

**ISSUE NO. 29**  
**APPENDIX A**

## Proposed Levels of Allowances 2020/21

The following allowances apply to the Wyre Borough Council Members Allowances Scheme set out in Part 6.01 of the Constitution the scheme adopted by the Council on 22 January 2015 for Wyre Borough Council. The payments set out below assume that the IRP's recommendations to the Council meeting on 6 February 2020 are approved. The allowances paid to the Group Leaders reflect the current political balance of the Council updated from 11 November 2019 (Conservative 37, Labour 8, Brexit 5).

### **Basic Allowance** (All Members will receive the Basic Allowance)

Annual amount per Member (as at 3 May 2020)                      £4,347

### **Special Responsibility Allowance**

<b>Responsibility</b>	<b>Method of calculation</b>	<b>Annual Amount</b>
Leader	4 x Basic Allowance	£17,388
Deputy Leader	0.5 x Basic Allowance	£2,173.50
Cabinet Members (excluding the Leader)	2 x Basic Allowance	£8,694
Group Leaders *	(n/50) x Basic Allowance, where n = no. of Members in Group	£3,216.78 (Con) £695.52 (Lab) £434.70 (Brexit)
Chairman of Overview and Scrutiny Committee	1.5 x Basic Allowance	£6,520.50
Chairman of Audit Committee	0.8 x Basic Allowance	£3,477.60
Chairman of Planning Committee	1.5 x Basic Allowance	£6,520.50
Chairman of Licensing Committee	1 x Basic Allowance	£4,347
Chairman of Standards Committee	0.1 x Basic Allowance	£434.70
Lead Members (2)	Fixed Sum	£250
Mayor	Annual Sum**	£9,423
Deputy Mayor	Annual Sum**	£1,848

Note: \* Payable in respect of a group of two or more Members

\*\* An annual allowance which reflects the Mayors/Deputy Mayors Civic duties

To illustrate: the total amounts payable to recipients of Special Responsibilities in 2020/21 are expected to be as follows (provided no changes to political balance or responsibilities occur):

Leader of the Council	(£4,347 + £17,388 + £3,216.78)	= £24,951.78
Deputy Leader	(£4,347 + £8,694 + £2,173.50)	= £15,214.50
Cabinet Members	(£4,347 + £8,694)	= £13,041
Labour Group Leader	(£4,347 + £695.52)	= £5,042.52
Brexit Group Leader	(£4,347 + £434.70)	= £4,781.70
Chairman of Overview and Scrutiny Committee	(£4,347 + £6,520.50)	= £10,867.50
Chairman of Audit Committee	(£4,347 + £3,477.60)	= £7,824.60

Chairman of Planning Committee	(£4,347 + £6,520.50)	= £10,867.50
Chairman of Licensing Committee	(£4,347 + £4,347)	= £8,694
Chairman of Standards Committee	(£4,347 + £434.70)	= £4,781.70
Mayor	(£4,347 + £9,423)	= £13,770
Deputy Mayor	(£4,347 + £1,848)	= £6,195

### **Travel Allowances**

- a. For travel by rail, the option that offers best value for the council will be selected. Rail Travel Warrants should be used whenever possible, their value to be deducted from any amounts claimed.
- b. Member's or Co-optee's own motor cycle usage will be linked to the HMRC rate for tax allowances (currently 24p per mile).
- c. Member's or Co-optee's own private motor vehicle, or one belonging to a member of her/his family or otherwise provided for her/his use will be paid at a flat rate per mile (currently 52.2p). The allowance will be linked to the NJC car mileage rates paid to officers and reflect the mid-point of the casual user rate.
- d. Increase for each passenger to whom travelling expenses would otherwise be payable up to a maximum of four is paid at the HMRC rate for tax allowances (currently 5p per mile).

### **Subsistence Allowances**

#### 1. Day Subsistence

This is not normally paid as attendance at conferences and seminars will include the provision of refreshments/lunch.

#### 2. Overnight Subsistence

The Overnight allowance to cover hotel bills including breakfast is normally arranged via the Financial Services team and paid directly by the Council. An evening meal allowance of £15 is payable on the production of valid receipts.

### **Dependants' Carers' Allowance**

Amount per hour, calculated from time leaving home to time returning home, paid in accordance with the national minimum wage.

### **National Insurance Contributions (with effect from 06/04/20)**

Earnings allowable before deductions made

**£6,240 per annum\***  
**(£520 per month)\***