

**EL1.006 Email 100518 from Programme Officer to hearing participants**

**From:** Blackburn, Tony

**Sent:** 10 May 2018 09:05

**Subject:** Wyre Local Plan update and agendas

This email is addressed to participants in the forthcoming hearings and provide a commencement of agenda updates for the hearing sessions as well as some routine administrative points.

Following a review of recent responses to his Matters Issues and Questions the Inspector is reviewing agendas for the hearings and those for Sessions 1 and 2 come attached with this email. Further ones for other sessions will follow and I will provide relevant copies for all participants at the respective sessions as these will now form the basis for discussion. By way of reminder, I should add that only those listed as participants will be entitled to contribute to discussions although the hearings are open for all to observe.

The Inspector reminds all participants that no further written statements should be submitted in response to the questions or supplementary points from either the Council or other participants. Verbal contributions will be sought on the day from the Council and those who have made relevant representations.

In respect of more routine topics:

1. Most of you will be familiar with the location of our venue but for those travelling from further afield directions may be found on the Council webpage <http://www.wyre.gov.uk/location>
2. I am advised that there is all day parking to the rear of the Civic Centre, with spaces generally available, but note that other spaces in the same vicinity have a two hour restriction. More extensive parking opportunities are approximately 5 minutes' walk away in the town centre, as are the usual range of stores and food outlets.
3. Our venue room in the Council Chamber has only limited power sockets so those with laptops are advised to come fully charged. I am presently putting in place other facilities to enable a recharging of devices in the interval breaks.
4. The usual table water will be supplied in the Chamber and additional refreshments in an ante room prior to the start and at lunch breaks. I understand that attendees are discouraged from taking food and hot drinks into the Chamber itself.
5. If there are any late changes to your intended participation at the hearings I would appreciate your early contact.

If any of you have special requirements for the hearings I will be pleased to make the necessary arrangements if you would care to contact me.

Thank you.

Tony