



## Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Marianne Hesketh, Service Director Performance and Innovation	Cllr Alan Vincent, Resources Portfolio Holder	23 February 2017

### New Sand Filters at Garstang Swimming Pool

#### 1. Purpose of report

- 1.1 To agree the engagement of NCF Systems Ltd as the preferred supplier/installer of the new sand filters at Garstang Swimming Pool.

#### 2. Outcomes

- 2.1 Compliance with the Council's Financial Regulations and Financial Procedure Rules ensuring cost effective procurement.

#### 3. Recommendation/s

- 3.1 That the approval is given to proceed with the engagement of NCF Systems Ltd under the exemption to Contract Procedures contained within the Financial Regulations and Financial Procedure Rules on the grounds that exceptions may apply where "goods, works or services are of a specialised nature carried out by only one or a limited number of firms with no reasonably satisfactory alternatives available".
- 3.2 That the engagement of NCF Systems Ltd be agreed at a cost of £55,000.

#### 4. Background

- 4.1 On 7 December 2015 a report detailing the priorities for building maintenance based on a condition survey of all of the council's buildings carried out in 2014 was submitted to the Overview and Scrutiny Committee. A total of £3.95m had been identified as being required for building improvements, £427,400 of which was being submitted as a Portfolio Holder Report capital growth bid for 2016/17, funded from capital receipts.

**4.2** The condition survey highlighted the need to replace the filter vessels and although the work was not included in the £427,400 capital bid it is now necessary to reprioritise the work and move the replacement of sand filters forward owing to significant deterioration in the water quality and condition of the filter vessels as a result of corrosion.

## **5. Key issues and proposals**

**5.1** The work is of a specialist nature and a specialist commercial pool engineer is required to undertake the works. NCF Systems Ltd has been chosen based on the council's and the YMCA's past experience of dealing with the company, their current knowledge of the plant, and their excellent customer service.

**5.2** Following a detailed condition survey of the plant it is recommended that the existing three filters are replaced including the filtration media. The work will also involve installation of new pipework, new dosing systems, new pumps and associated works to ensure compliance with the current guidelines.

**5.3** It is proposed to carry out the works during schools' summer holidays to reduce the financial impact on the centre as it will be necessary to close the pool for four weeks.

## **6. Delegated functions**

**6.1** The matters referred to in this report are considered under the following Executive Function delegated to the Resources Portfolio Holder (as set out in Part 3.03 of the Council's Constitution): "To consider departures from Rules relating to financial and contractual matters if appropriate".

<b>Financial and legal implications</b>	
Finance	The £55,000 required, plus a 10% contingency sum for works associated with the replacement of the sand filters will be funded from the remainder of the £427,400 in the Capital Investment Reserve of which £100,000 has been slipped to the 2017/18 budget in anticipation.
Legal	The appointment of NCF Systems Ltd complies with the exemption set out in the report to Contract Procedures contained within the Financial Regulations and Financial Procedure Rules.  A legal agreement for works will be entered into.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There

are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
data protection	x

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List of background papers:		
name of document	date	where available for inspection

**List of appendices**

arm/ph/re/cr/17/0002mb1