

Report of:	Meeting	Date	Item No.
Cllr Peter Gibson, Leader of the Council and Philippa Davies, Corporate Director of Resources	Cabinet	14 September 2011	8

Forward Plan (October 2011 – January 2012)

1. Purpose of Report

1.1 To consider the contents of the council's Forward Plan.

2. Outcomes

2.1 Non-Executive councillors and the public are aware of key decisions to be taken in the forthcoming four month period.

3. Recommendation

3.1 That the Forward Plan for the forthcoming four month period is approved, subject to any comments or additions the Cabinet may wish to make on the issues raised within paragraph 4.1.

4. Background

4.1 The latest update of the council's Forward Plan, listing "key decisions" to be taken during the forthcoming four month period, is attached. Members may wish to:

- review the existing contents of the Forward Plan;
- suggest new items for inclusion in the Plan;
- consider any comments for reference to Overview and Scrutiny.

5. Key Issues and Proposals

5.1 The Forward Plan, amended to include any changes agreed by the Cabinet, will be formally published at least 14 days before the start of the period covered.

IMPLICATIONS	
Finance	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Legal	The Council is required to publish a Forward Plan at least 14 days before the start of the period covered.
Community Safety	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Equality and Diversity	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Sustainability	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Health and Safety	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Risk Management	“Key Decisions”, as defined in the Forward Plan, cannot be taken unless they have been published in at least one edition of the Forward Plan, (apart from certain exceptional circumstances set out in the Access to Information Rules, in which case procedures set out in those Rules have to be followed).
Asset Management	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.
Climate Change	None: Any implications arising from the individual key decisions listed will be specified in subsequent reports.

Report Author	Telephone No.	Email	Date
Duncan Jowitt Democratic Services Officer	01253 887608	duncan.jowitt@wyre.gov.uk	6 September 2011

List of Background Papers:		
Name of Document	Date	Where available for inspection
None		

LIST OF APPENDICES

Proposed Forward Plan for the forthcoming four month period

arm/ex/fwd/11/oct jan



Forward Plan

Key decisions to be taken during the period October 2011 – January 2012

Wyre Borough Council's Forward Plan sets out the key decisions that the council's Cabinet, individual Portfolio Holders or council officers intend to take during the next four months and the key decisions that are made on an annual basis.

A key decision is an executive decision, which is likely to:

- result in significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates (for this purpose "significant" has been defined as £50,000 or more); and/or
- be significant in terms of its effects on communities living or working in an area comprising of two or more Wards of the Borough.

You can request further information about any of the key decisions listed in the Forward Plan, or make representation to the decision maker in advance of the decision being taken, by contacting the officer listed in the right-hand column.

The Forward Plan is updated monthly and published at least 14 days before the start of the period it covers. For further information about the Forward Plan, write to Democratic Services, Civic Centre, Breck Road, Poulton-le-Fylde, Lancashire, FY6 7PU, e-mail: duncan.jowitt@wyre.gov.uk or telephone 01253 887608.

The current members of the Cabinet and their portfolios are shown below. Their areas of responsibility are listed in full in Part 3 of the council's [Constitution](#).

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|---------------------------|---|
| • Councillor Peter Gibson | Leader |
| • Councillor Alan Vincent | Resources Portfolio Holder and Deputy Leader. |
| • Councillor Barry Birch | Economy Portfolio Holder |
| • Councillor Roger Berry | Neighbourhood Services Portfolio Holder |
| • Councillor Lynne Bowen | Leisure and Culture Portfolio Holder |
| • Councillor Pete Murphy | Street Scene Portfolio Holder |

Cabinet Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered	Contact Officer
Sea Change Programme Update	To approve various delivery stages (when required) of the overall Sea Change programme and to note progress	Regular updates will be provided to Cabinet	Weekly and monthly updates can be accessed by visiting www.wyreseachange.co.uk Plans are being prepared to launch the overall scheme and its individual projects upon completion and regular press releases issued to inform the public of progress	Tender evaluation reports	Karen Stringer Senior Economic Development Officer Tel: 01253 887532 Email: karen.stringer@wyre.gov.uk
Sea Change Programme Update <i>(Placed on Forward Plan October 2010 for an expected date of decision, December 2010)</i> Current Status: May 2011 Regular reports will be submitted to Cabinet as and when appropriate to provide updates on the current position.					
Disposal of Land at Marsh Mill, Thornton Cleveleys and Surrender of Lease of The Mill	Agree terms for the disposal of land and authorise the surrender of The Mill lease, obviating the need for meeting the cost of dilapidations, and reducing the Council's commitment to ongoing revenue costs	October 2011	Resources Portfolio Holder	Resources Portfolio Holder Report of 20 January 2011	Charles Yost, Head of Regeneration and Assets, Tel: 01253 887617, Email: charles.yost@wyre.gov.uk
Disposal of Land at Marsh Mill, Thornton Cleveleys and Surrender of Lease of The Mill <i>(Placed on Forward Plan June 2011 for an expected date of decision August 2011)</i> Current Status: August 2011. Delayed due to the specialist nature of the costs for repairing the gearing mechanisms.					

Rural Affordable Homes Protocol	Approval for the protocol for identifying and promoting sites for affordable housing in the rural areas.	October 2011	Draft has been subject to consultation with the relevant stakeholders - rural ward members, Parish Councils, and rural Parish Planning Ambassadors as well as with the council's partner Registered Providers (Regenda and Great Places).	No additional documents other than the draft Protocol and Cabinet report	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk
Rural Affordable Homes Protocol (<i>Placed on Forward Plan September 2011, for an expected date of decision October 2011</i>)					
Wyre Core Strategy: Preferred Options Document for Public Consultation	Approve the Preferred Options document for public consultation.	January 2012	Selected Council Members and Town and Parish Councils. Public consultation on previous Core Strategy Issues and Options Document in 2008.	Wyre Core Strategy Issues and Options Document March, 2008. The Town and Country Planning (Local Development) (England) Regulations, 2004, The Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk
Wyre Core Strategy: Preferred Options Document for Public Consultation (<i>Placed on Forward Plan February, 2011, for an expected date of decision June 2011</i>) Current Status: September 2011 Delayed due to additional work on evidence gathering and sustainability appraisal and need to refer back to new Planning Policy Group members over autumn/winter					

Cabinet – Regular/Periodic Reports					
Capital Programme	To agree the Revised Capital Budget and the Capital Programme	<i>Annually December*</i>	Budget Scrutiny Group	Report of Resources Portfolio Holder and Corporate Director of Resources	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Capital Programme (<i>Annual Report*</i>)					
Expenditure of Second Homes Fund	To note and approve the income and expenditure as detailed within the report	<i>May 2012</i>	The report will be considered by members of the LSP co-ordination group.	Second Homes Protocol only.	Marianne Hesketh Head of Transformation Tel: 01253 887350 Email: marianne.hesketh@wyre.gov.uk
Expenditure of Second Homes Fund					
Revenue and Capital Estimates	Recommendation on the allocation and use of resources to achieve the Council's priorities	<i>Annually Jan to Mar*</i>	Budget Scrutiny Group	Report of Budget Scrutiny Group, Report of the Leader and Report of the Corporate Director of Resources	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Revenue and Capital Estimates (<i>Annual Report*</i>)					
Annual Monitoring Report	Approval of the Annual Monitoring Report	<i>Annually December*</i>	None	Cabinet Report	David Thow Head of Planning Services Tel: 01253 887287 Email: david.thow@wyre.gov.uk
Annual Monitoring Report (<i>Annual Report*</i>)					

Resources Portfolio Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Taker	Contact Officer
Fleetwood Market	Approval for the provision of 9 self contained external units	October 2011	None	Report of Corporate Director of People and Places	Maria Blundy Head of Built Environment Tel: 01253 887246 Email: maria.blundy@wyre.gov.uk
<p>Fleetwood Market (Placed on Forward Plan July 2011 for an expected date of decision September 2011) Current Status: August 2011 Further information is still awaited before cost of the project can be finalised.</p>					
Resources Portfolio – Regular/Periodic Reports					
Fees and Charges	To determine charges or fees for any relevant services operated within the Portfolio	Annually October to January*	Budget Scrutiny Group	Report of relevant Corporate Director(s)	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Fees and Charges (Annual Report*)					
Council Tax, NNDR and Sundry Debtor Write-offs - Irrecoverable Debt	Confirmation of write-offs below £5,000. Approval of write-offs above £5,000.	Annually March*		Report of the Corporate Director of Resources	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Council Tax, NNDR and Sundry Debtor Write-offs - Irrecoverable Debt (Annual Report*)					

Economy Portfolio Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Taker	Contact Officer
Economy Portfolio – Regular/Periodic Reports					
Fees and Charges	To determine charges or fees for any relevant services operated within the Portfolio	<i>Annually October to January *</i>	Budget Scrutiny Group	Report of relevant Corporate Director(s)	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Fees and Charges (<i>Annual Report*</i>)					

Leisure And Culture Portfolio Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Taker	Contact Officer
Leisure and Culture Portfolio - Regular/Periodic Reports					
Fees and Charges	To determine charges or fees for any relevant services operated within the Portfolio	<i>Annually October to January *</i>	Budget Scrutiny Group	Report of relevant Corporate Director(s)	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Fees and Charges (<i>Annual Report*</i>)					

Neighbourhood Services Portfolio Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Taker	Contact Officer
Neighbourhood Services Portfolio - Regular/Periodic Reports					
Fees and Charges	To determine charges or fees for any relevant services operated within the Portfolio	<i>Annually October to January *</i>	Budget Scrutiny Group	Report of relevant Corporate Director(s)	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Fees and Charges (<i>Annual Report*</i>)					

Street Scene Portfolio Decisions

Subject	Decision Needed	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Taker	Contact Officer
Street Scene Portfolio - Regular/Periodic Reports					
Fees and Charges	To determine charges or fees for any relevant services operated within the Portfolio	<i>Annually October to January *</i>	Budget Scrutiny Group	Report of relevant Corporate Director(s)	Philippa Davies Corporate Director of Resources Tel: 01253 887370 Email: philippa.davies@wyre.gov.uk
Fees and Charges (<i>Annual Report*</i>)					