

Report of:	Meeting	Date	Item No.
Marianne Hesketh, Service Director Performance and Innovation	Overview and Scrutiny Committee	31 July 2017	6

Overview and Scrutiny Work Programme 2017/18 – update report

1. Recommendations

- 1.1 That the committee sets up task groups on (i) digital transformation and (ii) children and young people, in accordance with the Overview and Scrutiny Work Programme 2017/18.
- 1.2 That the committee notes the work of the current task groups on (i) the waste collection and recycling service, and (ii) the Life in Wyre resident survey, and approves the timetable by which the former will report to the Cabinet.

2. Current and completed work

2.1 Waste collection and recycling services task group

This task group is coming towards the end of its review, the draft report and recommendations to be considered at its next meeting on 24 July, to which the Street Scene, Parks and Open Spaces Portfolio Holder has also been invited.

The report will be submitted to the Overview and Scrutiny Committee on Monday 11 September 2017 and then to the Cabinet on 18 October 2017.

2.2 Life in Wyre Resident Survey task group

The Life in Wyre Resident Survey task group has met twice to date, and has interviewed Wyre officers and the Manager of 'Infusion', a not-for-profit organisation that administers, analyses and interprets the survey responses.

A further meeting has been arranged for Tuesday 1 August 2017 which a representative from the Fylde and Wyre Clinical Commissioning Group (CCG) will attend to discuss the CCG's dedicated section of the resident survey.

The task group is keen to ensure that the survey is accessible to all and that it plays a part in improving council services.

3. Future task group work

3.1 Three new task groups are proposed and are included in the committee's Work programme for 2017/18 (see Appendix 1). Two of these proposed reviews are the subject of separate items on this agenda and will have already been considered. The third suggested topic (maximising the return from our assets) will be considered by the committee in November, when a draft scoping document will be presented.

3.2 Further proposals for committee agenda items or for task group review topics are invited from councillors at any time.

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List of Background Papers:		
Name of Document	Date	Where available for inspection
Overview and Scrutiny Procedure Rules	7 July 2016	Council's website

Appendices

Appendix 1 Overview and Scrutiny Committee Work Programme 2017/18

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18**Committee Meetings**

(All meetings are held on Mondays starting at 6pm in committee room 2)

Recent amendments are in red

Date	Planned Committee agenda items
2017	
19 June	<ul style="list-style-type: none"> i. Election of Chairman ii. Election of Vice Chairman iii. Business Plan – Quarterly Performance Statement iv. Local Plan update report v. O&S Work Programme 2017/18 - planning
31 July	<ul style="list-style-type: none"> i. Wyre Campaigns Plan – Marianne Hesketh attending. ii. Children and young people – Mark Broadhurst attending. iii. Digital transformation – Marianne Hesketh attending.
11 September	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. Clinical Commissioning Groups – update - Dr Tony Naughton and Kate Hurry attending. iii. Also to include reference to the implementation of the Clinical Commissioning Groups task group. Mark Broadhurst to be invited. iv. Waste and recycling collection services task group – draft report. Chairman, Cllr Paul Moon to be invited.
9 October	<ul style="list-style-type: none"> i. Dementia in Wyre – Michele Scott attending. ii. Local Plan update report iii. Life in Wyre task group – draft report
6 November	<ul style="list-style-type: none"> i. Proposed fees and charges 2018/19 report – Clare James to be invited. ii. Capital Programme bids report iii. Maximising the return from our assets – Marianne Hesketh to be invited.
11 December	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. Treasury Management strategy and practice iii. Cost profiles: benchmarking results 2017/18

Date	Planned Committee agenda items
2018	
8 January	i. Business Plan 2018/19 – Leader of the Council and Chief Executive to be invited.
5 February	i. Local Plan update report
12 March	i. Business Plan – Quarterly Performance Statement ii. Wyre Community Safety Partnership – annual scrutiny review
16 April	i. Review of task group recommendations – Food hygiene ii. Review of task group recommendations – Domestic abuse

Scrutiny task group reviews

Date	Format	Topic
March – July 2017	Task group - ongoing	Waste and recycling collection services
May – July 2017	Task group - ongoing	Life in Wyre resident survey
To start in September 2017	Proposed task group	Digital transformation
To start in October 2017	Proposed task group	Wyre's Business Plan - Children and young people
To start in January 2018	Proposed task group	Maximising the return from our assets

Updated 20 July 2017