



## Portfolio Holder Report

The Portfolio Holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of Publication
Marianne Hesketh, Service Director Performance and Innovation	Cllr Alan Vincent, Resources Portfolio Holder	30 June 2016

### Mobile voice and data services contract

#### 1. Purpose of Report

- 1.1 To seek approval for an exemption from the contract procedures.

#### 2. Outcomes

- 2.1 Cost effective procurement of goods and services.

#### 3. Recommendation/s

- 3.1 That a two year contract be awarded to Everything Everywhere (EE) with an option to extend for a further 12 months.
- 3.2 That approval is given to deal with the procurement using the exemptions to Contract Procedures contained within the Financial Regulations and Financial Procedure Rules on the following grounds:
- That a framework agreement is available that necessitates the Council not having to go out to tender, and the goods, works and services will still provide the council with best value for money.

#### 4. Background

- 4.1 The Council migrated from T-Mobile to EE in January 2014 and the existing contract with EE expired in May 2016.
- 4.2 The contract for this service has recently been reviewed with the number of users being reduced from 237 to 175.

- 4.3 Wyre has a large rural area with patchy mobile phone coverage and accordingly the mini tender was weighted in favour of quality of service to ensure the best possible resilience in the equipment being provided.
- 4.4 Other improvements incorporated into the mini tender included dedicated account management, the requirement for an Access Point Name (APN) gateway device, appropriately secure mobile device management (MDM) software for the smart devices and a review of the data and voice tariff costs.
- 4.5 Whilst nine operators were invited to bid using the Crown Commercial Services framework, only three submitted responses, namely Daisy, EE and Vodafone.

## 5. Key Issues and Proposals

- 5.1 EE received the highest scores for both quality (44%) and price (40%) and provided the best solution in terms of connectivity, equipment costs service levels and value for money. As they are the current supplier this also enables the Council to utilise the existing APN which would have needed to be replaced with new equipment from the other operators at substantial additional cost.

The hardware costs over three years will amount to an estimated £26,000, of which Wyre will be required to contribute approximately £6,000 from the IT Reserve, the rest being met from a 'Tech Fund' held by the supplier. The ongoing revenue cost of the contract will be £14,880 per annum to be funded from existing budgets.

## 6. Delegated Functions

- 6.1 The matters referred to in this report are considered under the following Executive Function delegated to the Resources Portfolio Holder (as set out in Part 3 of the Council's Constitution): "To consider departures from Rules relating to financial and contractual matters".

<b>FINANCIAL AND LEGAL IMPLICATIONS</b>	
Finance	The new contract with EE has a value of £14,880 per year and will require a one-off contribution in the first 6 months of an estimated £6,000 towards hardware costs. The additional ongoing cost of £3,620 over and above the current mobile phone budget of £11,260 will be met from existing I.T. budgets and the one-off contribution will be met from the I.T. Reserve.
Legal	There are no legal implications as the terms and conditions of the contract will be through the CCS framework agreement Lot 6 (Mobile Voice & Data Services) of the Network Services Framework Agreement (RM1045).

## **OTHER RISKS/IMPLICATIONS: CHECKLIST**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>Implications</b>	<b>✓ / x</b>
Community Safety	<b>x</b>
Equality and Diversity	<b>x</b>
Sustainability	<b>x</b>
Health and Safety	<b>x</b>

<b>Risks/Implications</b>	<b>✓ / x</b>
Asset Management	<b>x</b>
Climate Change	<b>x</b>
Data Protection	<b>x</b>

Report Author	Telephone No.	Email	Date
Colin Worth	01253 887643	colin.worth@wyre.gov.uk	22.06.16

<b>List of Background Papers:</b>		
Name of Document	Date	Where available for inspection

## **LIST OF APPENDICES**

arm/ph/re/cr/16/0006cw1