

REDUCTIONS FOR ANNEXES

The following discounts/exemptions can apply to annexes in specific circumstances:

- Where an annexe forms part of a single property which includes another dwelling and cannot be let separately from the main dwelling due to a planning restriction, an exemption under Class T will apply.
- Where an annexe forms part of a single property which includes another dwelling and is occupied by a dependent relative (e.g. a person aged over 65 or someone who is severely mentally impaired or substantially and permanently disabled), then an exemption under Class W will apply.
- Where an annexe is used by the occupier of the main building or occupied by a member of his/her family then a 50% discount will apply.

If you wish to apply for any of the above reductions please complete this form and return by:

- Uploading it at www.wyre.gov.uk/evidence.
- Posting it to Council Tax Dept, Wyre Council, Civic Centre, Breck Road, Poulton Le Fylde, Lancs FY6 7PU.

If you have any questions please ring 01253 891000 or email revenues@wyre.gov.uk.

Section 1: Your Details	
Council Tax Reference:	
Name:	
Your address:	
Address of annexe (if different to above):	
Telephone number:	
Email address:	

Section 2: About the Occupation of the Annexe

Is the annexe occupied by the occupiers of the main property as part of their home?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the annexe occupied separately to the main building?	Yes <input type="checkbox"/> No <input type="checkbox"/> If no please skip to section 3.
Full name(s) of occupier(s):	
Date(s) of birth of occupier(s):	
Relationship to the occupiers of the main building:	
Are they Severely Mentally Impaired?	
Are they substantially and permanently disabled? If so please provide evidence (i.e. disability benefits or medical evidence)	

Section 3: Unoccupied Annexes

If the annexe is unoccupied, are there any planning restrictions which mean that it cannot be let separately to the main property?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide evidence of this.
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Declaration

I declare that the information supplied on this form is true, complete and correct to the best of my knowledge and that I will notify the Council within 21 days of any change in circumstances which may affect my eligibility. I understand that to deliberately provide false information is a criminal offence and may result in prosecution.

Signed		Date	
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Data Protection – How we collect and use the information you give us

We must protect the public fund we handle and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations which handle public funds.