

Covid – 19 Risk Assessment Tool for events.

| Factor | Criteria | Score | Your total |
|-------------------------|-------------------------------------|--------------|------------|
| Number of people | Less than 500 | 1 | |
| | 500 – 2,000 | 2 | |
| | 2,000 -5,000 | 4 | |
| | 5,000 – 10,000 | 8 | |
| | More than 10,000 | 10 | |
| | | | |
| Spacing | Expected to be more than 2m | 1 | |
| | 2m – 1m | 6 | |
| | Less than 1m | 10 | |
| | | | |
| Ventilation | Outdoors | 1 | |
| | Indoors, good ventilation | 4 | |
| | Indoors, average ventilation | 6 | |
| | Indoors, poor ventilation | 10 | |
| | | | |
| Event Duration | Less than 3 hours | 1 | |
| | 3-6 hours | 2 | |
| | 6-12 hours | 3 | |
| | 12-24 hours | 4 | |
| | 24-48hrs | 5 | |
| | More than 48hrs | 6 | |
| | | | |
| Travel Footprint | Local Travel | 1 | |
| | Travel within UK Region | 4 | |
| | Travel within England | 6 | |
| | UK Travel | 8 | |
| | International Travel | 10 | |
| Travel Methods | Mostly Private Transport | 1 | |
| | Mix of Private and Public Transport | 4 | |
| | Mostly Public Transport | 8 | |
| | | Total | |

The total gives a risk rating in four colours. This rating will determine the level of actions to mitigate the risk.

| Risk Score | Rating |
|------------|---------------|
| 6 to 20 | Green |
| 21 to 33 | Amber |
| 34 to 44 | Orange |
| 45 - 54 | Red |