 (plus £27 Notice of Assignment fee)	£270 (plus £27 Notice of Assignment fee)	E	I
Deed of Variation to Lease	Minimum £362 rising on complexity	Minimum £402 rising on complexity	Minimum £402 rising on complexity	E	I
Deed of Covenant release	Minimum £477 rising on complexity	Minimum £530 rising on complexity	Minimum £530 rising on complexity	E	I
Bowling Green Management Agreements	135.00	135.00	135.00	E	NC
<b>Licences</b>					
Licence to Assign	Minimum £275 rising on complexity	Minimum £500 rising on complexity	Minimum £500 rising on complexity	E	I
Licence to Assign with AGA	Minimum £530 rising on complexity	Minimum £700 rising on complexity	Minimum £700 rising on complexity	E	I
Licence to carry out alterations (Residential)	168.00	187.00	187.00	E	I
Licence to carry out works	Minimum £168 rising on complexity	Minimum £744 rising on complexity	Minimum £744 rising on complexity	E	I
Licence to assign combined with alterations/change of use	Minimum £335 rising on complexity	Minimum £826 rising on complexity	Minimum £826 rising on complexity	E	I
Licence to assign combined with alterations/change of use plus AGA	Minimum £519 rising on complexity	Minimum £916 rising on complexity	Minimum £916 rising on complexity	E	I
Licence to underlet	Minimum £389 rising on complexity	Minimum £744 rising on complexity	Minimum £744 rising on complexity	E	I
Licence to underlet with alterations/change of use	Minimum £443 rising on complexity	Minimum £860 rising on complexity	Minimum £860 rising on complexity	E	I
Grazing Licences	145.50	161.50	161.50	Z	I
Building Licence					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges (from 1 January 2023)	2023/24 Fees and Charges (from 1 April 2023)	VAT	NC/I/W N/R
	£	£	£		
<b>Miscellaneous</b>					
Deed of easement/ rights	Minimum £362 rising on complexity	Minimum £500 rising on complexity	Minimum £500 rising on complexity	E	I
Change of User	168.50	187.00	187.00	E	I
Letter of consent to assign	69.00	77.00	77.00	E	I
Covenant consents (Residential)	135.50	270.00	270.00	E	I
Copying documents	30 pence per sheet	40 pence per sheet	40 pence per sheet	Y	I
<b>Footpaths</b>					
	Minimum £1,112 (plus hourly rate of £54 if protracted) plus advertisement costs and costs of Inquiry (if applicable)	Minimum £1,500 (plus hourly rate of £68.50 if protracted) plus advertisement costs and costs of Inquiry (if applicable)	Minimum £1,500 (plus hourly rate of £68.50 if protracted) plus advertisement costs and costs of Inquiry (if applicable)	O	I
Diversion	1,000	1,500.00	1,500.00	O	I
<b>Planning</b>					
S106 Agreements	Minimum £601 rising on complexity	Minimum £1000 rising on complexity	Minimum £1000 rising on complexity	O	I
Variation of Section 106 Agreement	Minimum £700 rising on complexity	Minimum £1400 rising on complexity	Minimum £1400 rising on complexity	O	I
<b>Court</b>					
Unilateral Undertaking				O	I
Attending Court	£65.50 per hour	£68.50 per hour	£68.50 per hour	O	I
<b>LOCAL LAND CHARGES</b>					
Local land charge searches (LLC1)	20.00	20.00	20.00	O	NC
Local land charge searches (Con 29R)	*77.00	*77.00	*77.00	+	NC
* Full charge dependent on whether LLC1 or Con 29					
N.B. For further breakdown of the fees for individual questions within CON29 refer to our website www.wyre.gov.uk under the heading Land Charges.					
<b>ROOM HIRE CIVIC CENTRE</b>					
<b>Notes:</b>					
1. Rates can vary dependant on use, please enquire.					
2. Commercial use is defined as being "in pursuance of a commercial, profit making venture"					
3. Refreshments are not included in the below prices					
4. Food and drink is not permitted in the Council Chamber					
<b>Council Chamber</b>					
<b>Monday to Friday</b>					
Morning/Afternoon Session (up to 4 hrs)	115.00	115.00	115.00	E	NC
All day	231.00	231.00	231.00	E	NC
Evening (to 10pm)	173.00	173.00	173.00	E	NC
Evening (to 11.30pm)	231.00	231.00	231.00	E	NC
Commercial Rate	441.00	441.00	441.00	E	NC
<b>Members' Lounge</b>					
<b>Monday to Friday</b>					
Morning/Afternoon Session (up to 4 hrs)	105.00	105.00	105.00	E	NC
All day	205.00	205.00	205.00	E	NC
Evening (to 10pm)	147.00	147.00	147.00	E	NC
Evening (to 11.30pm)	205.00	205.00	205.00	E	NC
Commercial Rate	441.00	441.00	441.00	E	NC
Supplement for use with another room					
Monday - Friday	68.00	68.00	68.00	E	NC
<b>Committee Rooms / Training Room / Meeting Room</b>					
<b>Monday to Friday</b>					
Morning/Afternoon Session (up to 4 hrs)	53.00	53.00	53.00	E	NC
All day	105.00	105.00	105.00	E	NC
Evening (to 10pm)	79.00	79.00	79.00	E	NC
Evening (to 11.30pm)	105.00	105.00	105.00	E	NC
Commercial Rate	441.00	441.00	441.00	E	NC
<b>Premium Rate for Weekends (Any Rooms except for Civil Ceremonies)</b>					
<b>Saturday</b>					
Sunday/Bank Holiday	767.00	767.00	767.00	E	NC
Members Lounge Supplement for use with another room	997.00	997.00	997.00	E	NC
<b>Saturday</b>					
Sunday/Bank Holiday	89.00	89.00	89.00	E	NC
Sunday/Bank Holiday	126.00	126.00	126.00	E	NC
<b>Civil Ceremonies</b>					
<b>Monday to Friday</b>					
Monday to Friday	350.00	350.00	350.00	Y	NC
<b>Saturday</b>					
Saturday	650.00	650.00	650.00	Y	NC
<b>STREET NAMING AND NUMBERING</b>					
<b>Application Type</b>					
House name added/renamed	26.00	26.00	29.00	O	I
House renumbered	26.00	26.00	29.00	O	I
Naming of New Street	105.00	105.00	116.00	O	I
Development of 1-5 plots (charge per plot)	26.00	26.00	29.00	O	I
Development of 6-10 plots (charge per plot)	21.00	21.00	23.00	O	I
Development of 11-50 plots (charge per plot)	16.00	16.00	18.00	O	I
Development of 50+ plots (charge per plot)	11.00	11.00	12.00	O	I
Charges individually assessed but minimum charge of £130 plus signage costs	515.00	Charges individually assessed but minimum charge of £130 plus signage costs	567.00	O	I
Charges individually assessed but minimum charge of £130 plus signage costs	515.00	Charges individually assessed but minimum charge of £130 plus signage costs	567.00	O	I
Charges individually assessed but minimum charge of £130 plus signage costs	515.00	Charges individually assessed but minimum charge of £130 plus signage costs	567.00	O	I
Renaming of Street at resident's request				O	I
<i>Signage costs are in addition to the fees quoted above and will be assessed on an individual basis depending on the requirements. All fees and charges are generally Outside Scope for VAT purposes with the exception of name plate installation costs on new developments and on any number/name plates supplied to individual properties which would be subject to VAT.</i>					
<b>COMMUNICATIONS AND VISITOR ECONOMY</b>					
<b>Graphic design work to external organisations</b>					
Full day (8hrs)		400.00	400.00	Y	N
Half day (4hrs)		200.00	200.00	Y	N
<b>MISCELLANEOUS</b>					
<b>By-laws (non-discretionary)</b>					
Purchase of the document (fee as per Act)	as per Act	as per Act	as per Act	O	NC
<b>Statement of Accounts</b>					
Purchase of the document:					
- individuals and charities	10.00	10.00	10.00	O	NC
- commercial organisations	20.00	20.00	20.00	O	NC
<b>Photocopy per side of any document that can be inspected</b>					
Black & white - A4	0.30	0.30	0.30	Y	NC
Black & white - A3	0.60	0.60	0.70	Y	I
Black & white - A2	1.20	1.20	1.30	Y	I
Black & white - A1	2.40	2.40	2.60	Y	I
Black & white - A0	4.80	4.80	5.30	Y	I
Colour - A4	0.40	0.40	0.40	Y	NC
Colour - A3	0.80	0.80	0.90	Y	I
Colour - A2	1.80	1.80	2.00	Y	I
Colour - A1	3.60	3.60	4.00	Y	I
Colour - A0	7.20	7.20	7.90	Y	I
<b>Data Protection</b>					
Charging for Subject Access Requests are not permitted in most cases under the newly introduced General Data Protection Regulations. However, where the request is manifestly unfounded or excessive a "reasonable fee" for the administrative costs of complying with the request may be levied.					
Further copies of data following a request will be charged for to cover administrative costs.					

	2022/23 Fees and Charges	2022/23 Revised Fees and Charges	2023/24 Fees and Charges	VAT	NC/I/W/NR
	£	(from 1 January 2023) £	(from 1 April 2023) £		
<b>STREET SCENE AND PARKS AND OPEN SPACES PORTFOLIO</b>					
<b>PUBLIC CONVENIENCES</b>					
Use of new & refurbished toilets	0.30	0.30	0.40	O	I
(excludes urinals/disabled toilets with radar access)					
Radar Key	6.00	6.00	6.00	Y	NC
Open cubicle access for non profit community event					
<b>DOG WELFARE</b>					
<b>Stray Dogs</b>					
Stray dog handling fee incl statutory government levy	90.00	90.00	90.00	O	NC
Kennel fee additional charge per day	8.50	8.50	8.50	O	NC
<b>WASTE MANAGEMENT</b>					
<b>Bulky Items</b>					
Up to 3 items*	20.00	20.00	20.00	O	NC
Additional items – per item*	7.00	7.00	7.00	O	NC
* A 10% discount applies dependant on eligibility to customers in receipt of Local Council Tax Support.					
<b>Green Waste</b>					
Single year subscription - 1 x wheeled green domestic size waste bin collection	35.00	35.00	35.00	O	NC
Additional wheeled green waste bin collection - per annum	30.00	30.00	30.00	O	NC
Administration fee for production and delivery of replacement sticker	6.00	6.00	6.00	O	NC
<b>Delivery/Admin Fee for provision of standard suite of waste and recycling containers per new property</b>					
Fee to developer per property inclusive of green bin when subscribe to green waste collection	95.00	95.00	95.00	+	NC
Fee to new home inclusive of green bin when subscribe to green waste collection	95.00	95.00	95.00	O	NC
Fee for standard suite excluding green bin for new homeowner	71.00	71.00	71.00	O	NC
Fee for standard suite excluding green bin for property developer	71.00	71.00	71.00	+	NC
Fee to replace stolen/missing/damaged bin (where applicable)	24.00	24.00	24.00	O	NC
(Council reserves the right to charge if damaged owing to misuse or if replacements requested more frequently than every 7 years as per September 2020 Portfolio Holder Report)					
Non standard container new and replacement (stolen/missing/damaged bin inc. Fair wear and tear)	At cost plus 20% administration	At cost plus 20% administration	At cost plus 20% administration	+	NC
<b>Street Cleansing</b>					
Recovery of collection and disposal costs from fly tipping incidents	At cost plus 20% administration	At cost plus 20% administration	At cost plus 20% administration	O	NC
Small Fly tipping Offences( See Fixed Penalty section)					
Ad Hoc Private Work	quote basis	quote basis	quote basis	+	NC
<b>PARKS AND OPEN SPACES</b>					
<b>Grounds Maintenance</b>					
Ad Hoc Private Work	quote basis	quote basis	quote basis	+	NC
<b>Fleetwood Memorial Park</b>					
Hire of Pavilion					
-Half Day	30.00	30.00	30.00	E	NC
-Full Day	50.00	50.00	50.00	E	NC
After 5pm evening	40.00	40.00	40.00	E	NC
-Commercial Hire - by negotiation	17.00 per hour	17.00 per hour	17.00 per hour	E	NC
Parks Development Officer Activities					
<b>LEISURE DEVELOPMENT</b>					
Services provided by Fylde Coast YMCA on behalf of Wyre Borough Council					
VAT, if appropriate is included in the charges, but will not be charged if all the following conditions apply:-					
1.Facilities are let exclusively to a school, constituted club or association or an organisation representing an affiliated club					
2.Bookings are for 10 or more sessions					
3.Each session is for the same sport/activity at the same location					
4.The interval between each session is at least 1 day but no more than 14 days					
<b>Playing Fields</b>					
Sport e.g. Football, Rugby etc. – per pitch including changing rooms where available, King George V Fleetwood, King George's Fields Thornton, Cottam Hall Poulton, Civic Centre					
<b>Senior</b>					
- Casual	35.50	35.50	37.00	Y	I
- Season (per Team)	356.00	356.00	374.00	E**	I
<b>Junior</b>					
- Casual	16.50	16.50	17.50	Y	I
- Season (per Team)	178.50	178.50	188.00	E**	I
Hire of Fields, per day - other use including galas, tournaments, etc. (excluding funfair/circus, listed separately)					
King George V, Fleetwood	149.50	149.50	157.00	Y*	I
King George's, Thornton	149.50	149.50	157.00	Y*	I
Cottam Hall, Poulton	149.50	149.50	157.00	Y*	I
Memorial Park Fleetwood	149.50	149.50	157.00	Y*	I
Preesall Playing Field, Preesall	149.50	149.50	157.00	Y*	I
Jubilee Gardens, Cleveleys	149.50	149.50	157.00	Y*	I
Bourne Way, Thornton	149.50	149.50	157.00	Y*	I
Changing Rooms- Training only - King George V Fleetwood, King George's Fields Thornton, Cottam Hall, Poulton	16.50	16.50	17.50	Y	I
<b>Cricket - Cottam Hall, Poulton</b>					
Day	35.50	35.50	37.50	Y	I
Evening	28.00	28.00	30.00	Y	I
Season (alternate Saturday)	328.00	328.00	345.00	E**	I
All charges for football and cricket are double for non-residents					
* VAT exempt if hired for non-sports use. ** VAT exempt if block booking criteria met					