

# Privacy notice – active lives and community engagement team (health and wellbeing)

## Lawful basis for processing your data

Processing your data is necessary for the active lives and community engagement team to perform a task carried out in the public interest or in the exercise of its official authority in accordance with Article 6(1)( e) of the General Data Protection Regulations (GDPR). If you have provided us with special category data (such as details about your health) we will process this under Article 9(2) of the GDPR.

## How we process your data

The active lives and community engagement team (the data controller) will only process and share your personal information to monitor and evaluate the impact of the programme which you have attended or for which you have been referred to us for. The information collected will be stored securely and may include, your name, address, postcode, telephone number, date of birth and health information where required.

## How we share your data

We may share your personal information with internal council departments and external organisations to enable us to evaluate our programmes and ensure they are meeting local needs. This may include the following organisations:

- Lancashire County Council public health team
- Appropriate health and community professionals
- Any other organisations and agencies to which you have agreed we may make a recommendation to

## How long we keep your personal data

We will retain your personal data for seven years following completion of the programme. After this time paper documents will be shredded and the electronic records will be deleted.

## Your rights

You have the right to request access to the information that we hold about you. To make a request for this information, please contact our Information Governance Manager, [Joanne Porter](#)

In addition to the above, you may also have the right to:

- in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed
- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means and

- data portability

If you wish to execute any of these other rights, please contact the councils Data Protection Officer.

#### Contact us

If you have any questions about how we handle your personal data, please contact the council's Data Protection Officer; Joanne Billington on 01253 887372 or visit [www.wyre.gov.uk](http://www.wyre.gov.uk) for further information.

You also have the right to contact the [Information Commissioner](#) if you are unhappy with how we are handling your personal data.