

Covid-19 Privacy Notice

Lawful basis for processing your data

Processing your data is necessary for Wyre Council to perform tasks carried out in the public interest to deal with the outbreak of Covid-19 or in the exercise of its official authority in accordance with Articles 6(1)(d) and (e) of the General Data Protection Regulations (GDPR). If you have provided us with special category data (such as details about your health) we will process this under Article 9(2) of the GDPR.

How we process your data

Wyre Council (The Data Controller) will only process and share your personal information to carry out the services which you have requested.

Categories of personal data

We collect or obtain personal data about you which includes personal information such as:

- Name
- Address
- Telephone number(s)
- Email address
- Household composition
- Financial information
- Date of Birth
- Health and vulnerability data
- NHS number
- and any such data provided to us by the NHS should shielding return

How we share your data

The Council and its partner organisations are working closely together to provide the services people need as easily and quickly as possible during this Covid-19 outbreak.

[The Department for Health and Social Care](#) have asked organisations to support the [NHS Test and Trace service](#) by keeping a temporary record of our visitors for 21 days which will help control any local outbreaks.

In this current pandemic, we may share your personal data internally within our various departments and services as well as externally with other public authorities, emergency services, and other stakeholders, as is necessary and proportionate to do so.

In the event of a local Covid-19 outbreak, names and contact details of visitors to our sites may be provided to the [NHS Test and Trace service](#).

We will only use your information in ways which are permitted by the General Data Protection Regulation and the current UK Data Protection law.

We have a Data Protection regime in place to oversee the effective and secure processing of your personal data.

This authority has a duty to protect the public funds it administers, and may use information held about you for all lawful purposes, including but not limited to the prevention and detection of crime including fraud and money laundering.

The Council may also use your information for the purpose of performing any of its statutory enforcement duties.

It will make any disclosures required by law and may also share your information with other bodies responsible for detecting/preventing crime including fraud or auditing/administering public funds.

We will not disclose your personal information to third parties for marketing purposes.

How long we keep your personal data

We will keep your information for as long as it is required by us for the purpose we are processing the data for.

As a minimum, your information will be kept for the duration of the response to Covid-19.

The names and contact details collected from visitors to our sites for [NHS Test and Trace](#) purposes will be retained for 21 days.

Your rights

You have the right to request access to the information that we hold about you. To make a request for this information, please contact our Information Governance Manager [Joanne Porter](#)

In addition to the above, you may also have the right to:

- in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed
- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means; and
- data portability

If you wish to execute any of these other rights, or have any questions about how we handle your personal data, please contact the council's Data Protection Officer.

Contact us

If you have any questions about how we handle your personal data, please contact the council's Data Protection Officer; [Joanne Billington](#) on 01253 887372 or visit <https://www.wyre.gov.uk/privacy> for further information.

Alternatively, you also have the right to contact the [Information Commissioner](#) if you are unhappy with how we are handling your personal data.