

Privacy notice – Council Tax energy rebate

Lawful basis for processing your data

Processing your data is necessary for Wyre Council to perform a task carried out in the public interest or in the exercise of its official authority in accordance with Article 6(1)(e) of the General Data Protection Regulations (GDPR). If you have provided us with special category data, we will process this under Article 9(2) of the GDPR.

How we process your data

Wyre Council (the data controller) will only process and share your personal information to monitor and evaluate the impact of the scheme for which you have applied. The information collected will be stored securely and may include, your name, address, postcode, telephone number and date of birth.

How we share your data

We may share your personal information with internal council departments and external organisations to enable us to evaluate our programmes and ensure they are meeting local needs. This may include the following organisations:

- Lancashire County Council
- Other government departments
- The Department for Work and Pensions and Her Majesty's Revenues and Customs, if information is requested by them
- National Fraud Initiative
- The Post Office
- The Department for Levelling Up, Housing & Communities
- Any other organisations and agencies to which you have agreed we may make a recommendation to

Automated decisions

No decision will be made about you solely on the basis of automated decision making (where a decision is taken about you using an electronic system without human involvement) which has a significant impact on you.

How long we keep your personal data

We will retain your personal data for as long is deemed appropriate following completion of the various schemes that we provide.

Your rights

You have the right to request access to the information that we hold about you. To make a request for this information, please contact our Information Governance Manager, Joanne Porter.

In addition to the above, you may also have the right to:

- in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed
- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing • object to decisions being taken by automated means and
- data portability

If you wish to execute any of these other rights, please contact the councils Data Protection Officer.

Contact us

If you have any questions about how we handle your personal data, please contact the council's Data Protection Officer; Joanne Billington on 01253 887372 or visit www.wyre.gov.uk/data-us for further information.

You also have the right to contact the Information Commissioner if you are unhappy with how we are handling your personal data.