

Employment and Appeals Committee Agenda

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**Employment and Appeals Committee meeting
on Monday 6 July 2015 at 6pm
in Committee Room 2, Civic Centre, Poulton-Le-Fylde**

- 1. Election of Chairman and Vice Chairman**
- 2. Apologies**
- 3. Declarations of interest**

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters to be considered at this meeting.

- 4. Confirmation of Minutes**

To confirm as a correct record, the minutes of the meeting of the Employment and Appeals Committee held on Monday 9 March 2015 (pages 1 to 2).

- 5. Policy Review**

Report of the Head of Business Support (Pages 3 to 5)

Appendices:

- Promoting Attendance Controlling Absence Policy (Pages 6 to 30)
- Flexitime Working Policy (Pages 31 to 38)
- Capability Procedure (Pages 39 to 49)
- Redundancy Policy and Selection Procedure (Pages 50 to 55)
- Driving at Work policy (Pages 56 to 74)

- 6. Date and time of next meeting: 6.00pm on Monday 2 November 2015**